



AGENDA: REGULAR SESSION

WEDNESDAY, AUGUST 21, 2019

WASCO COUNTY BOARD OF COMMISSIONERS

WASCO COUNTY COURTHOUSE 511 WASHINGTON STREET, SUITE 302, THE DALLES, OR

PUBLIC COMMENT: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

DEPARTMENTS: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance.

Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m.	CALL TO ORDER Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board. Corrections or Additions to the Agenda <u>Discussion Items</u> (Items of general Commission discussion, not otherwise listed on the Agenda) <u>Dept. of Administrative Services IGA</u> ; <u>Bridges to Change Contract Renewal</u> ; <u>VOCA/CFA Grant Application</u> ; <u>Youth Services IGA Amendment</u> ; <u>Finance Report</u> <u>Consent Agenda: 8.7.2019 Minutes</u> ; <u>MCEDD Reappointment</u> (Items of a routine nature: minutes, documents, items previously discussed.)
9:30 a.m.	<u>Bakeoven Solar Project Update</u> – Angie Brewer
9:40 a.m.	<u>Veterans Services Advisory Committee Updates</u> – Mark Fortin/Bob Larsell
9:50 a.m.	<u>North Central Public Health District Updates</u> – Teri Thalhofer
10:10 a.m.	<u>Brownfield Assessment Program</u> – Matthew Klebes
10:20 a.m.	<u>2020 Census</u> – Marc Czornij
10:35 a.m.	<u>Truck Donation – Calvary Baptist Church</u>
	COMMISSION CALL
	NEW/OLD BUSINESS
	ADJOURN

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) – Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
AUGUST 21, 2019

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance. Additions to the Discussion List:

- Water Damage to Annex A
- Administrative Services Director Position

Discussion Item – Dept. of Administrative Services IGA

County Assessor/Tax Collector Jill Amery explained that this is the annual agreement for the printing and mailing of tax statements. The difference from previous agreements is that the state is providing a two year pricing matrix which allows counties more stability in budgeting.

{{{Vice-Chair Hege moved to approve Agreement Number 264-19 for document publishing, processing and delivery. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Discussion Item – VOCA/CFA Grant Application

Victims' Advocate Judy Urness explained that this is a biennial renewal of a grant that provides basic funding for the program. She pointed out that it is a bit of an increase over last biennium; they have eliminated the expansion funding and made all the funding basic. They have added \$20,000 in funding to be dedicated to training and victims' services. She stated that if the funding continues to be stable, she would like to add a part-time juvenile advocate which would be a grant

supported position. She said that although it is a grant, the state prioritizes noncompetitive grants such as this, which makes them the most secure grants for stable funding.

Vice-Chair Hege asked if this covers the current fiscal year and the next. Ms. Urness replied that it does but their fiscal year begins in October so the grant runs from October 1, 2019 through September 30, 2021.

Vice- Chair Hege asked what the juvenile advocate would do if that position were to be created. Ms. Urness replied that there are a lot of serious cases involving juveniles and current staff is not as skilled in working through those cases; the new position would be dedicated to that work.

*****The Board was in consensus for the Victims' Advocate to pursue application for the VOCA/CFA grant funding.*****

Discussion List – Bridges to Change Contract Renewal

Community Corrections Manager Fritz Bachman explained that there is nothing in the contract or scope of work that has changed other than the dates. He stated that the contract allows him to provide the services but the program does not expand without our feedback and support. He said that if revenues increase, he will evaluate needs for expansion or additional Bridges to Change staffing. He noted that there is currently an open women's mentor position that they do not intend to fill due to budget constraints; that will increase the remaining women's mentor's case load but it is manageable with support from his office. He said he is cautious and thoughtful about who and how many clients he sends to the program.

Commissioner Schwartz asked the impact of not filling that position. Mr. Bachman replied that the contract covers the cost for the mentor who is hired by Bridges to Change; if the money is not there to support the position, it is their responsibility to address that issue. He said that the current mentor has a caseload of 20 which is a little over where they like to keep it. He added that if he had the funding, every one of his cases would be provided a mentor. He said that he would also like to have more housing, but there is not funding to support it. He reviewed what is currently available for transitional housing in the area.

{{{Commissioner Schwartz moved to approve the Transitional Housing and Support Services Program Personal Services contract with Bridges to Change. Vice-Chair Hege seconded the motion which passed

unanimously.}}}

Discussion List – Annex A Water Damage

Facilities Manager Fred Davis explained that the recent rain storm caused some flooding at the east entrance of Annex A; carpet was saturated and it has displaced six offices. He said that he hopes to have the information on options, timelines and costs today, but the problem needs to be addressed quickly to prevent further deterioration as the result of the water damage. He added that a contractor will likely do most of the work as his department is short-staffed. He asked that the Board declare an emergency exemption from the contracting rules so he can move forward quickly rather than going through a bid process.

Commissioner Schwartz asked about the short-staffing. Mr. Davis replied that he has someone on light-duty.

Vice-Chair Hege asked if this is covered by insurance. Mr. Davis said he has not yet involved the insurance company but will do so.

{{{Vice-Chair Hege moved to approve moving forward with repairs to Annex A under the Emergency Procurements Exemption 20 of the Wasco County Contracting Rules as authorized by ORS 279B.080. Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – Bakeoven Solar Project Update
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Planning Director Angie Brewer said that this is an update on the proposal for a 303 megawatt, 4,000 acre solar project. She explained that the State has asked for the Board, as the designated Special Advisory Group, to provide comments and has granted an extension to late September for submission of those comments. The Planning Department staff is doing an extensive review of the application and will provide recommended comments to the Board at a session in September.

Ms. Brewer went on to say that they will be meeting with a State staffer along with Maupin Mayor Lynn Ewing with a focus on the exception process. She said that the applicant's information is online and they are also applying for a wind project. They are familiar with the local and state rules so there is a high level of confidence in the process. She added that the state reimburses our staff time on this as the technical reviewer.

Commissioner Schwartz asked if this is the first solar project in the County. Ms.

Brewer replied that the Planning Commission recently approved a smaller project that did not require Board approval. A small wind project was also approved.

Vice-Chair Hege asked if any issues have cropped up so far. Ms. Brewer stated that there has been nothing yet, but the application is hundreds of pages. While we can comment on anything in the application, Appendix K addresses land use covered by our local code.

Agenda Item – Veterans Services Advisory Committee Update

VSAC Member Bob Larsell reported that newly-appointed member Chris Mumford is working on a veterans outreach video to be shown at the local theater and on social media. He said that they had a table at the car show and were able to hand out a lot of information and answer questions.

Mr. Larsell went on to say that he attended a listening session at the Veterans Home where 60-80 veterans were awarded pins and certificates signed by President Trump thanking them for their service during the Vietnam era, 1955-1975. Bob Maxwell and another local veteran have been selected for an upcoming Honor Flight.

Mr. Larsell briefly reviewed the presentation included in the Board Packet regarding a tiny-home project to provide stable, permanent housing for veterans. He said if Wasco County would be interested in such a project they can pursue funding. He said that they are still experiencing problems at the Veterans Service Office with intermittent telecom services which impacts internet access and phones. He finished his update by reviewing the Veterans Service Officer's Report.

Mr. Stone stated that last week and early this week he has been having conversations with the VSO staff around having additional help in that office. He said that his two highest priorities are the volunteer program and veterans outreach. He said that Administrative Services Office Manager Stephanie Krell has been working in the office to shore up the volunteer staff program. Last week, we cemented additional help; County Treasurer Elijah Preston has agreed to spend additional hours at the County to take on the VSO project for outreach, logistics and the volunteer program. Mr. Preston will be the point of contact and will also be working on policy and procedure. It will add approximately 5-10 hours to his work week. He will be attending the VSAC meetings and hopes to balance the work load and re-energize the program along with identifying additional funding

streams to support the work.

Commissioner Schwartz asked for an update on the IT problem. Mr. Stone replied that he has met with our Information Systems Manager and they do have a service order to address the issue. We have a wireless link that comes off of Annex B and has worked well for several years; it is no longer functioning reliably and we do not know why. However, we are looking at a live connection with a service provider. That will be a stable connection but it will take some time.

Commissioner Schwartz asked when Mr. Preston will start working at the Veterans Service Office. Mr. Stone replied that he has already begun. Mr. Preston met with staff last week and they are excited.

Commissioner Schwartz asked if Ms. Krell will continue to help. Mr. Stone replied that she will for the short term.

Chair Kramer thanked Mr. Stone and Finance Director Mike Middleton for their foresight on this. He said we realized there was need and this is a good solution.

Agenda Item – North Central Public Health District Update

NCPHD Executive Director Teri Thalhofer stated that staff continues to progress and they are still insuring public safety and health through education, immunization and health inspections. They continue to have a busy clinic and conduct home visits to new mothers and their babies, working to connect them to appropriate services. She reported that they have been selected as early adopters for the Family Connects program. They are also working to prepare for emergencies and identify those families who are critically dependent on electricity. Ms. Thalhofer went on to review the presentation included in the Board Packet.

Commissioner Schwartz commented that it looks like the state is moving toward regionalization of public health services, noting that NCPHD appears to be a forerunner for that transition. She said that it seems as though the local jurisdiction is providing a lot of services that used to be provided by the state. Ms. Thalhofer responded that although the State funding will not provide all services to all Oregonians, they have increased financial support and NCPHD is not unhappy with how the funds are being distributed. She added that the State is also providing more data to local districts as well as more training, technical assistance and assessments. We continue to hear about regionalization, but there are still things that need to be done county by county. She said she thinks cooperation

between jurisdictions, where it makes sense, is what will work. She expressed her gratitude to the counties and AOC for communicating to the State that if they are going to dictate services, counties will withdraw their funding for local public health services which would shift the entire cost back to the State.

Commissioner Schwartz stated that she was impressed with the Strategic Plan recently presented by NCPHD.

Agenda Item – Brownfield Assessment Program

City of The Dalles Assistant Manager Matthew Klebes said that late last year City of The Dalles was awarded \$25,000 from Business Oregon for a study of the urban renewal area. The study inventoried properties with real or perceived environmental issues and included a prioritization matrix that identified those properties that are most challenging and those that are most promising. The study will support the next phase to determine the scope of work for those properties; funding would come from a grant through the EPA.

MCEDD Special Projects Coordinator Carrie Pipinich said that the resulting information will create a level of certainty that will encourage development. She added that the plan for the assessment grant is to expand beyond the urban renewal area and also look at redevelopment planning.

Mr. Klebes went on to say that the data will help us be more competitive in the grant application process to mitigate issues and develop properties. He said they are looking for consensus of the Board to partner with City of The Dalles and Port of The Dalles for the application process and to work with the consultant if we are awarded the grant.

Chair Kramer asked if there will be an opportunity to do some work in the areas south of The Dalles. Mr. Klebes replied that it is his impression that there will be that opportunity, although City of The Dalles is one of the primary applicants. The County's involvement in the project will encourage that expansion to areas south of City of The Dalles.

Vice-Chair Hege asked if Mr. Stone has any reservations about the project. Mr. Stone responded that there is no financial impact at this point and he certainly supports the effort - we probably have properties on that list.

*****The Board was in consensus to partner with City of The Dalles and Port of**

The Dalles to apply for an EPA grant for the Brownfield Assessment Program.***

Agenda Item – 2020 Census

Partnership Specialist Marc Czornij provided some handouts (attached) and reviewed the presentation included in the Board Packet.

Commissioner Schwartz asked about the possibility of a computer hack with the app and online reporting processes. Mr. Czornij replied that the Census Bureau takes cyber security very seriously and is taking every precaution.

Vice-Chair Hege asked what constitutes a household. Mr. Czornij responded that the relationships existing in a residence are not important; the bureau is seeking to know the number of people who regularly reside at any given domicile. He added that they do not mail to post office boxes but are working with the Postal Service to get materials available in all their offices so the more transient populations will have access to them.

Vice-Chair Hege asked how college students are counted. Mr. Czornij said that if they reside at the college more than 6 months of the year, they are counted there. He explained that they are treated in the same way other group residences are treated – the bureau works with administrations to try to count everyone.

Agenda Item – Truck Donation

Chair Kramer presented Bill Hamilton of Calvary Baptist Church/Fix It for Him with a certificate of appreciation for the truck they donated to the County's community wood program staffed by Nicole Beaman and the work crews she supervises. Mr. Hamilton accepted the certificate and complimented Ms. Beaman on the hard work she does for the County and its residents.

Consent Agenda – 8.7.2019 Minutes; MCEDD Re-appointment Order

{{Vice-Chair Hege moved to approve the Consent Agenda. Chair Kramer seconded the motion which passed unanimously.}}

Discussion Item – Youth Services IGA Amendment

Chair Kramer noted that this is just an amendment to increase funding from the State.

{{Vice-Chair Hege moved to approve Amendment #1 to Intergovernmental

Agreement 11097. Commissioner Schwartz seconded the motion which passed unanimously.}}

Discussion List – Finance Report

Finance Director Mike Middleton reviewed the report included in the Board Packet.

Vice-Chair Hege noted that the Building Codes funds are a little short on revenue. He said that as we move forward, he would suggest forming a Building Codes Advisory Committee so that they can be aware of the challenges of operating the program and help find solutions.

Discussion List – Administrative Services Director

Human Resources Director Nichole Biechler said with the upcoming retirement of the Facilities Manager we are looking at succession planning and being creative in filling the gaps where we have areas that have lost some oversight. She said the idea is to shift the duties of the position to encompass more, using contributions from each of those areas to fill the gap between the Facilities Manager's current salary and what would be needed to employ an Administrative Services Director. She provided the Board with a memo, funding analysis and job description (attached).

Mr. Stone noted that the goal is to have a net zero impact on the general fund. He went on to say that some of the areas that he technically supervises do not get the attention they need due to the other responsibilities of his job. Some of these include the Fair and Fort Dalles Museum which are overseen by volunteer boards that do not have the time or expertise to function effectively as organizational managers. He said we are looking for a different skill set than we have traditionally had in the Facilities Department – rather than hands on skills, we are looking for someone with project management skills. He stated that right now, he and Ms. Krell manage QLife projects; the new Administrative Services Director will do that.

Chair Kramer commented that he sees this as a win for everyone in the county. He said he appreciates all the work that went into developing this information. Vice-Chair Hege agreed.

Chair Kramer said he would like to come to a consensus to move this forward..

Commissioner Schwartz asked if the Fair and Museum Boards have been approached about the impact to their budgets for this position. Mr. Stone replied that they have not. Vice-Chair Hege noted that they have talked about it in general terms at the QLife Board meeting.

Commissioner Schwartz said that she does not want to hold this up but there is a lot of information to digest and she will need time before consenting.

Vice-Chair Hege and Chair Kramer were in consensus to move forward with the position.

*****The Board was in consensus to move forward with the Administrative Services Director position once Commissioner Schwartz has had time to review the information and provided consent.*****

Commission Call

Vice-Chair Hege said that he will be going to Washington, D.C. with the Community Outreach Team on September 15, 2019. He said that some of the issues they will bring forward are forest policies, PILT funding and the urban growth boundary issues. He said if there is anything else with a federal component that someone believes should be brought forward, they should contact him. Chair Kramer commented that the opioid addiction and substance abuse funding would be one.

Chair Kramer stated that all three commissioners have been invited to speak at the GOP dinner being held at the Fair Grounds Thursday evening at 6:00 p.m. He also reminded everyone that the Commissioners are expected to serve at the senior lunch being held at the Fair Grounds tomorrow.

Commissioner Schwartz announced that her last session of County College will be held in September.

The session was adjourned at 11:15 a.m.

Summary of Actions

MOTIONS

- **To approve Agreement Number 264-19 for document publishing, processing and delivery.**
- **To approve Agreement Number 264-19 for document publishing,**

processing and delivery.

- **To approve moving forward with repairs to Annex A under the Emergency Procurements Exemption 20 of the Wasco County Contracting Rules as authorized by ORS 279B.080.**
- **To approve the Consent Agenda: 8.7.2019 Regular Session Minutes; Order 19-115 Reappointing Sue Knapp to the Mid-Columbia Economic Development District Board of Directors.**
- **To approve Amendment #1 to Intergovernmental Agreement 11097.**

CONSENSUS ITEMS

- **For the Victims' Advocate to pursue application for the VOCA/CFA grant funding.**
- **To partner with City of The Dalles and Port of The Dalles to apply for an EPA grant for the Brownfield Assessment Program.**
- **To move forward with the Administrative Services Director position once Commissioner Schwartz has had time to review the information and provided consent.**

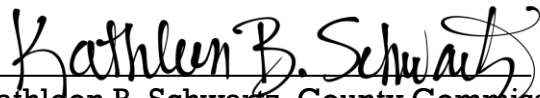
Wasco County
Board of Commissioners

ABSENT

Steven D. Kraper, Board Chair



Scott C. Hege, Vice-Chair



Kathleen B. Schwartz, County Commissioner



DISCUSSION LIST

[DAS IGA](#) – Jill Amery

[BRIDGES TO CHANGE CONTRACT RENEWAL](#) – Fritz Bachman

[VOCA/CFA GRANT APPLICATION](#) – Judy Urness

[YOUTH SERVICES IGA AMENDMENT](#) – Molly Rogers (memo)

[FINANCE REPORT](#) – Mike Middleton



DISCUSSION ITEM

Department of Administrative Services IGA

[STAFF MEMO](#)

[DAS IGA](#)



MEMORANDUM

SUBJECT: Department of Administrative Services IGA for Tax Statement print & mailing

TO: BOARD OF COUNTY COMMISSIONERS

FROM: JILL AMERY

DATE: 8/5/2019

BACKGROUND INFORMATION:

THE DEPARTMENT OF ADMINISTRATIVE SERVICES WILL CONTINUE TO PRINT AND MAIL WASCO COUNTY TAX STATEMENTS FOR THE 2019-20 TAX YEAR.

THIS IGA IS AN ONGOING AGREEMENT, DIFFERING FROM THE ANNUAL AGREEMENTS WE HAVE SEEN IN THE PAST. THE PRICING ADDENDUM COVERS A TWO YEAR PERIOD. OTHERWISE, THE IGA DOES NOT HAVE ANY SIGNIFICANT CHANGES FROM PRIOR YEARS AND PRICES ARE VERY SIMILAR TO LAST YEAR.

THE DEPARTMENT OF ASSESSMENT & TAX VALUES THEIR RELATIONSHIP WITH DAS FOR THE SERVICES THEY PROVIDE AND ASK THAT BOCC APPROVE THE ATTACHED IGA.



Oregon

Kate Brown, Governor

Department of Administrative Services
Enterprise Goods and Services
Publishing & Distribution
550 Airport Road SE, Suite A
Salem, Oregon 97301-6084
(503) 373-1700
FAX (503) 373-7789

**State of Oregon
Department of Administrative Services (DAS)
Publishing & Distribution (P&D)**

**INTERGOVERNMENTAL AGREEMENT
FOR DOCUMENT PUBLISHING, PROCESSING AND DELIVERY**

USE OF STATE PRINTING AND MAILING SERVICES

Agreement Number 264 -19

This agreement, hereinafter referred to as "Agreement," is made and entered into this 1st day of July, 2019, by and between the State of Oregon, Department of Administrative Services (DAS), Publishing & Distribution (P&D), 550 Airport Road SE Suite A, Salem OR 97301-6084, hereinafter referred to as "State, DAS, or P&D" and Wasco County, 511 Washington St RM 208, The Dalles OR 97058, hereinafter referred to as "Political Subdivision."

1. PURPOSE

The purpose of this agreement is to reduce document publishing and mailing expenses for public agencies in Oregon by providing access to cost effective and efficient print-to-post technologies and services.

2. STATUTORY AUTHORITY

In accordance with and pursuant to the provisions of ORS Chapter 190, entitled "INTERGOVERNMENTAL COOPERATION", the State is authorized to cooperate with and furnish services to a city, county, district, or other municipal corporation, commission, authority, entity or political subdivision organized and existing under statute or city or county charter in Oregon. By execution of this Agreement, Political Subdivision represents that it meets the criteria for cooperation or receipt of services from the State.

In accordance with and pursuant to the provisions of ORS Chapter 283.140, the Department of Administrative Services has authority to operate central mail services for state agencies where it is economical to do so. The agency is also directed to report opportunities for saving (money) through state agency mailroom centralization, consolidation, and automation and through mail route coordination.

In accordance with and pursuant to the provisions of ORS Chapter 282.020 and 282.050(2), "The Director of the Oregon Department of Administrative Services **or the Director's Designee** shall control and manage the state printing section and all state printing. (b) Control all state printing purchases, including those outside of the **Oregon Department of Administrative Services**; and any printing conducted outside of the **department** on behalf of state government may be conducted only through authority of the **Director or the Director's Designee**." "The Oregon Department of Administrative Services shall control and regulate the performance and production of all multiple duplication work required by state agencies and the purchase and use of multiple duplicating equipment, including but not limited to xerographic or other copying devices. The department shall itself perform, through the state printing plant, such duplication services for the state agencies as may practicably and economically be performed centrally, and for those purposes require that duplicating equipment possessed by any agency be transferred to the state printing section."

3. SERVICES TO BE PROVIDED

a) Upon Political Subdivision's written order, State will provide to Political Subdivision for the term of this Agreement, and in return for payment, document publishing, processing and mailing services which include but are not limited to: printing, duplicating, binding, folding, tabbing, inserting, metering, addressing, bulking, sorting and mailing. b) Orders cannot be canceled by Political Subdivision except on terms that will compensate State against loss incurred in reliance on the order.

c) Title for finished work shall pass to Political Subdivision upon delivery to common carrier at shipping point or upon delivery to Political Subdivision, whichever occurs first. State's responsibility for the shipment ceases with delivery to the carrier and claims for loss or damage must be presented to the carrier.

d) (For printing orders) Upon Political Subdivision's request, proof will be furnished by State to Political Subdivision and promptly read, corrected (if necessary) and returned by Political Subdivision to State. State warrants that finished work will conform to corrected proof. State is not responsible for any errors evident in the proof if Political Subdivision does not review or correct the proof.

4. TERM

This Agreement is effective on the latest signature date ("Effective Date").

This Agreement remains in effect until terminated by either Party by delivery of a written termination notice to the other Party's Authorized Representative or their designee, at least thirty (30) days prior to the termination date specified in the written notice.

5. CONSIDERATION

Political Subdivision shall pay State in accordance with published rates.

6. INVOICING

Upon submission of job, Political Subdivision will provide P&D with an account number assigned to it by the State Financial Management System (SFMS). In the month following job completion, P&D will mail Political Subdivision an invoice for services and postage. The invoice will be mailed to the address associated with the account number assigned to political subdivisions in the SFMS.

7. PAYMENT PROVISIONS

Payment is due no later than 30 days after you receive the invoice.

8. CANCELLATION

Either party may terminate this agreement without liability or penalty, upon thirty (30) days written notice to the other party. No such termination shall prejudice any obligations or liabilities of either party already accrued prior to the effective date of termination.

9. RESPONSIBILITIES OF THE POLITICAL SUBDIVISION

a) It is understood that using the services authorized by this agreement is elective on the part of the Political Subdivision.

b) The Political Subdivision is responsible for providing the State with the necessary information and/or files necessary to publish and mail in a cost effective and timely manner.

10. LIABILITIES

a) State agrees to perform the work in a good and workmanlike manner consistent with the customs and practices of the industry. State expressly excludes all other guarantees, warranties or representations. State will not be liable for any indirect or consequential damages, with

State's sole liability being limited to the repair and reasonable costs of correcting any errors that are attributable to State.

b) State shall not be responsible for delays beyond the control of State such as labor stoppage, equipment breakdown, strikes, delays of suppliers, contractors or carriers, fire, or acts of God.

11. LIMITATION OF LIABILITY

Neither party shall be liable or responsible for any indirect, special or consequential damages.

12. INDEMNITY

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim. With respect to a Third Party Claim for which the State is jointly liable with the Political Subdivision (or would be if joined in the Third Party Claim), the State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Political Subdivision in such proportion as is appropriate to reflect the relative fault of the State on the one hand and of the Political Subdivision on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the State on the one hand and of the Political Subdivision on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

With respect to a Third Party Claim for which the Political Subdivision is jointly liable with the State (or would be if joined in the Third Party Claim), the Political Subdivision shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the State in such proportion as is appropriate to reflect the relative fault of the Political Subdivision on the one hand and of the State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Political Subdivision on the one hand and of the State on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Political Subdivision's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

Alternative Dispute Resolution

The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

13. DISCLAIMER

THE FOREGOING UNDERTAKING IS IN LIEU OF ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE. STATE MAKES NO REPRESENTATION OR WARRANTY AS TO WHETHER THE PRINT SERVICES ARE USABLE FOR A PARTICULAR PURPOSE, WHETHER OR NOT STATE HAS BEEN INFORMED OF THE NATURE OF ANY SUCH PURPOSE OR HAS OFFERED AN OPINION AS TO THE USE OF THE STATE PRINT SERVICES FOR SUCH A PURPOSE.

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Signatures of Approval

When the parties sign this IGA, it will become approved and operational.

Department of Administrative Services / Publishing & Distribution

By: _____ Date: _____

Print name: Tim Hendrix

Title: State Printer / Program Manager - State of Oregon / Publishing & Distribution

By: _____ Date: _____

Print name: Joe Verardo

Title: Customer Relations Manager - State of Oregon / Publishing & Distribution

Wasco County

By: _____ Date: _____

Print name: _____

Title: _____

By: _____ Date: _____

Print name: _____

Title: _____

By: _____ Date: _____

Print name: _____

Title: _____

EXHIBIT A
STATEMENT OF WORK

1. Political Subdivision shall:

- a) Make all arrangements necessary to procure and deliver preprinted Property Tax Statement stock to P&D at Publishing & Distribution at 550 Airport Road SE Suite A, Salem, Oregon. It is understood that no printing can commence until said stock is delivered.
- b) Order and arrange for all envelopes needed for mailing be delivered to P&D no earlier than August 1, but no later than September 1.
- c) Provide files for inserts to P&D as mutually agreed upon between Political Subdivision and P&D project coordinator.
- d) Provide P&D project coordinator the projected date when live files are expected to be delivered to P&D no later than the third week of August.
- e) Use Secure File Transfer Protocol (SFTP) to timely transfer files to P&D for printing and mailing.
- f) Ensure documents contain sequential numbers to aid in audit control.
- g) Bear the costs for overtime accrued as a result of the Political Subdivision's failure to meet agreed upon submission time.
- h) Bear the responsibility for any errors or omissions made according to the responsibilities set forth above, and shall in no way hold P&D financially responsible for the correction of these errors or omissions.
- i) Bear the costs for pre-paying postage required by the United States Postal Service for mailings. Check must be received seven (7) working days prior to mailing. Please make checks payable to Pitney Bowes Reserve Account. Detailed instructions provided by P&D Customer Service Representative (CSR).
- j) Provide completed data sheet five (5) calendar days prior to live printing. See example Attachment 1
- k) Testing shall be completed by the third week of September. NOTE: If lock box testing is required, testing must commence by the third week of August.

2. P&D shall provide the following services:

a) Printing

- i) P&D shall print property tax statements using the data files and property tax statement stock provided by Political Subdivision.
- ii) P&D shall store and secure tax statement stock during the printing process.
- iii) P&D shall print other materials as requested by Political Subdivision in accordance with established state printing standards and prices.

b) Processing

- i) P&D shall fold and insert tax statements, and corresponding inserts, so that the address is clearly visible inside the envelope window.

- ii) To obtain the lowest possible discounted postage rate and in accordance with the USPS rules for automated first class bar-coded mailings, P&D will pre-sort up to two ounce mail pieces processed under this agreement.

iii) **Additional Processing as indicated by checked boxes.**

Political Subdivision to check all boxes that apply and complete requested information.

☒ Yes ☐ No Lock box testing required. Send lock box test to:

US BANK 1760 NE SANDY BLVD PORTLAND OR 97230 PO OR C2LB

☐ Yes ☒ No P&D will hold pre-specified statements for pickup by Political Subdivision.

☒ Yes ☐ No P&D will use automated inserting equipment to insert single-page tax statements into windowed envelopes.

☐ Yes ☒ No P&D will use automated "smart" inserting equipment to insert multiple tax statements into #10 business envelope with expansion scored flap.

☒ Yes ☐ No P&D will hand-insert multiple tax statements into appropriate sized mailing containers.

iv) **Political Subdivision to choose only one.**

☐ P&D will run all one and two ounce mail pieces through address update software to obtain discounted postage rates.

☒ P&D will not run presort mail through address correction software and will not print "Return Service Requested" on presort mail because Political Subdivision has envelopes pre-printed with the appropriate address update endorsement.

☐ P&D does not mail.

c) **Trimesters and Delinquents**

i) **Political Subdivision to check all boxes that apply and complete requested information.**

☐ Yes ☒ No P&D will process political subdivisions trimesters and/or delinquents.

If No, skip to b) Mailing

If Yes, please fill out the information below:

☐ Yes ☐ No Lock box testing required. Send lock box test to:

☐ Yes ☐ No P&D will hold pre-specified statements for pickup by Political Subdivision.

☐ Yes ☐ No P&D will use automated inserting equipment to insert single-page tax statements into windowed envelopes.

☐ Yes ☐ No P&D will use automated "smart" inserting equipment to insert multiple tax statements into #10 business envelope with expansion scored flap.

☐ Yes ☐ No P&D will hand-insert multiple tax statements into appropriate sized mailing containers.

d) Mailing

- i) Non-letter size mail pieces will be metered and mailed as single piece.
- ii) P&D will store and secure all finished tax statements until the mutually agreed upon mailing date.
- iii) P&D shall ensure the mailing is delivered to United States Postal Service.
- iv) All mailing must be completed as specifically requested by political subdivision which will be no later than the final week of October or sooner as agreed upon by both parties. *Oct 25, 2014 Deadline*
- v) Any errors or omissions which are made according to the responsibilities set forth above shall become the responsibility of P&D and P&D shall in no way hold the Political Subdivision financially responsible for the correction of these errors or omissions.

3. Deliverables:

- a) P&D shall ensure that the Political Subdivisions' requirements are met as set forth in the Statement of Work with a completion date as specified and agreed upon by both parties.
- b) P&D shall provide the Political Subdivision with invoices that reflect services and material charges for the tax bill printing and mailing project using published rates.

EXAMPLE

Attachment 1

Sample Detail Sheet

Property Tax Statements - Detail Sheet Tax Year (YYYY)

Date	mm/dd/yyyy	Order Number	XXXXXXX
County Name	Columbia	Test Order Number	XXXXXXX
Address	230 Strand ST	Total Number of Inserts	
	St Helens OR 97051	Insert # 1	#9 Green Return Envelope
Contact	Mary Ann Guess	Insert # 2	
Phone	503-397-0060	Insert # 3	
Agency #	1000055	Print File Transmit Date	mm/dd/yyyy
Fast Forward OK	Yes or No	Mail Date	mm/dd/yyyy
Main Mailing Envelope	#10 White w/ left window	Okay to Mail Sooner	Yes or No
Number of Print Files	8	Pick up Date	mm/dd/yyyy

							Seq Begin	Seq End	Cntrl Begin	Cntrl End
*Form Color -							Control #		Multiple Batch #	
Batch (file) Name	File Number	Record Qty	Size	Mail/Deliver	Mail, Ship, Package or Delivery Instructions					
7000571 Columbia TS Fish and Wildlife 23.pdf	774	23	Green - 11"	Deliver	Leave FLAT - Ship UPS Overnight to County	000001	000023			
7000571 Columbia TS Foreclosure 74.pdf	773	74	Green - 11"	Deliver	Leave FLAT - Ship UPS Overnight to County	000001	000074			
7000571 Columbia TS Green 1 5000.pdf	780	5,000	Green - 11"	Mail	Insert #9 green envelope	000001	005000			
7000571 Columbia TS Green 5001 10000.pdf	780	5,000	Green - 11"	Mail	Insert #9 green envelope	005001	010000			
7000571 Columbia TS Green 10001 15000.pdf	780	5,000	Green - 11"	Mail	Insert #9 green envelope	010001	015000			
7000571 Columbia TS Green 15001 16155.pdf	780	1,155	Green - 11"	Mail	Insert #9 green envelope	015001	016155			
7000571 Columbia TS Yellow 1 5000.pdf	779	5,000	Yellow - 11"	Mail		000001	005000			
7000571 Columbia TS Yellow 5001 7724.pdf	779	2,724	Yellow - 11"	Mail		005001	007724			

Return to County	xxxx
Mail	xxxx
Green Form	xxxx
Yellow Form	xxxx

* Form Color Options: Green, Yellow, Green/Black or Yellow/Black
* Form Size Options: 11" or 14"

2019-21 PRICE LIST OF GOODS AND SERVICES

Description of Services	Quantity	2019-21 Rate	Unit
Letter/Legal Size B&W Digital Print (print ready)			
	1-500	\$0.070	Per impression
	501-1,000	\$0.060	Per impression
	1,001-5,000	\$0.045	Per impression
	5,001-10,000	\$0.035	Per impression
	10,001-50,000	\$0.025	Per impression
	50,000 and up	\$0.025	Per impression
11 X 17 Size B&W Digital Print (print ready)			
	1-500	\$0.140	Per impression
	501-1,000	\$0.120	Per impression
	1,001-5,000	\$0.090	Per impression
	5,001-10,000	\$0.070	Per impression
	10,001-50,000	\$0.055	Per impression
	50,000 and up	\$0.055	Per impression
Letter/Legal size Color (print ready)			
	1-100	\$0.250	Per impression
	101-500	\$0.200	Per Impression
	501-1,000	\$0.150	Per Impression
	1,001-2,000	\$0.100	Per Impression
	2,001 - 5,000	\$0.090	Per impression
	5,000 and up	\$0.080	Per impression
11 X 17 Size Color (print ready)			
	1-100	\$0.500	Per impression
	101-500	\$0.400	Per impression
	501-1,000	\$0.300	Per impression
	1,001-2,000	\$0.200	Per impression
	2,001 - 5,000	\$0.180	Per impression
	5,000 and up	\$0.160	Per impression
Wide Format Printing (up to 54" wide)	Unlimited		Quoted per job
Tracked, variable data printing (additional charge)	Unlimited	\$0.010	Additional
Secure/Tracked Printing (formerly mainframe printing)	Unlimited	\$0.050	Per impression
Checks and negotiable items	Unlimited	\$0.015	Additional
Bindery Hand Work	Unlimited	\$65.000	Per Hour
Offline Folding	Unlimited	\$0.021	Per piece + \$10 set-up
Overtime	Unlimited	\$60.000	Per Hour
Print Contracts (subject to cap)		8%	Service Fee

Description of Services	2019-21 Rate	Unit
Production Mail Services:		
Presorting / OCR	\$0.030	Per piece
Presorting Fast Forward	\$0.110	Per piece
Inserting (machine)	\$0.100	Per piece
Metering Services:		
Letters	\$0.090	Per piece
Flats	\$0.160	Per piece
Shipping:		
Packaging	\$1.210	Per package
Delivery rates:		
Hourly cost	\$114.000	Per hour
Package Tracking (PacTrac):		
Level 1 package	\$0.310	Per package
Level 2 package	\$0.310	Per package
Level 3 package	\$3.300	Per package
Level 4 package	\$3.400	Per package

Description of Services	2019-21 Rate /per hour
Preparation production or special file work	\$63.000
Graphic / Web Design	\$93.000
Variable Data Design / Programming	\$95.000
Automation / Reporting Programming	\$149.000



DISCUSSION ITEM

Bridges to Change Contract Renewal

[STAFF MEMO](#)

[BRIDGES TO CHANGE AGREEMENT](#)



MEMORANDUM

SUBJECT: Bridges to Change Contract Renewal

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRITZ BACHMAN

DATE: AUGUST 12, 2019

Background Information

This agreement renews our existing housing contract with Bridges To Change. Nothing is changing in this contract, however my expenses out of this will be smaller because we are not filling a vacant peer mentor staff position and there are no plans to open any new transitional houses (involving startup money.) Bridges does not increase their level of service to me unless I give the go-ahead and it's part of a plan. If the Community Correction revenue situation increases in 2020 due to other program efforts then this contract still gives us the ability to support or develop our transitional services. But at this time I am holding it tight with no Bridges staff replacements or any housing growth.

TRANSITIONAL HOUSING AND SUPPORT SERVICES PROGRAM

PERSONAL SERVICES CONTRACT

This Contract is by and between Wasco County (“**COUNTY**”) and Bridges To Change (“**PROVIDER**”), for the performance of transitional housing and support services for the Community Corrections Department of COUNTY in its goal to reduce criminal behavior by promoting positive change in individuals.

A. RECITALS

COUNTY has the need for the services of an organization with particular ability, knowledge and experience as possessed by PROVIDER. PROVIDER is an established provider of the transitional housing and support services as outlined in the Scope of Work, and has a long standing positive working relationship with several Oregon counties and their Community Corrections departments. COUNTY has determined that PROVIDER is qualified and capable of performing the professional services as COUNTY requires, under the terms and conditions set forth.

B. CONTRACT EXHIBITS

The following exhibits are hereby incorporated by reference into this Contract:

Exhibit A: Scope of Work

C. AGREEMENT

1. Term

The term of this Contract shall be from its execution to no later than June 30, 2020, and may be extended for additional periods of time upon mutual agreement of both parties.

2. Scope of Work

2.1 Required Services. PROVIDER shall provide all services and deliver all materials as specified in the attached Exhibit A. All services and materials shall be provided by PROVIDER in accordance with the Exhibit in a competent and professional manner.

2.2 Special Requirements.

- i. **Confidentiality of Information.** The use or disclosure by any party of any information concerning a recipient of Services purchased under this Contract, for any purpose not directly connected with the administration of COUNTY’S or the PROVIDER’S responsibilities with respect to such purchased Services, is prohibited, except on written consent of COUNTY.

ii. **Client Records.** PROVIDER shall appropriately secure all records and files to prevent access by unauthorized persons. PROVIDER shall, and shall require its employees and subcontractors to comply with all appropriate federal and state laws, rules and regulations regarding confidentiality of client records.

iii. **Media Disclosure.** PROVIDER shall not provide information to the media regarding Services purchased under this Contract without first consulting COUNTY. PROVIDER will make immediate contact with COUNTY'S office when media contact occurs. COUNTY will assist PROVIDER with an appropriate follow-up response for the media.

3. **Compensation**

3.1 Payment. PROVIDER shall complete the Scope of Work as defined above for the following programs:

Stabilization Housing, not to exceed \$190,056 per fiscal year:

\$1,584 per resident per month for Stabilization Housing
\$5,219 per active Onsite Case Manager per month
\$5,219 per active Recovery Mentor per month

Transitional Housing, not to exceed \$100,000 per fiscal year:

\$25,000 one-time single lump sum per each new Transitional House purchased, to be reimbursed if the house is sold or otherwise no longer available as Transitional Housing.

Additional Recovery Mentors, not to exceed \$250,512 per fiscal year:

\$5,219 per active Recovery Mentor per month

Each month PROVIDER will provide an itemized statement, which will include the following for each associated program:

Stabilization Housing:

- a. Name/Address of residence
- b. Name of offenders housed
- c. Date of entry
- d. Offender status:
 - i. Seeking other clean and sober housing (location)
 - ii. Seeking employment (hours per week)
 - iii. Support group attendance (how many per week)
 - iv. Treatment status (enrolled and agency)
 - v. New criminal activity (Yes or No)
 - vi. House rule violations (number and reason)
- e. Exit date
- f. Date of last safety inspection
- g. Report any repairs that need to be made

Transitional Housing:

- a. Name/Address of each residence
- b. Name of offenders housed

Additional Recovery Mentors:

- a. Names of offenders being mentored
- b. Offender status:
 - i. Seeking clean and sober housing (location)
 - ii. Seeking employment (hours per week)
 - iii. Support group attendance (how many per week)
 - iv. Treatment status (enrolled and agency)
 - v. New criminal activity (Yes or No)
 - vi. Supervision violations (type)

3.2 Payments. COUNTY will review PROVIDER's invoice and within ten (10) days of receipt notify PROVIDER in writing if there is a disagreement or dispute with the invoice. If there are no such disputes with the invoice, COUNTY shall pay the invoice amount in full within thirty (30) days of invoice date.

4. PROVIDER is an Independent Contractor

PROVIDER shall be an independent contractor for all purposes and shall be entitled to no compensation other than the compensation provided for under this Contract. While COUNTY reserves the right to set the schedule and evaluate the quality of PROVIDER's completed work, COUNTY cannot and will not control the means and manner of PROVIDER's performance. PROVIDER is responsible for determining the appropriate means and manner of performing work. PROVIDER is responsible for all federal and state taxes applicable to compensation and payment paid to PROVIDER under the Contract and will not have any amounts withheld by COUNTY to cover PROVIDER's tax obligations. PROVIDER is not eligible for any COUNTY fringe benefit plans.

5. Notices

All notices provided for hereunder shall be in writing and shall be deemed to be duly served on the date of delivery if delivered in person, when receipt of transmission is generated by the transmitting facsimile machine if delivered by facsimile transmission, on the day after deposit if delivered by overnight courier, or three days after deposit if delivered by placing in the U.S. mail, first-class, postage prepaid. Any notice delivered by facsimile transmission shall be followed by a hard copy. All notices shall be addressed as follows:

COUNTY: Fritz Bachman, Director
Wasco County Community Corrections
421 East Seventh Street, Annex B
The Dalles, OR 97058

Tyler Stone, Administrative Officer
Wasco County
511 Washington Street, Suite 101
The Dalles, OR 97058

PROVIDER: Monta Knudson, Executive Director
Bridges To Change
PO Box 16576
Portland, OR 97292

6. Indemnification

To the extent permitted by applicable law, PROVIDER shall defend, save, and hold COUNTY harmless and its officers, agents, and employees from and against any and all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of, or relating to the operations of the PROVIDER, including but not limited to the activities of PROVIDER or its officers, employees, agents or subcontractors under this Agreement. PROVIDER shall not be deemed an agent of COUNTY under the Oregon Tort Claims Act.

7. Insurance Requirements

7.1 PROVIDER shall procure and maintain in force, for the entire duration of this Contract, insurance providing coverage for bodily injury and property damage which may arise out of the operations of the PROVIDER or its subcontractors, employees, agents, assigns or for anyone whose acts any of them may be liable. Such insurance shall have coverage limits equal to or greater than the minimum limits set forth herein.

7.2 **PROVIDER shall furnish to COUNTY a certificate of insurance evidencing the existence of all insurance coverages required by this contract prior to the commencement of any work.**

7.3 **Notice of Cancellation or Change.** There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without 30 days' written notice from this PROVIDER or its insurer(s) to Agency. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of Contract and shall be grounds for immediate termination of this Contract by COUNTY.

7.4 Personal Services Contracts:

- i. **Contracts shall have the following:**
 - a. Commercial General Liability ("CGL")
 - i. Each occurrence \$2,000,000
 - ii. Aggregate \$4,000,000
 - iii. Operations \$2,000,000

- 1. Products and Completed
 - iv. Personal/Advertising Injury \$2,000,000
- b. Auto Liability
 - i. Combined Single \$2,000,000
- c. Workers' Compensation
 - i. Statutory Limits
 - ii. Employers Liability
 - 1. \$1,000,000

ii. **Professional Liability Coverage:** Professional Liability Coverage covering any damages caused by an error, omission or any negligent or wrongful acts related to the services to be provided under this contract. Per occurrence (for all claimants for claims arising out of a single accident or occurrence) in the amount of \$2,000,000 and \$4,000,000 Professional Aggregate.

- 7.5 PROVIDER shall endorse the CGL to include COUNTY as an "additional insured", including coverage for products and completed operations, and a copy of this endorsement shall accompany each certificate.
- 7.6 PROVIDER'S insurance shall be primary and not excess to, or contributory with any insurance coverage provided by COUNTY. PROVIDER'S insurance shall be endorsed to provide project specific aggregate limits with respect the project covered by this Contract.
- 7.7 CGL coverage, including products and completed operations coverage, shall be maintained from the date work commences until two years after the work has been completed.

8. **Workers' Compensation**

- 8.1 PROVIDER, its subcontractors if any, and all employers working under this Contract are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all subject workers.
- 8.2 PROVIDER warrants that all persons engaged in Contract work and subject to the Oregon Workers' Compensation Law are covered by a workers' compensation plan or insurance policy that fully complies with Oregon law. PROVIDER shall indemnify COUNTY for any liability incurred by COUNTY as a result of PROVIDER's breach of the warranty under this paragraph.

9. **Assignment**

PROVIDER may not assign any of its responsibilities under this Contract without COUNTY's prior written consent, which consent may be withheld in COUNTY's sole

discretion. PROVIDER may not subcontract for performance of any of its responsibilities under this Contract without COUNTY's prior written consent, which consent shall not be unreasonably withheld.

10. Labor and Material

PROVIDER shall provide and pay for all labor, materials, equipment, tools, transportation, and other facilities and services necessary for the proper execution and completion of all Contract work, all at no cost to COUNTY other than the compensation provided in this Contract.

11. Ownership of Work and Documents

All work performed by PROVIDER and compensated by COUNTY pursuant to this Contract shall be the property of COUNTY upon full compensation for that work performed or document produced to PROVIDER, and it is agreed by the parties that such documents are works made for hire. PROVIDER hereby conveys, transfers and grants to COUNTY all rights of reproduction and the copyright to all such documents.

12. Health Insurance Portability and Accountability Act.

12.1 If the Services funded in whole or in part with financial assistance provided under this Contract are covered by the Health Insurance Portability and Accountability Act or the federal regulations implementing the Act (collectively referred to as HIPAA), PROVIDER agrees to deliver the Services in compliance with HIPAA. Without limiting the generality of the foregoing, Services funded in whole or in part with financial assistance provided under this Contract are covered by HIPAA. Contractor shall comply and cause all Providers to comply with the following:

12.2 Privacy and Security of Individually Identifiable Health Information. Individually Identifiable Health Information about specific individuals is confidential. Individually Identifiable Health Information relating to specific individuals may be exchanged between PROVIDER and COUNTY for purposes directly related to the provision of services to PROVIDER'S clients, which are funded in whole or in part under this Contract. However, PROVIDER shall not use or disclose any Individually Identifiable Health Information about specific individuals in a manner that would violate the Oregon Privacy Rules, OAR 410-014-0000 et Seq., or COUNTY policy.

13. Termination for Convenience

This Contract may be terminated by mutual consent of the parties upon written notice. In addition, COUNTY may terminate all or part of this Contract upon determining that termination is in the best interest of COUNTY by giving seven (7) days' prior written notice of intent to terminate, without waiving any claims or remedies it may have against PROVIDER. Upon termination under this paragraph, PROVIDER shall be entitled to

payment in accordance with the terms of this Contract for Contract work completed and accepted before termination less previous amounts paid and any claim(s) COUNTY has against PROVIDER. Pursuant to this paragraph, PROVIDER shall submit an itemized invoice for all unreimbursed Contract work completed before termination and all Contract closeout costs actually incurred by PROVIDER. COUNTY shall not be liable for any costs invoiced later than thirty (30) days after termination unless PROVIDER can show good cause beyond its control for the delay.

14. Termination for Cause

COUNTY may terminate this Contract effective upon delivery of written notice to PROVIDER, or at such later date as may be established by COUNTY, under any of the following conditions:

- 14.1 If COUNTY funding is not obtained and continued at levels sufficient to allow for purchases of the indicated quantity of services. The Contract may be modified to accommodate a reduction in funds.
- 14.2 If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Contract or are no longer eligible for the funding proposed for payments authorized by this Contract.
- 14.3 If any license or certificate required by law or regulation to be held by PROVIDER to provide the services required by this Contract is for any reason denied, revoked, or not renewed.

15. Termination for Default

Either COUNTY or PROVIDER may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination, the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days of the date of the notice, then the party giving the notice may terminate the Contract at any time thereafter by giving a written notice of termination.

If PROVIDER fails to perform in the manner called for in this Contract or if PROVIDER fails to comply with any other provisions of the Contract, COUNTY may terminate this Contract for default. Termination shall be effected by serving a notice of termination on PROVIDER setting forth the manner in which PROVIDER is in default. PROVIDER shall be paid the Contract price only for services performed in accordance with the manner of performance as set forth in this Contract.

16. Remedies

In the event of breach of this Contract the parties shall have the following remedies:

- 16.1 If terminated under paragraph 14 by COUNTY due to a breach by PROVIDER, COUNTY may complete the work either itself, by agreement with another contractor, or by a combination thereof.
- 16.2 In addition to the above remedies for a breach by PROVIDER, COUNTY also shall be entitled to any other equitable and legal remedies that are available.
- 16.3 If COUNTY breaches this Contract, PROVIDER's remedy shall be limited to termination of the Contract and receipt of Contract payments to which PROVIDER is entitled.
- 16.4 COUNTY shall not be liable for any indirect, incidental, consequential, or special damages under the Contract or any damages arising solely from terminating the Contract in accordance with its terms.
- 16.5 Upon receiving a notice of termination, and except as otherwise directed in writing by COUNTY, PROVIDER shall immediately cease all activities related to the services and work under this Contract. As directed by COUNTY, PROVIDER shall, upon termination, deliver to COUNTY all then existing work product that, if the Contract had been completed, would be required to be delivered to COUNTY.

17. Nondiscrimination

During the term of this Contract, PROVIDER shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, or national origin.

18. Governing Law; Jurisdiction; Venue

This Contract shall be governed by and construed in accordance with the laws of the state of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between COUNTY and PROVIDER that arises from or relates to this Contract which results in litigation shall be brought and conducted solely and exclusively within the Circuit Court of Wasco County for the state of Oregon; provided, however, if a Claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States Court for the State of Oregon.

19. Compliance with Laws and Regulations

PROVIDER shall comply with all state and local laws, regulations, executive orders and ordinances applicable to this Contract or to the delivery of services hereunder. Without limiting the generality of the foregoing, PROVIDER expressly agrees to comply with the following laws, regulations and executive orders to the extent they are applicable to this

Contract: a) All applicable requirements of state civil rights and rehabilitation statutes, rules, and regulations; b) All state laws governing operation of Addictions and Community Mental Health Programs; c) All state laws requiring reporting of Client abuse; d) ORS 659A.400 to 659A.409, ORS 659A.145, and all regulations and administrative rules established pursuant to those laws. These laws, regulations and executive orders are incorporated by reference herein to the extent that they are applicable to this Contract and required by law to be so incorporated.

20. Experience, Capabilities and Resources

By execution of this Contract, the PROVIDER agrees that: PROVIDER has the skill, legal capacity, and professional ability necessary to perform all the services required under this Contract. PROVIDER has the capabilities and resources necessary to perform the obligations of this Contract.

21. Documents

All work in its original form, including, but not limited to, documents, notes, papers, computer programs, diaries, recordings and reports performed or produced by PROVIDER under this contract shall be the exclusive property of the COUNTY and shall be delivered to COUNTY prior to final payment.

22. Access to Records

For not less than three (3) years after the Contract expiration and for the purpose of making audit, examination, excerpts, and transcripts, COUNTY, and its duly authorized representatives shall have access to PROVIDER's books, documents, papers, and records that are pertinent to this Contract. If, for any reason, any part of this Contract, or any resulting construction contract(s) is involved in litigation, PROVIDER shall retain all pertinent records for not less than three years or until all litigation is resolved, whichever is longer. PROVIDER shall provide full access to these records to COUNTY, and its duly authorized representatives in preparation for and during litigation.

23. Representations and Warranties

PROVIDER represents and warrants to COUNTY that (1) PROVIDER has the power and authority to enter into and perform this Contract, (2) when executed and delivered, this Contract shall be a valid and binding obligation of PROVIDER enforceable in accordance with its terms, (3) PROVIDER shall, at all times during the term of this Contract, be duly licensed to perform the services, and if there is no licensing requirement for the profession or services, be duly qualified and competent, (4) the services under this Contract shall be performed in accordance with the professional skill, care and standards of other professionals performing similar services under similar conditions. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

24. Attorney Fees

In case a suit or action is instituted to enforce the provisions of this Contract, the parties agree that the losing party shall pay such sums as the court may adjudge reasonable for attorney fees and court costs, including attorney fees and costs on appeal.

25. Limitation of Liabilities

COUNTY shall not be liable for (i) any indirect, incidental, consequential, or special damages under the Contract or (ii) any damages of any sort arising solely from the termination of this Contract in accordance with its terms.

26. Confidentiality

PROVIDER shall maintain the confidentiality of any of COUNTY's information that has been so marked as confidential, unless withholding such information would violate the law, create the risk of significant harm to the public or prevent PROVIDER from establishing a claim or defense in an adjudicatory proceeding. PROVIDER shall require similar agreements from COUNTY's and/or PROVIDER's subproviders to maintain the confidentiality of information of COUNTY.

PROVIDER shall ensure that patient's privacy is protected and that confidential records are secure from unauthorized disclosure consistent with the HIPPA confidentiality requirements of 45 CFR parts 160 and 164, and consistent with other state or federal regulations governing privacy and confidentiality.

27. Force Majeure

PROVIDER shall not be deemed in default hereof nor liable for damages arising from its failure to perform its duties or obligations hereunder if such is due to causes beyond its reasonable control, including, but not limited to, acts of God, acts of civil or military authorities, fires, floods, windstorms, earthquakes, strikes or other labor disturbances, civil commotion or war.

28. Waivers

No waiver by COUNTY of any provision of this Contract shall be deemed to be a waiver of any other provision hereof or of any subsequent breach by PROVIDER of the same or any other provision. COUNTY's consent to or approval of any act by PROVIDER requiring COUNTY's consent or approval shall not be deemed to render unnecessary the obtaining of COUNTY's consent to or approval of any subsequent act by PROVIDER, whether or not similar to the act so consented to or approved.

29. Severability

Any provisions of this Contract which shall prove to be invalid, void or illegal shall in no

way affect, impair or invalidate any other provision hereof, and such remaining provisions shall remain in full force and effect.

30. Headings

The captions contained in this Contract are for convenience only and shall not be considered in the construction or interpretation of any provision hereof.

31. Integration

This Contract, including the attached exhibits contains the entire agreement between the parties regarding the matters referenced herein and supersedes all prior written or oral discussions or agreements regarding the matters addressed by this Contract.

32. Amendments

This Agreement shall not be waived, altered, modified, supplemented, or amended in any manner without a duly executed Amendment. Any amendments to this Agreement shall be effective only when reducing to writing and signed by both parties as below.

33. Authority

The representatives signing on behalf of the parties certify that they are duly authorized by the party for which they sign to make this Contract.

34. Compliance with Oregon Tax Laws

The undersigned is authorized to act on behalf of PROVIDER and that PROVIDER is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws.

WASCO COUNTY, OREGON

Date: _____

STEVE KRAMER
County Commissioner

Date: _____

SCOTT HEGE
County Commissioner

Date: _____

KATHY SCHWARTZ
County Commissioner

WASCO COUNTY COMMUNITY CORRECTIONS

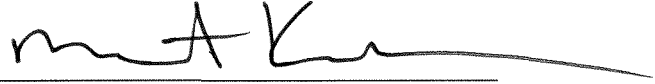
Date: 8/12/2019



FRITZ BACHMAN
Director, Wasco County Community Corrections

BRIDGES TO CHANGE

Date: 8-7-19



MONTA KNUDSON
Executive Director, Bridges To Change
PO Box 16576
Portland, OR 97292

Tax Id. No. 76-0751239



DISCUSSION ITEM

Victims of Crime Act/Criminal Fine Account Grant Application

[STAFF MEMO](#)

TO: WASCO COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: JUDY URNESS WASCO COUNTY VICTIM SERVICES

DATE: August 14, 2019

RE: 2019 – 2021 VOCA BASIC VOCA SST/CFA GRANT FUNDS

VOCA: The grants have changed slightly from the last grant cycle by eliminating the VOCA Expansion and combining those funds with the VOCA Basic. The VOCA Grant has increased from last cycle by approximately \$40,000 for the two years. In addition, there is also \$20,000 for emergency services and training for the two year time period.

MATCH: The match would be met with \$50,592 of CFA funds and the county contribution of \$6,935/year or \$13,870 for a total of \$64,462 available for the required match of \$60,843.

CFA: There has been no change in CFA funds so we will have \$50,592 for the two years.

VOCA SST (supplies, services and training): This grant has been extended until September 30, 2020. Listed below are the funds we have remaining.

Emergency Services: \$1,405

Training: \$309

Legal Services: \$5,240

Mental Health Services: \$5,310

I believe there may be sufficient to support a part time advocate in the Juvenile Department. I have had discussions with Molly and Eric and both are supportive. This position would be a grant dependent and is in the beginning stages of planning.

The current Victim Services Program FTE of 1.82 I do not expect to change. Total funds available for FTE for the two grant years is \$273,964. This does not mean we have to use it, but it is available.



DISCUSSION ITEM

Youth Services IGA Amendment

[STAFF MEMO](#)

[IGA 11097 AMENDMENT 1](#)




YOUTH SERVICES

202 East Fifth Street • The Dalles, OR 97058
p: [541] 506-2660 • f: [541] 506-2661 • www.co.wasco.or.us

Pioneering pathways to prosperity.

Date: August 13, 2019

To: Wasco County Board of Commissioners

From: Molly Rogers, MJM 
Director, Youth Services

Re: Intergovernmental Agreement No. 11097

Attached is the updated agreement for the Juvenile Crime Prevention Planning funds through the Youth Development Council. Locally these funds have been focused toward truancy reduction for over the past ten years. The plan is to continue to serve youth at The Dalles Middle School who are at high-risk for academic failure and dropping out. The contract for services in Wasco County is held by Comprehensive Family Services, LLC. The services include case management, family interventions and academic supports.

Wasco County's plan was recommended by the Local Public Safety Coordinating Council and approved through the Youth Development Council June 13, 2019. This contract realizes an increase in the "minimum" grant funding and will reflect an increase in the department revenue line from \$22,500 up to \$30,000 annually. The Department will work with the Finance Department to ensure the increase is recognized.

It is my recommendation to approve and sign the agreement.

Amendment No. 1 to Intergovernmental Agreement No. 11097

This is Amendment No. 1 to Intergovernmental Agreement No. 11097, effective **July 1, 2017**, as amended from time to time (the "Agreement"), between the State of Oregon, acting by and through its **Oregon Department of Education, Youth Development Division** ("Agency") and **Wasco County** ("County"). This Amendment is effective on **July 1, 2019** ("Amendment Effective Date").

The Agreement is amended as follows (new language is indicated by underlining and bold and deleted language is indicated by ~~strikethrough~~):

1. **Section 6** of the Agreement is hereby amended as follows:

SECTION 6: COMPENSATION AND PAYMENT TERMS

EXPENSE REIMBURSEMENT SUBJECT TO A CAP

Agency shall reimburse County, up to but not in excess of **\$105,000.00 consisting of an amount not to exceed \$45,000.00 from July 1, 2017 through June 30, 2019, and an amount not to exceed \$60,000.00 for July 1, 2019 through June 30, 2021**, for all expenses reasonably and necessarily incurred in performing the work and delivering the deliverables required of County under this Agreement. Payment will be made quarterly, for work performed

2. **Section 19** of the Agreement is hereby amended as follows:

Except as provided expressly in this Agreement, ~~The~~ the terms of this Agreement may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.

3. **Exhibit B, section III.1, Plan**, is hereby amended as follows:

a. Plan Implementation

County shall implement, or through Providers, shall require to be implemented, the JCP Services and JCP Basic Services portions of the Plan. The County has developed or agrees to develop the JCP Services, JCP Basic Services and Diversion Services portions of the Plan according to guidelines provided by Agency. **County shall submit to Agency for Agency's review and approval a new Plan for each legislative biennium. Until the Plan for a new legislative biennium has been approved by the Agency and is on file with the Agency, the Plan for the prior legislative biennium shall remain in effect and County shall continue to provide Services under that Plan; once the Plan for a new legislative biennium has been approved by Agency and is on file with Agency, that Plan shall replace the Plan for the prior legislative biennium and be incorporated into and be a part of this Agreement without any further action on the part of the parties.**

b. Amendment to Plan

County may request amendment of the Plan by notifying Agency in writing thirty (30) days prior to the submission of such proposed amendment. All amendments to the Plan shall be in a format prescribed by Agency. County must obtain approvals for an amendment that makes any significant change in the Plan. A significant change in the Plan includes but is not limited to any funding change in the categories of services outlined in the Plan. For the purposes of this Section 1.b, Juvenile Crime Prevention Services, Basic Services, and Diversion Services are deemed separate funding sources. County shall follow the following requirements if it desires to change the Plan:

- (i) The Plan cannot be amended to change allocations between Juvenile Crime Prevention Services and Basic Services/Diversion Services.
- (ii) Changes to the JCP budget in the Plan aggregating 10% or greater of the total budget for any of

the funding sources must be reviewed and approved by the Agency in writing, prior to the changes taking effect.

- (iii) County shall submit written notification to Agency for any changes to the JCP budget in the Plan aggregating less than 10% of the total budget for any of the funding sources. This notification will be reviewed by Agency. The Agency reserves the right to require that the County notification be reviewed by the YDC for approval prior to the changes taking effect.
- (iv) All amendments to the Plan which comply with this Section shall be on file with Agency and shall become a part of the Plan and this Agreement from its effective date without the necessity of executing a formal amendment to this Agreement. For purposes of this Section, the effective date of a Plan amendment is the date the Plan amendment is approved or notification is received by the Agency.
- (v) In the event Agency increases or decreases the amount of funding in this Agreement pursuant to Exhibit E in an amount aggregating 10% or greater of the total budget for JCP Services, County may amend the Plan in response to the funding change, but only in a manner that is consistent with state law and rules. Such Plan amendment shall be effective no sooner than the effective date of the funding change. No later than five (5) days from its effective date, County must send any Plan amendment to Agency, who must review the amendment within thirty (30) days of its effective date. The Plan must be approved as presented or as agreed upon by the parties no later than sixty (30) days from the effective date.

4. The **table in Exhibit C Award** of the Agreement is hereby amended as follows:

<u>FUNDING YEARS</u>	FUNDING AREA	GENERAL FUND	FEDERAL FUNDS	CFDA NUMBER
<u>2017-2019</u>	[2-] JCP Prevention	\$45,000.00		
<u>2019-2021</u>	<u>JCP Prevention</u>	<u>\$60,000.00</u>		

Wasco County

By: _____

Date: _____

Authorized Signature

Printed Name/ Title

FEID: _____

STATE OF OREGON, acting by and through its Oregon Department of Education

By: _____

Date: _____

Authorized Signature/ Title

Approved for Legal Sufficiency

By: Jake J. Hogue by email, Assistant Attorney General

Date: 06/26/2019

Name/ Title



DISCUSSION ITEM

Finance Report

[DIRECTOR'S REPORT](#)

[JULY FINANCIALS](#)

[JUNE RECONCILIATIONS](#)

Wasco County Financial Report – For July 2019

This report is for the first month in the new fiscal year – FY20. The statements are not audited and may be changed as transactions, reconciliations and reviews occur. At this point, a straight-line assumption of 8.3% budget execution is a good place for analysis to start. This may not be relevant on all accounts but is a starting point.

Discussion of Revenues

General Fund

- No property tax revenues are shown as all the amounts received have been accrued to FY19. This is what is referred to as the “60 Day Rule”. This is the same as last year.
 - The “60 Day Rule” is a standard issued by the Government Accounting Standards Board (GASB) stating tax revenues received just after the start of a new fiscal period should be considered revenue of the prior period as long as the receipt comes in within time to meet obligations of the prior fiscal period. 60 Days has been a standard accepted time frame and is used by Wasco County.
 - In July \$82,405 was received in property tax revenue that has been accrued back to last fiscal year.
- Licenses, Fees & Permits are at \$0 – the same as last fiscal year at this time. This is due to timing. The amount received in July was actually earned/owed for June so it is moved back.
- Intergovernmental revenue is on track although the only revenue shown is from Video Poker. This is labeled as for the current quarter by the state so it was not accrued to FY19.
- Interest Earnings are already shooting up at a fast rate. The total to the General Fund is \$74,497 for an execution of 37.7%. The amount is comparable to FY19 at this time.
 - The budgeted/expected interest has been substantially increased for FY20
 - The high point is due to a large semi-annual interest payment on investments
- No transfers in have occurred yet
- District Attorney’s Office has a large jump in revenue. This is due to the \$80K received from The Dalles that was not included in the revenue budget.
 - There is a down-side to extra funds – there is a catch. There will be a budget change requested to accommodate additional expenses that will be incurred.
- Youth Think can now be seen as a General Fund department – even if there has not been any revenue as of July

Public Works

- Only significant revenue is the \$266K for STP Fund Exchange. This appears to be the FY20 amount and is not being accrued to FY19 at this point. This is still being reviewed.
- Interest is about twice the amount allocated last year at this time - \$9K or 22.5% budget execution
- All other revenues seem in line with last fiscal year

Building Codes – General

- New department with no year to year comparison
- \$114K for July – this does not include the \$1.1M from the state for permits paid to the state prior to June 30th – This is being considered beginning fund balance since it was from a prior FY
 - Originally the State was going to send it prior to June 30th but that didn't happen
- To make the budgeted amount (not including transfers), the fund needs to generate an average of \$164K per month;
 - July is under this by \$49K
 - Partially, this could be the department coming up to speed, but it needs to be watched

Building Codes – Electrical

- New department with no year to year comparison
- \$9K for July – there is no allocation in beginning fund balance yet
- To make the budgeted amount (not including transfers), the fund needs to generate \$21K per month
 - July is under by \$12K
 - Partially, this could be the department coming up to speed, but it needs to be watched

Reserve funds

- Minimal revenues as only interest in recorded
- None of the transfers in are recorded yet
 - None planned for most as part of the PERS Side Account Funding plan
 - None to General Operating Reserve yet – will be coming; Not done yet due to managing cash flow

All other funds

- Nothing to note

Discussion of Expense

General Fund

- Overall the budget execution is 5.3% - will under the straight-line 8.3%
- All areas/departments are under the 8.3% straight-line assumption
- Transfers
 - The transfers to Fair & the Museum have been completed to 100%
 - The transfer to 911 is only 1 month's support as planned
 - Nothing has been transferred to the reserve fund for the PERS side account yet
 - Watching cash flow to select optimal time

Public Works

- Overall budget execution is 13.5% - slightly less of budget execution than last year at this time
- Materials & Supplies executing at 29.1%
 - Primarily due to nearly the full budget for emulsified asphalt being expended
 - Planned by the Public Works department

County Fair

- Already at 23.3% budget execution
 - Expected – similar to last year
 - The Fair is in August so the ramp up is quick

General Operating Reserve & Road Reserve Fund

- Both made significant planned payments to fund the PERS Side Account

All Other Funds

- All funds are within the budget straight-line assumption
- Including the new funds – Building Codes

Summary

- Personnel costs across all funds are 30.1% of the budget
 - This is due to the nearly \$4M paid to fund the PERS Side Account
 - Comes from General Operating Reserve, Road Reserve, Building Codes – General, & Building Codes – Electrical
 - After PERS Side Account is removed, the overall budget execution is within budget
 - PERS rate credit will reduce the rate 4.3% for PERS costs
- M&S costs across all funds are at 5% of budget execution
 - A couple departments have exceeded the straight-line assumption but this is expected due to the spike at the start of the year and/or establishing a new department
- Capital Outlay is at 0% budget execution across all funds
 - Only costs is \$2K in CDBG grant – there will be more

Reconciliations

June reconciliations are attached to this report. The reconciliations have been reviewed by the Treasurer but the County Administrator has not had time to do so yet. It is planned this will occur before the BOCC meeting on August 21st.



Wasco County Monthly Report

General Fund Revenue - July 2019

Filters

Fd	101
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year	
Revenue								
GENERAL FUND								
NON-DEPARTMENTAL RESOURCES-R								
GENERAL FUND RESOURCES-R								
PROPERTY TAXES-R								
CURRENT TAXES	9,463,636	-	-	0.0%	0.0%	#DIV/0!	-	
PRIOR YEARS TAXES	280,000	-	-	0.0%	0.0%	#DIV/0!	-	
PILT	30,000	-	-	0.0%	0.0%	#DIV/0!	-	
PROPERTY TAXES-R Total	9,773,636	-	-	0.0%	0.0%	#DIV/0!	-	
LICENSES FEES & PERMITS-R	1,278,280	-	(7,690)	0.0%	-0.7%	-100.0%	7,690.42	
INTERGOV'T REV - NON SINGLE AUDIT-R	816,311	62,858	(14,569)	7.7%	-2.5%	-531.5%	77,426.61	
INTERGOV'T REV - SINGLE AUDIT-R	3,200	-	-	0.0%	0.0%	#DIV/0!	-	
INVESTMENT EARNINGS-R								
INTEREST EARNED	197,856	74,497	78,377	37.7%	87.1%	-5.0%	(3,879.98)	
UNSEG TAX INTEREST EARNED	200	4	3	2.2%	1.3%	79.2%	1.98	
MARK TO MARKET - UNREALIZED GAIN/LOSS								
-	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-	
MARK TO MARKET - UNREALIZED GAIN/LOSS Total	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-	
INVESTMENT EARNINGS-R Total	198,056	74,501	78,379	37.6%	86.9%	-4.9%	(3,878.00)	
RENTS-R	11,846	733	733	6.2%	6.2%	0.0%	-	
MISCELLANEOUS-R								
COLUMBIA BASIN NURSING HOME PAYMENTS	40,000	40,000	40,000	100.0%	100.0%	0.0%	-	
MISC RECEIPTS	2,000	18,657	-	932.9%	0.0%	#DIV/0!	18,657.00	
RETURNED CHECK CHARGE	525	-	-	0.0%	0.0%	#DIV/0!	-	
MISC REVENUE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-	
ADMINISTRATIVE FEE	105,501	13,112	9,983	12.4%	9.5%	31.3%	3,129.16	
MISCELLANEOUS-R Total	148,026	71,769	49,983	48.5%	33.8%	43.6%	21,786.16	



Wasco County Monthly Report General Fund Revenue - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
TRANSFERS IN-R	1,215,271	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND RESOURCES-R Total	13,444,626	209,862	106,837	1.6%	0.9%	96.4%	103,025.19
NON-DEPARTMENTAL RESOURCES-R Total	13,444,626	209,862	106,837	1.6%	0.9%	96.4%	103,025.19
ASSESSMENT & TAXATION-R	28,500	2,156	2,865	7.6%	14.7%	-24.8%	(709.39)
COUNTY CLERK-R							
COUNTY CLERK-R	136,150	12,756	12,396	9.4%	7.6%	2.9%	359.50
ELECTIONS-R	18,350	-	20	0.0%	0.1%	-100.0%	(20.00)
COUNTY CLERK-R Total	154,500	12,756	12,416	8.3%	6.9%	2.7%	339.50
SHERIFF-R							
EMERGENCY MANAGEMENT-R	58,965	11,500	11,500	19.5%	19.5%	0.0%	-
MARINE PATROL-R	52,536	-	-	0.0%	0.0%	#DIV/0!	-
LAW ENFORCEMENT-R	213,160	12,701	24,120	6.0%	8.7%	-47.3%	(11,419.77)
SHERIFF-R Total	324,661	24,201	35,620	7.5%	9.1%	-32.1%	(11,419.77)
ADMINISTRATIVE SERVICES-R							
INFORMATION TECHNOLOGY-R	99,250	8,716	6,705	8.8%	6.3%	30.0%	2,010.75
EMPLOYEE & ADMINISTRATIVE SERVICES-R	1,150	-	-	0.0%	0.0%	#DIV/0!	-
FACILITIES-R	222,525	28,110	23,987	12.6%	8.4%	17.2%	4,122.64
ADMINISTRATIVE SERVICES-R Total	322,925	36,825	30,692	11.4%	7.8%	20.0%	6,133.39
ADMINISTRATION-R							
ADMINISTRATION-R	25,200	14,397	14,277	57.1%	54.5%	0.8%	119.66
PASS-THROUGH GRANTS-R	825,594	66,376	-	8.0%	0.0%	#DIV/0!	66,376.11
NORCOR-R	34,572	8,643	-	25.0%	0.0%	#DIV/0!	8,643.09
VETERANS-R	87,944	-	(21,986)	0.0%	-25.0%	-100.0%	21,985.89
ADMINISTRATION-R Total	973,310	89,416	(7,709)	9.2%	-1.1%	-1260.0%	97,124.75
DISTRICT ATTORNEY-R	221,484	105,152	108	47.5%	0.0%	97038.4%	105,044.02
PLANNING-R	166,600	57,241	10,139	34.4%	3.2%	464.5%	47,101.70
PUBLIC WORKS-R							
SURVEYOR-R	16,200	1,165	1,105	7.2%	7.8%	5.4%	60.00
WATERMASTER-R	1,865	1,865	-	100.0%	0.0%	#DIV/0!	1,865.00
PUBLIC WORKS-R Total	18,065	3,030	1,105	16.8%	6.9%	174.2%	1,925.00
PREVENTION DIVISION-R							
YOUTH SERVICES-R	87,025	3,253	2,210	3.7%	4.9%	47.2%	1,042.63
YOUTHTHINK SERVICES-R							
INTERGOV'T REV - NON SINGLE AUDIT-R	93,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
INTERGOV'T REV - SINGLE AUDIT-R	22,500	-	-	0.0%	#DIV/0!	#DIV/0!	-
CHARGES FOR SERVICES-R	12,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
CONTRIBUTIONS & DONATIONS-R	1,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTHTHINK SERVICES-R Total	128,500	-	-	0.0%	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report General Fund Revenue - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
PREVENTION DIVISION-R Total	215,525	3,253	2,210	1.5%	4.9%	47.2%	1,042.63
GENERAL FUND Total	15,870,196	543,892	194,285	3.4%	1.3%	179.9%	349,607.02
Revenue Total	15,870,196	543,892	194,285	3.4%	1.3%	179.9%	349,607.02



Wasco County Monthly Report

General Fund Expense - July 2019

Filters

Fd	101
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	895,396	72,675	62,736	8.1%	7.9%	15.8%	9,939.49
COUNTY CLERK-E							
COUNTY CLERK-E	255,245	21,452	18,859	8.4%	8.0%	13.7%	2,593.03
ELECTIONS-E	111,801	4,990	4,276	4.5%	4.2%	16.7%	713.82
COUNTY CLERK-E Total	367,046	26,442	23,135	7.2%	6.8%	14.3%	3,306.85
SHERIFF-E							
EMERGENCY MANAGEMENT-E	102,092	6,357	9,418	6.2%	9.7%	-32.5%	(3,060.96)
MARINE PATROL-E	52,536	103	9,539	0.2%	17.0%	-98.9%	(9,436.15)
LAW ENFORCEMENT-E	2,331,364	192,712	186,641	8.3%	8.6%	3.3%	6,071.22
SHERIFF-E Total	2,485,992	199,173	205,599	8.0%	8.9%	-3.1%	(6,425.89)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	1,024,526	76,148	153,343	7.4%	14.7%	-50.3%	(77,194.79)
COUNTY COMMISSION-E	233,643	19,283	17,391	8.3%	8.1%	10.9%	1,892.27
EMPLOYEE & ADMINISTRATIVE SERVICES-E	1,018,325	81,435	72,595	8.0%	7.6%	12.2%	8,839.42
FACILITIES-E	2,132,849	35,752	49,058	1.7%	3.0%	-27.1%	(13,305.73)
ADMINISTRATIVE SERVICES-E Total	4,409,343	212,618	292,387	4.8%	7.6%	-27.3%	(79,768.83)
ADMINISTRATION-E							
ADMINISTRATION-E	790,520	5,031	130,764	0.6%	20.3%	-96.2%	(125,732.38)
PASS-THROUGH GRANTS-E	825,594	-	16,750	0.0%	3.2%	-100.0%	(16,750.00)
NORCOR-E	1,499,390	128,494	215,432	8.6%	15.9%	-40.4%	(86,937.96)
VETERANS-E	157,685	11,758	10,572	7.5%	7.4%	11.2%	1,186.19
SPECIAL PAYMENTS-E	501,993	41,745	40,105	8.3%	8.4%	4.1%	1,640.29
ADMINISTRATION-E Total	3,775,182	187,029	413,623	5.0%	13.1%	-54.8%	(226,593.86)
DISTRICT ATTORNEY-E	707,147	52,725	48,321	7.5%	7.1%	9.1%	4,404.53



Wasco County Monthly Report General Fund Expense - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
PLANNING-E	899,045	63,794	67,488	7.1%	6.8%	-5.5%	(3,693.61)
PUBLIC WORKS-E							
SURVEYOR-E	52,288	4,180	3,056	8.0%	6.9%	36.8%	1,123.94
WATERMASTER-E	3,730	8	6	0.2%	0.2%	21.4%	1.37
PUBLIC WORKS-E Total	56,018	4,188	3,063	7.5%	6.4%	36.7%	1,125.31
PREVENTION DIVISION-E							
YOUTH SERVICES-E	684,241	49,591	49,403	7.2%	7.8%	0.4%	188.11
YOUTHTHINK SERVICES-E							
PERSONAL SERVICES-E	91,036	7,499	-	8.2%	#DIV/0!	#DIV/0!	7,498.61
MATERIALS & SERVICES-E	150,999	7,110	-	4.7%	#DIV/0!	#DIV/0!	7,109.94
YOUTHTHINK SERVICES-E Total	242,035	14,609	-	6.0%	#DIV/0!	#DIV/0!	14,608.55
PREVENTION DIVISION-E Total	926,276	64,199	49,403	6.9%	7.8%	30.0%	14,796.66
NON-DEPARTMENTAL EXPENDITURES-E							
GENERAL FUND EXPENDITURES-E							
TRANSFERS OUT-E							
TRANSFER TO 911 COMMUNICATIONS FUND	253,129	21,094	20,743	8.3%	8.3%	1.7%	350.83
TRANSFER TO CAP ACQUISITION FUND	-	-	70,833	#DIV/0!	8.3%	-100.0%	(70,833.33)
TRANSFER TO COUNTY FAIR FUND	29,000	29,000	29,000	100.0%	100.0%	0.0%	-
TRANSFER TO FACILITIES CAPITAL REPLACEME	-	-	70,833	#DIV/0!	6.2%	-100.0%	(70,833.33)
TRANSFER TO OPERATING RESERVE	3,124,533	-	70,833	0.0%	6.2%	-100.0%	(70,833.33)
TRANSFERS TO MUSEUM FUND	17,500	17,500	17,500	100.0%	100.0%	0.0%	-
TRANSFERS OUT-E Total	3,424,162	67,594	279,743	2.0%	8.1%	-75.8%	(212,149.16)
GENERAL FUND EXPENDITURES-E Total	3,424,162	67,594	279,743	2.0%	8.1%	-75.8%	(212,149.16)
NON-DEPARTMENTAL EXPENDITURES-E Total	3,424,162	67,594	279,743	2.0%	8.1%	-75.8%	(212,149.16)
GENERAL FUND Total	17,945,607	950,437	1,445,496	5.3%	8.9%	-34.2%	(495,058.51)
Expense Total	17,945,607	950,437	1,445,496	5.3%	8.9%	-34.2%	(495,058.51)



Wasco County Monthly Report

Public Works Fund - July 2019

Filters

Fd	202
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R							
INTEREST EARNED	40,000	9,005	4,364	22.5%	15.6%	106.4%	4,640.99
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INVESTMENT EARNINGS-R Total	40,000	9,005	4,364	22.5%	15.6%	106.4%	4,640.99
TRANSFERS IN-R	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
INTERNAL SERVICES-R	3,180	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS RESOURCES-R Total	43,180	9,005	4,364	20.9%	14.0%	106.4%	4,640.99
NON-DEPARTMENTAL RESOURCES-R Total	43,180	9,005	4,364	20.9%	14.0%	106.4%	4,640.99
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	12,000	1,257	-	10.5%	0.0%	#DIV/0!	1,256.50
INTERGOV'T REV - NON SINGLE AUDIT-R							
MOTOR VEHICLE FUNDS	2,506,144	-	-	0.0%	0.0%	#DIV/0!	-
STATE GRANT/REIMBURSEMENT	75,000	-	-	0.0%	0.0%	#DIV/0!	-
STP FUND EXCHANGE	283,225	266,106	-	94.0%	0.0%	#DIV/0!	266,105.52
STATE PERMITS	500	-	-	0.0%	#DIV/0!	#DIV/0!	-
INTERGOV'T REV - NON SINGLE AUDIT-R Total	2,864,869	266,106	-	9.3%	0.0%	#DIV/0!	266,105.52
INTERGOV'T REV - SINGLE AUDIT-R	151,737	-	-	0.0%	0.0%	#DIV/0!	-
MISCELLANEOUS-R	2,500	747	-	29.9%	0.0%	#DIV/0!	747.34
SALE OF FIXED ASSETS-R	10,000	-	-	0.0%	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R	217,000	14,123	18,650	6.5%	8.9%	-24.3%	(4,527.23)



Wasco County Monthly Report Public Works Fund - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
PUBLIC WORKS-R Total	3,258,106	282,233	18,650	8.7%	0.5%	1413.3%	263,582.13
WEED & PEST-R	232,000	8,727	(27,255)	3.8%	-12.1%	-132.0%	35,981.84
PUBLIC WORKS-R Total	3,490,106	290,959	(8,605)	8.3%	-0.2%	-3481.5%	299,563.97
PUBLIC WORKS FUND Total	3,533,286	299,964	(4,241)	8.5%	-0.1%	-7173.5%	304,204.96
Revenue Total	3,533,286	299,964	(4,241)	8.5%	-0.1%	-7173.5%	304,204.96
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,890,402	162,673	150,549	8.6%	8.3%	8.1%	12,124.87
MATERIALS & SERVICES-E	1,459,450	424,574	308,758	29.1%	22.5%	37.5%	115,815.30
CAPITAL OUTLAY-E	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
PUBLIC WORKS-E Total	3,367,352	587,247	485,895	17.4%	15.1%	20.9%	101,352.17
WEED & PEST-E							
PERSONAL SERVICES-E	103,658	10,836	10,191	10.5%	10.0%	6.3%	645.21
MATERIALS & SERVICES-E	135,800	22,642	6,642	16.7%	4.6%	240.9%	16,000.29
CAPITAL OUTLAY-E	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
WEED & PEST-E Total	239,458	33,478	16,833	14.0%	6.8%	98.9%	16,645.50
PUBLIC WORKS-E Total	3,606,810	620,725	502,727	17.2%	14.5%	23.5%	117,997.67
NON-DEPARTMENTAL EXPENDITURES-E							
PUBLIC WORKS EXPENDITURES-E	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
NON-DEPARTMENTAL EXPENDITURES-E Total	1,000,000	-	-	0.0%	0.0%	#DIV/0!	-
PUBLIC WORKS FUND Total	4,606,810	620,725	502,727	13.5%	14.5%	23.5%	117,997.67
Expense Total	4,606,810	620,725	502,727	13.5%	14.5%	23.5%	117,997.67



Wasco County Monthly Report

All Funds Revenue Expense

July 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 COMMUNICATIONS FUND	1,217,090	153,135	20,817	12.6%	1.7%	635.6%	132,317.95
911 EQUIPMENT RESERVE	30,790	194	2,500	0.6%	8.3%	-92.2%	(2,305.66)
CDBG GRANT FUND	560,000	116,499	(17,348)	20.8%	-0.3%	-771.6%	133,846.90
CLERK RECORDS FUND	9,000	786	828	8.7%	8.5%	-5.1%	(41.81)
COMMUNITY CORRECTIONS FUND	1,775,000	403,691	8,725	22.7%	0.4%	4526.9%	394,966.22
COUNTY FAIR FUND	218,210	49,462	35,603	22.7%	18.5%	38.9%	13,858.93
COUNTY SCHOOL FUND	424,240	0	0	0.0%	0.0%	1900.0%	0.19
COURT FACILITIES SECURITY FUND	29,000	2,537	2,336	8.7%	8.3%	8.6%	201.31
DISTRICT ATTORNEY	4,160	42	53	1.0%	1.3%	-21.7%	(11.53)
FACILITY CAPITAL RESERVE	50,000	5,447	75,432	10.9%	6.4%	-92.8%	(69,984.79)
FOREST HEALTH PROGRAM FUND	42,967	793	224	1.8%	8.3%	254.5%	569.29
GENERAL FUND	15,870,196	543,892	194,285	3.4%	1.3%	179.9%	349,607.02
GENERAL OPERATING RESERVE	3,192,866	3,845	75,587	0.1%	6.2%	-94.9%	(71,742.40)
HOUSEHOLD HAZARDOUS WASTE FUND	445,300	1,201	470	0.3%	0.1%	155.6%	731.01
KRAMER FIELD FUND	300	84	45	28.1%	14.9%	88.1%	39.41
LAND CORNER PRESERVATION FUND	28,900	2,566	2,782	8.9%	8.0%	-7.8%	(215.80)
LAW LIBRARY FUND	31,400	338	114	1.1%	0.4%	196.2%	223.56
MUSEUM	112,665	31,635	23,737	28.1%	27.8%	33.3%	7,898.27
PARKS FUND	93,719	13,224	4,375	14.1%	5.0%	202.2%	8,848.83
PUBLIC WORKS FUND	3,533,286	299,964	(4,241)	8.5%	-0.1%	-7173.5%	304,204.96
ROAD RESERVE FUND	1,042,000	10,192	4,659	1.0%	11.1%	118.8%	5,533.25
SPECIAL ECON DEV PAYMENTS FUND	2,143,225	950	188	0.0%	0.0%	405.6%	762.07
YOUTH THINK FUND	-	750	130	#DIV/0!	0.1%	477.1%	620.05
CAPITAL ACQUISITIONS FUND	29,000	9,475	75,083	32.7%	8.5%	-87.4%	(65,608.13)



Wasco County Monthly Report All Funds Revenue Expense

July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
BUILDING CODES - GENERAL	2,191,307	114,360	-	5.2%	#DIV/0!	#DIV/0!	114,359.99
BUILDING CODES - ELECTRICAL	467,230	8,894	-	1.9%	#DIV/0!	#DIV/0!	8,893.63
Revenue Total	33,541,851	1,773,956	506,383	5.3%	1.5%	250.3%	1,267,572.72
Expense							
911 COMMUNICATIONS FUND	1,209,979	114,924	110,666	9.5%	9.5%	3.8%	4,258.27
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	2,239	267,361	0.4%	4.6%	-99.2%	(265,121.90)
CLERK RECORDS FUND	11,550	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	2,283,998	122,318	201,683	5.4%	8.3%	-39.4%	(79,364.77)
COUNTY FAIR FUND	195,251	45,562	39,607	23.3%	21.6%	15.0%	5,955.09
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	-	0.0%	0.0%	#DIV/0!	(18.50)
DISTRICT ATTORNEY	15,323	150	150	1.0%	0.9%	0.0%	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	169,459	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	17,945,607	950,437	1,445,496	5.3%	8.9%	-34.2%	(495,058.51)
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	527,028	9,872	11,967	1.9%	2.5%	-17.5%	(2,095.13)
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	24,513	1,749	1,557	7.1%	7.0%	12.3%	191.90
LAW LIBRARY FUND	46,229	733	839	1.6%	1.8%	-12.6%	(106.00)
MUSEUM	107,338	5,303	19,478	4.9%	17.0%	-72.8%	(14,174.70)
PARKS FUND	144,704	4,349	6,486	3.0%	5.5%	-33.0%	(2,137.04)
PUBLIC WORKS FUND	4,606,810	620,725	502,727	13.5%	14.5%	23.5%	117,997.67
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
SPECIAL ECON DEV PAYMENTS FUND	2,397,924	5,000	5,000	0.2%	0.3%	0.0%	-
YOUTH THINK FUND	120,000	637	9,026	0.5%	5.4%	-92.9%	(8,388.45)
CAPITAL ACQUISITIONS FUND	3,852,873	-	-	0.0%	0.0%	#DIV/0!	-
BUILDING CODES - GENERAL	1,748,938	65,586	-	3.8%	#DIV/0!	#DIV/0!	65,586.36
BUILDING CODES - ELECTRICAL	731,827	30,413	-	4.2%	#DIV/0!	#DIV/0!	30,412.97
Expense Total	55,876,480	5,905,512	2,622,042	10.6%	5.2%	125.2%	3,283,470.26



Wasco County Monthly Report Personnel All Funds - July 2019

Filters

Fd	(Multiple Items)
Cat	51000

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	783,899	64,558	57,649	8.2%	8.2%	12.0%	6,909.04
COUNTY CLERK-E	308,444	24,836	22,750	8.1%	7.9%	9.2%	2,086.46
SHERIFF-E	2,196,056	172,492	179,578	7.9%	8.7%	-3.9%	(7,085.39)
ADMINISTRATIVE SERVICES-E	1,976,782	162,132	151,808	8.2%	8.2%	6.8%	10,324.16
ADMINISTRATION-E	136,037	11,118	10,123	8.2%	8.1%	9.8%	995.01
DISTRICT ATTORNEY-E	608,041	49,220	45,347	8.1%	8.0%	8.5%	3,873.06
PLANNING-E	810,869	61,295	53,677	7.6%	6.8%	14.2%	7,618.25
PUBLIC WORKS-E	42,588	3,433	2,960	8.1%	8.1%	16.0%	473.24
PREVENTION DIVISION-E	739,358	55,820	48,731	7.5%	8.1%	14.5%	7,088.90
GENERAL FUND Total	7,602,074	604,904	572,621	8.0%	8.1%	5.6%	32,282.73
PUBLIC WORKS FUND	1,994,060	173,509	160,739	8.7%	8.4%	7.9%	12,770.08
911 COMMUNICATIONS FUND	890,232	78,333	75,722	8.8%	8.8%	3.4%	2,611.43
COMMUNITY CORRECTIONS FUND	860,560	63,435	57,951	7.4%	7.3%	9.5%	5,483.36
COUNTY FAIR FUND	19,171	1,608	1,223	8.4%	8.1%	31.5%	384.72
GENERAL OPERATING RESERVE							
ADMINISTRATION-E	3,124,533	3,124,533	-	100.0%	#DIV/0!	#DIV/0!	3,124,533.00
GENERAL OPERATING RESERVE Total	3,124,533	3,124,533	-	100.0%	#DIV/0!	#DIV/0!	3,124,533.00
HOUSEHOLD HAZARDOUS WASTE FUND	166,607	7,903	9,350	4.7%	6.1%	-15.5%	(1,446.82)
LAND CORNER PRESERVATION FUND	19,013	1,541	1,349	8.1%	8.1%	14.2%	191.90
MUSEUM	42,773	3,226	2,836	7.5%	7.2%	13.8%	390.25
PARKS FUND	44,734	3,752	2,854	8.4%	8.1%	31.5%	897.63
ROAD RESERVE FUND							
PUBLIC WORKS-E	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00



Wasco County Monthly Report Personnel All Funds - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
ROAD RESERVE FUND Total	801,000	801,000	-	100.0%	#DIV/0!	#DIV/0!	801,000.00
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	-	6,875	#DIV/0!	8.3%	-100.0%	(6,875.10)
BUILDING CODES - GENERAL	618,637	54,926	-	8.9%	#DIV/0!	#DIV/0!	54,926.00
BUILDING CODES - ELECTRICAL	231,906	28,556	-	12.3%	#DIV/0!	#DIV/0!	28,556.07
Expense Total	16,415,300	4,947,226	891,521	30.1%	8.1%	454.9%	4,055,705.25



Wasco County Monthly Report

Materials Service All Funds - July 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	111,497	8,117	5,087	7.3%	6.0%	59.6%	3,030.45
COUNTY CLERK-E	58,602	1,606	385	2.7%	0.8%	316.6%	1,220.39
SHERIFF-E	289,936	26,681	26,021	9.2%	10.9%	2.5%	659.50
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	416,443	35,561	98,278	8.5%	24.0%	-63.8%	(62,717.05)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	99,818	5,199	4,158	5.2%	3.8%	25.0%	1,041.05
FACILITIES-E	401,300	9,726	24,943	2.4%	7.3%	-61.0%	(15,216.99)
ADMINISTRATION-E	3,383,145	175,911	403,500	5.2%	13.9%	-56.4%	(227,588.87)
DISTRICT ATTORNEY-E	99,106	3,505	2,974	3.5%	2.5%	17.9%	531.47
PLANNING-E	88,176	2,499	13,811	2.8%	6.8%	-81.9%	(11,311.86)
PUBLIC WORKS-E	13,430	755	103	5.6%	0.9%	633.3%	652.07
PREVENTION DIVISION-E	186,918	8,379	671	4.5%	2.0%	1147.9%	7,707.76
GENERAL FUND Total	5,148,371	277,939	579,931	5.4%	12.9%	-52.1%	(301,992.08)
PUBLIC WORKS FUND	1,595,250	447,216	315,400	28.0%	20.8%	41.8%	131,815.59
911 COMMUNICATIONS FUND	246,414	36,591	32,444	14.8%	14.3%	12.8%	4,146.84
CLERK RECORDS FUND	6,750	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	1,423,438	58,883	143,731	4.1%	8.7%	-59.0%	(84,848.13)
COUNTY FAIR FUND							
ADMINISTRATION-E	176,080	43,954	38,383	25.0%	22.8%	14.5%	5,570.37
COUNTY FAIR FUND Total	176,080	43,954	38,383	25.0%	22.8%	14.5%	5,570.37
COUNTY SCHOOL FUND	424,440	-	-	0.0%	0.0%	#DIV/0!	-
COURT FACILITIES SECURITY FUND	43,000	(19)	-	0.0%	0.0%	#DIV/0!	(18.50)
DISTRICT ATTORNEY	15,323	150	150	1.0%	0.9%	0.0%	-



Wasco County Monthly Report

Materials Service All Funds - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
FOREST HEALTH PROGRAM FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
GENERAL OPERATING RESERVE	4,914,592	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	320,421	1,969	2,617	0.6%	0.9%	-24.8%	(648.31)
KRAMER FIELD FUND	34,484	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	5,500	208	208	3.8%	3.8%	0.0%	-
LAW LIBRARY FUND	46,229	733	839	1.6%	1.8%	-12.6%	(106.00)
MUSEUM	58,065	2,077	16,642	3.6%	24.1%	-87.5%	(14,564.95)
PARKS FUND	69,970	597	3,632	0.9%	5.8%	-83.6%	(3,034.67)
ROAD RESERVE FUND	1,171,857	-	-	0.0%	#DIV/0!	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	1,917,112	-	-	0.0%	0.0%	#DIV/0!	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND	-	637	2,150	#DIV/0!	2.5%	-70.4%	(1,513.35)
BUILDING CODES - GENERAL	80,301	10,660	-	13.3%	#DIV/0!	#DIV/0!	10,660.36
BUILDING CODES - ELECTRICAL	49,921	1,857	-	3.7%	#DIV/0!	#DIV/0!	1,856.90
Expense Total	17,747,518	883,453	1,136,129	5.0%	11.2%	-22.2%	(252,675.93)



Wasco County Monthly Report

Capital All Funds - July 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	1,771,000	-	13,200	0.0%	1.1%	-100.0%	(13,200.00)
PUBLIC WORKS FUND	17,500	-	26,588	0.0%	88.6%	-100.0%	(26,588.00)
COUNTY FAIR FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	50,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	40,000	-	-	0.0%	0.0%	#DIV/0!	-
MUSEUM	6,500	-	-	0.0%	0.0%	#DIV/0!	-
911 COMMUNICATIONS FUND	1,734	-	-	0.0%	0.0%	#DIV/0!	-
PARKS FUND	30,000	-	-	0.0%	0.0%	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
CLERK RECORDS FUND	4,800	-	-	0.0%	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	4,000,000	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	3,852,873	-	-	0.0%	0.0%	#DIV/0!	-
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
CDBG GRANT FUND	560,000	2,239	267,361	0.4%	4.6%	-99.2%	(265,121.90)
BUILDING CODES - GENERAL							
BUILDING CODES-E							
BUILDING CODES ALLOCATED-E							
CAPITAL OUTLAY-E	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	600,000	-	-	0.0%	#DIV/0!	#DIV/0!	-
Expense Total	15,597,630	2,239	307,149	0.0%	1.2%	-99.3%	(304,909.90)

Wasco County Monthly Report

Transfers - July 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	253,129.00	21,094.00	20,743	8.3%	8.3%	1.7%	350.83
911 EQUIPMENT RESERVE	30,000.00	-	2,500	0.0%	8.3%	-100.0%	(2,500.00)
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	-	-	70,833	#DIV/0!	6.2%	-100.0%	(70,833.33)
GENERAL FUND	1,215,271.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	3,167,866.00	-	70,833	0.0%	5.9%	-100.0%	(70,833.33)
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
ROAD RESERVE FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	-	-	70,833	#DIV/0!	8.3%	-100.0%	(70,833.33)
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	200,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer In Total	6,117,766.00	72,594.00	287,243	1.2%	6.8%	-74.7%	(214,649.16)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	-	2,500	0.0%	3.4%	-100.0%	(2,500.00)
911 EQUIPMENT RESERVE	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
FACILITY CAPITAL RESERVE	-	-	-	#DIV/0!	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	119,459.00	-	-	0.0%	0.0%	#DIV/0!	-

Wasco County Monthly Report

Transfers - July 2019

GENERAL FUND	3,424,162.00	67,594.00	279,743	2.0%	8.1%	-75.8%	(212,149.16)
LAND CORNER PRESERVATION FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1,000,000.00	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	480,812.00	5,000.00	5,000	1.0%	0.8%	0.0%	-
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND							
NON-DEPARTMENTAL EXPENDITURES-E	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
YOUTH THINK FUND Total	120,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - GENERAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL EXPENDITURES-E	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
BUILDING CODES - ELECTRICAL Total	450,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
Transfer Out Total	6,117,766.00	72,594.00	287,243	1.2%	6.8%	-74.7%	(214,649.16)



Wasco County Monthly Report Reserve Funds - July 2019

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
911 EQUIPMENT RESERVE	30,790	194	2,500	0.6%	8.3%	-92.2%	(2,305.66)
FACILITY CAPITAL RESERVE	50,000	5,447	75,432	10.9%	6.4%	-92.8%	(69,984.79)
GENERAL OPERATING RESERVE	3,192,866	3,845	75,587	0.1%	6.2%	-94.9%	(71,742.40)
ROAD RESERVE FUND	1,042,000	10,192	4,659	1.0%	11.1%	118.8%	5,533.25
CAPITAL ACQUISITIONS FUND	29,000	9,475	75,083	32.7%	8.5%	-87.4%	(65,608.13)
Revenue Total	4,344,656	29,154	233,262	0.7%	7.0%	-87.5%	(204,107.73)
Expense							
911 EQUIPMENT RESERVE	30,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	4,633,223	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL OPERATING RESERVE	8,039,125	3,124,533	-	38.9%	0.0%	#DIV/0!	3,124,533.00
ROAD RESERVE FUND	5,972,857	801,000	-	13.4%	0.0%	#DIV/0!	801,000.00
CAPITAL ACQUISITIONS FUND	3,852,873	-	-	0.0%	0.0%	#DIV/0!	-
Expense Total	22,528,078	3,925,533	-	17.4%	0.0%	#DIV/0!	3,925,533.00



Wasco County Monthly Report Investment - July 2019

Filters

Fd	(Multiple Items)
Cat	417

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	900	559	73	62.2%	47.4%	661.8%	485.99
911 EQUIPMENT RESERVE	790	194	-	24.6%	0.0%	#DIV/0!	194.34
CDBG GRANT FUND	300	-	80	0.0%	39.8%	-100.0%	(79.57)
CLERK RECORDS FUND	-	89	44	#DIV/0!	14.8%	102.1%	45.19
COMMUNITY CORRECTIONS FUND	10,000	3,247	909	32.5%	9.1%	257.0%	2,337.10
COUNTY FAIR FUND	900	380	74	42.2%	8.6%	411.8%	305.66
COUNTY SCHOOL FUND	200	0	0	0.1%	0.0%	1900.0%	0.19
COURT FACILITIES SECURITY FUND	2,000	390	188	19.5%	18.8%	106.9%	201.31
DISTRICT ATTORNEY	160	24	17	14.8%	13.4%	36.2%	6.31
FACILITY CAPITAL RESERVE	50,000	5,447	4,599	10.9%	15.3%	18.5%	848.54
FOREST HEALTH PROGRAM FUND	2,700	793	224	29.4%	8.3%	254.5%	569.29
GENERAL FUND	197,856	74,497	78,377	37.7%	87.1%	-5.0%	(3,879.98)
GENERAL OPERATING RESERVE	25,000	3,845	4,754	15.4%	15.8%	-19.1%	(909.07)
HOUSEHOLD HAZARDOUS WASTE FUND	5,000	1,201	270	24.0%	10.8%	345.0%	931.01
KRAMER FIELD FUND	300	84	45	28.1%	14.9%	88.1%	39.41
LAND CORNER PRESERVATION FUND	900	190	86	21.2%	14.4%	120.9%	104.20
LAW LIBRARY FUND	1,400	338	114	24.1%	8.1%	196.2%	223.56
MUSEUM	3,600	574	257	15.9%	12.9%	123.1%	316.77
PARKS FUND	2,000	733	247	36.6%	12.3%	197.0%	485.96
PUBLIC WORKS FUND	40,000	9,005	4,364	22.5%	15.6%	106.4%	4,640.99
ROAD RESERVE FUND	42,000	10,192	4,659	24.3%	11.1%	118.8%	5,533.25
SPECIAL ECON DEV PAYMENTS FUND	4,000	950	188	23.7%	6.7%	405.6%	762.07
WEED & PEST CONTROL FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-



Wasco County Monthly Report Investment - July 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
YOUTH THINK FUND	-	-	130	#DIV/0!	14.4%	-100.0%	(129.95)
CAPITAL ACQUISITIONS FUND	29,000	9,475	4,250	32.7%	14.7%	122.9%	5,225.20
BUILDING CODES - GENERAL							
NON-DEPARTMENTAL RESOURCES-R	25,000	3,586	-	14.3%	#DIV/0!	#DIV/0!	3,585.77
BUILDING CODES - GENERAL Total	25,000	3,586	-	14.3%	#DIV/0!	#DIV/0!	3,585.77
BUILDING CODES - ELECTRICAL							
NON-DEPARTMENTAL RESOURCES-R	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
BUILDING CODES - ELECTRICAL Total	20,000	8	-	0.0%	#DIV/0!	#DIV/0!	8.24
INTEREST EARNED Total	464,006	125,801	103,949	27.1%	37.5%	21.0%	21,851.78
LID INTEREST	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
UNSEG TAX INTEREST EARNED	200	4	3	2.2%	1.3%	79.2%	1.98
MARK TO MARKET - UNREALIZED GAIN/LOSS	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
Revenue Total	464,206	125,806	103,952	27.1%	37.5%	21.0%	21,853.76

Reconciliation Report for June 2019

Bank Reconciliation – All accounts June 2019

- All Wasco County bank accounts reconciled for June 2019
- No variances
- Large Outstanding balance due to year end processing; list of outstanding items included per Auditor recommendation/request

Bank Reconciliation Qlife – All Qlife accounts June 2019

- All Qlife bank accounts reconciled for June 2019
- No variances

Accounts Payable GL to Subledger – June 2019

- Reconciled for June with no variances
- Includes Qlife AP reconciliation for simplification of the process

Accounts Receivable GL to Subledger – June 2019

- Reconciled for June with no variances
- No balances in unassigned receipts (GL#25101)
- No balances in 60-Day receipts (GL#13301)
- Includes Qlife AR reconciliation for simplification of the process
- Large AR in Fund 220 – 911 Communications due to timing of The Dalles contribution

Transfers In – Transfers Out Eden – June 2019

- Reconciled June; no variances – Transfers in = Transfers out
- Part of monthly financial reporting

PERS Recap Payroll Register to PERS invoice – June 2019

- Reconciles; only \$1.68 YTD rounding as of 6/30/2019
- PERS units dropped to one employee totaling \$2.32 for the month
- Detail of Adjustment shown
 - \$(214.16) timing issue
 - \$221.23 employee moved from Gen to Police/Fire PERS rates
 - \$645.51 Refund of 6% due to Pay Equity match to WCLEA

Ascend to Eden Property Tax Receivable – June 2019

- No variances from Eden to Ascend
- Assessor Year End report “Summary of Property Tax Collections for Fiscal Year Ending June 30, 2019” has a variance of \$1,645.11 – still being researched and is less than 0.01% variance
- The CATF still shows as “Property Tax Interest Receivable” but is not. This is not imported to Eden this way. Assessing is working with the software company to fix the labeling

Ascend to Eden Property Tax Revenue – June 2019

- No variances
- Six pages
- Page 34-36 reconcile June 2019 only
- Page 37-39 reconcile July – June 2019 (YTD) – used legal size paper
 - Broke out entries that had been grouped to date – will make year-end clearer
- Not all accruals done for year-end yet, will see this recon again as of 7/31/19

Investing – June 2019

- Report and analysis from July 29th meeting included
 - Meetings have moved to quarterly next is October
- Reconciled balance
- In compliance with Investment Policy

Reviewed _____ Date _____

Reviewed _____ Date _____

*Note: This was originally signed by Elijah on 07/29/19 but the hardcopy has been misfiled.

Reconciliation checklist

[illegible]

Qlife

[illegible]

**Bank Reconciliation
June 2019**

Bank							Eden						
	LGIP	LGIP - Business Codes	Unseg	Charter Appeal	Main	Total		LGIP - 11401	LGIP - Business Codes 790.11404	Unseg - 11302	Charter Appeal - 786-11304	Main - 11101	Total
Beginning Balance per Bank	20,932,665.19	4,004,314.42	1,783,056.42	271,943.25	1,771,554.30	28,763,533.58	Beginning Balance per Eden	20,932,665.19	4,004,314.42	1,779,000.57	271,943.25	1,539,082.41	28,527,005.84
Deposits	1,889,364.18		463,241.98		582,754.39	2,935,360.55	Debits	2,237,666.15	9,049.45	514,646.32	5.58	6,569,744.08	9,331,111.58
Other Deposits			26,895.46		2,496,920.85	2,523,816.31							-
Interest	48,520.65	9,049.45	28.17	5.58		57,603.85							-
Withdrawals	(766,595.95)		(1,131,015.78)		(2,325,548.92)	(4,223,160.65)	Credits	(1,066,377.82)		(1,240,566.02)	-	(7,628,506.52)	(9,935,450.36)
Fees	(0.55)					(0.55)							-
Summary Post (Cleared Checks)			(85,562.27)		(1,028,083.47)	(1,113,645.74)							-
Other Checks (not in Summary)						-							-
Ending Balance per Bank	22,103,953.52	4,013,363.87	1,056,643.98	271,948.83	1,497,597.15	28,943,507.35	Ending Balance per Cash by Fund	22,103,953.52	4,013,363.87	1,053,080.87	271,948.83	480,319.97	27,922,667.06
Outstanding Withdrawals						-							-
Outstanding Checks			(3,563.11)		(1,011,868.60)	(1,015,431.71)							-
Outstanding Payroll Checks					(5,408.58)	(5,408.58)							-
Credit Card Deposits in Transit			-		-	-							-
Other						-							-
Adjusted Balance	22,103,953.52	4,013,363.87	1,053,080.87	271,948.83	480,319.97	27,922,667.06	Adjusted Balance	22,103,953.52	4,013,363.87	1,053,080.87	271,948.83	480,319.97	27,922,667.06
							Variance	-	-	-	-	(0.00)	-
							Relevant JV adjustments	Mike M 7/19/19	Mike M 7/9/19	Mike M 7/19/19	Mike M 7/19/19	Mike M 7/29/19	

			Outstanding checks - Unseg						
Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total	
56053	05/18/2018	17072 KATHLEEN B RHEDER TRUST			5/7/18 Rehder	05/07/2018	50.62	50.62	
56129	08/31/2018	15762 CENTRALIZED REFUNDS CORELOGIC			8/31/18 CoreLogic	08/31/2018	1,000.00	1,000.00	
56166	10/24/2018	17157 JOHN BRYANT			10/22/18 Bryant	10/22/2018	32.92	32.92	
56269	12/18/2018	17190 DOUGLAS BELOOF			11/28/18 Belooof	11/28/2018	137.73	137.73	
56354	01/24/2019	17224 TAYLOR W STRADLEY			1/15/19 Stradley	01/15/2019	1,661.58	1,661.58	
56382	03/14/2019	17247 BRANDON & SUSAN BANKOWSKI			3/1/2019 Bankowski	03/01/2019	16.01	16.01	
56384	03/14/2019	14913 RICHARD & GEORGIANA MURRAY			3/8/2019 Murray	03/08/2019	30.02	30.02	
56385	03/14/2019	17251 PEGGY PETERSON			3/11/2019 Peterson	03/11/2019	16.22	16.22	
56419	05/29/2019	17279 LISA HOLLOWAY			5/22/19 Holloway	05/22/2019	18.48	18.48	
56422	05/29/2019	17284 ERNEST LEON PHILLIPS			5/29/19 Phillips	05/29/2019	172.90	172.90	
56423	05/29/2019	17106 KARISSA L WAY HAMM			5/22/19 Hamm	05/22/2019	201.94	201.94	
56428	06/10/2019	00233 CITY OF SHANIKO			6/10/19 618	06/03/2019	164.93	164.93	
56440	06/17/2019	00233 CITY OF SHANIKO			6/17/19 618	05/01/2019	3.01	3.01	
56448	06/25/2019	17299 OBARR RANCH LLC			6/20/19 OBARR	06/20/2019	10.35	10.35	
56449	06/25/2019	17300 KEITH C WESTMORE			6/20/19 Westmore	06/20/2019	46.40	46.40	
								<u>3,563.11</u>	

Deposits in Transit - Unseg		Amount
Deposit Date	Notes	
		<u>-</u>

			Outstanding checks - Main AP						
Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total	
1819	06/25/2019	00016 DEPT OF REVENUE OREGON STATE	C		07/10/2019 Ben132934	06/25/2019	18,966.03	18,966.03	
1838	06/10/2019	00011 P E R S			01/00/1900 Ben132232	06/10/2019	58,652.78	58,652.78	
1842	06/25/2019	00011 P E R S			01/00/1900 Ben132940	06/25/2019	56,277.19	56,277.19	
1844	06/25/2019	00011 P E R S			01/00/1900 Ben132972	06/25/2019	260.24	260.24	
1846	06/25/2019	00016 DEPT OF REVENUE OREGON STATE	C		07/10/2019 Ben132974	06/25/2019	29.51	29.51	
100685	01/04/2013	00317 PACIFIC POWER & LIGHT			01/00/1900 123112-6	12/18/2012	81.01	81.01	
103898	12/13/2013	14956 MARIA DEL PILAR COX			01/00/1900 64	12/03/2013	50.00	50.00	
103925	12/13/2013	13095 AMY O'NEAL			01/00/1900 3576	12/02/2013	85.10	85.10	
106301	09/19/2014	13468 CDW GOVERNMENT INC			01/00/1900 NW80269	08/21/2014	128.68	128.68	
106493	10/10/2014	07574 U S CELLULAR			01/00/1900 0054979158	09/30/2014	282.20		
					01/00/1900 0054909916	09/30/2014	167.33		
					01/00/1900 0055019888	09/30/2014	72.30	521.83	
107010	12/19/2014	16431 PATRICIA NEIGHBOR			01/00/1900 121514	12/16/2014	4.50	4.50	
107585	03/13/2015	14958 ASIFLEX			01/00/1900 03/01/2015	03/11/2015	112.50	112.50	
107765	04/03/2015	14729 THERAPEUTIC SOLUTIONS INC			01/00/1900 INV653	03/31/2015	100.00		
					01/00/1900 INV652	03/31/2015	50.00	150.00	
108098	05/15/2015	16427 RACERS ASSOCIATION PROFESSIONAL WILD HORSE			01/00/1900 01/20/15	01/20/2015	150.00	150.00	
108556	07/24/2015	16041 FRONTIER TELENET			01/00/1900 07/01/15/ASHWOOD	07/08/2015	150.00	150.00	
108600	07/31/2015	12020 AMERITITLE			01/00/1900 07/01/2015	07/29/2015	101.00	101.00	
110702	04/29/2016	15540 ALEXA TIADORA SHUMAN			01/00/1900 01840	04/11/2016	150.00	150.00	

110994	06/10/2016	16246 BUCIO RUSSELL		01/00/1900	9/28/15 R. Bucio	09/23/2015	10.35	10.35
112497	12/16/2016	16822 ASCENCION ALEJANDREZ		01/00/1900	11/9/2016	12/12/2016	44.00	44.00
112536	12/16/2016	00303 DEPT OF REVENUE OREGON STATE		01/00/1900	121316-2	11/21/2016	143.00	143.00
112634	12/30/2016	16827 TAWNY CRAMER		01/00/1900	12/20/16	12/21/2016	24.97	24.97
113894	06/23/2017	08515 REDWOOD TOXICOLOGY LABORATORY		01/00/1900	605142	06/07/2017	352.95	
				01/00/1900	00609320175	06/20/2017	166.75	519.70
114111	07/21/2017	16775 OFFICE DEPOT		01/00/1900	940056614001	06/30/2017	83.50	
				01/00/1900	8245401	07/07/2017	18.31	101.81
114591	09/22/2017	07752 DAY MANAGEMENT CORPORATION		01/00/1900	593417-00	08/31/2017	5.31	5.31
114632	09/29/2017	00115 CITY OF THE DALLES		01/00/1900	8/31/17	08/31/2017	94.88	94.88
114881	10/27/2017	15766 BUSINESS NETWORK GORGE OWNED		01/00/1900	TRI-COUNTY HAZARDOUS	10/18/2017	250.00	250.00
115129	12/08/2017	08967 MARK BALES		01/00/1900	120617	11/30/2017	85.00	85.00
115145	12/08/2017	13625 DISH NETWORK		01/00/1900	Dec 2017	12/01/2017	89.03	89.03
116221	05/10/2018	15808 THOMAS METELAK		01/00/1900	1362	04/01/2018	358.99	358.99
116347	06/01/2018	15474 ASET INC		01/00/1900	Estimate #1 deposit	05/30/2018	675.00	675.00
116761	07/26/2018	17114 BRENDA GARCIA-GALLEGOS		01/00/1900	072618	07/26/2018	110.09	110.09
117183	09/14/2018	15684 KATHLEEN WHITE		01/00/1900	09/12/18	09/12/2018	110.51	110.51
117897	01/04/2019	09279 SHARON MERACLE		01/00/1900	Dec 2018/Neighborhood	12/13/2018	98.90	98.90
118332	03/08/2019	17063 RUBY MASON		01/00/1900	BOPTA2019-MASON	03/05/2019	185.00	185.00
118341	03/08/2019	16427 RACERS ASSOCIATION PROFESSIONAL WILD HORSE		01/00/1900	Fair 2019	01/07/2019	150.00	150.00
118560	04/12/2019	14334 DAVID & KAREN COOPER		01/00/1900	Mileage for D.Cooper	04/09/2019	2.89	2.89
118742	05/10/2019	16667 RYAN DELCO		01/00/1900	050119	05/01/2019	9.75	9.75
118812	05/17/2019	13884 HELENA CHEMICAL CO		01/00/1900	1695210024	05/10/2019	8,050.35	8,050.35
118981	06/11/2019	14680 OR PAROLE & PROBATION OFFICERS	C	07/02/2019	Ben132212	06/10/2019	240.00	240.00
118996	06/14/2019	16517 DOOLEY ENTERPRISES INC	C	07/01/2019	56620	06/05/2019	3,663.37	3,663.37
119009	06/14/2019	15808 THOMAS METELAK		01/00/1900	1119	06/09/2019	531.98	
				01/00/1900	1120	06/09/2019	255.00	
				01/00/1900	1108	06/09/2019	53.00	839.98
119028	06/14/2019	14037 TERMINIX	C	07/11/2019	386511305	06/03/2019	69.00	69.00
119031	06/14/2019	14858 THE METOCHOI GROUP, LLC	C	07/02/2019	WASCO 0519	05/31/2019	144.00	144.00
119041	06/21/2019	05335 CASCADE MOTORS	C	07/01/2019	50595	06/14/2019	537.99	537.99
119043	06/21/2019	00212 CITY OF MAUPIN		01/00/1900	June 2019	06/19/2019	50,000.00	50,000.00
119051	06/21/2019	14458 LS NETWORKS	C	07/02/2019	INV38010	06/01/2019	1,250.00	1,250.00
119057	06/21/2019	16367 GREG SCHAFFELD	C	07/08/2019	060719C	06/07/2019	60.00	60.00
119058	06/21/2019	16668 DISTRICT SOUTH WASCO PARKS & RECREATION	C	07/03/2019	June 2019	06/19/2019	25,000.00	25,000.00
119061	06/21/2019	14852 TYLER STONE	C	07/02/2019	July 19	05/31/2019	560.60	560.60
119069	06/21/2019	17297 MICHAEL WACKER	C	07/09/2019	JUNE 2019	06/17/2019	340.52	340.52
119070	06/21/2019	10483 WASCO COUNTY LANDFILL INC	C	07/02/2019	13635	05/31/2019	40.00	40.00
119071	06/21/2019	06663 SHERIFF WASCO COUNTY		01/00/1900	06/16/19/Reserves	06/17/2019	1,000.00	1,000.00
119073	06/25/2019	12991 ASSET SYSTEMS INC	C	07/03/2019	Ben132922	06/25/2019	348.86	348.86
119074	06/25/2019	17275 CASCADE COLLECTIONS INC	C	07/01/2019	Ben132930	06/25/2019	220.93	220.93
119076	06/25/2019	13052 MASS MUTUAL RETIREMENT SERVICE	C	07/01/2019	Ben132920	06/25/2019	500.00	500.00
119077	06/25/2019	03976 NATIONWIDE RETIREMENT SOLUTION	C	07/01/2019	Ben132918	06/25/2019	4,790.00	4,790.00
119078	06/25/2019	14402 DEPT OF JUSTICE OREGON STATE	C	07/01/2019	Ben132926	06/25/2019	196.80	
			C	07/01/2019	Ben132928	06/25/2019	101.50	298.30
119079	06/25/2019	15928 AN OREGON CORPORATION RAY KLEIN INC	C	07/01/2019	Ben132924	06/25/2019	321.56	321.56
119131	06/28/2019	14077 ACCURATE CONCRETE CUTTING INC		01/00/1900	27583	06/18/2019	2,040.00	2,040.00

119132	06/28/2019 07692 ALBINA FUEL CO.	C	07/01/2019 0269906-IN	06/12/2019	15,354.90	
		C	07/01/2019 0269974-IN	06/13/2019	15,096.40	
		C	07/01/2019 0269970-IN	06/13/2019	14,969.50	
		C	07/01/2019 0269869-IN	06/11/2019	14,861.40	
		C	07/01/2019 0269807-IN	06/10/2019	14,668.70	
		C	07/01/2019 0269976-IN	06/13/2019	14,654.60	
		C	07/01/2019 0269913-IN	06/12/2019	14,588.80	
		C	07/01/2019 0269874-IN	06/11/2019	14,579.40	
		C	07/01/2019 0269810-IN	06/10/2019	14,353.80	
		C	07/01/2019 0269917-IN	06/12/2019	13,893.20	
		C	07/01/2019 0270133-IN	06/17/2019	2,934.80	
		C	07/01/2019 0270400-DM	06/23/2019	200.00	
		C	07/01/2019 0270399-DM	06/23/2019	100.00	
		C	07/01/2019 0270099-DM	06/16/2019	75.00	
		C	07/01/2019 0270401-DM	06/23/2019	50.00	
		C	07/01/2019 0270100-DM	06/16/2019	50.00	
		C	07/01/2019 0270101-DM	06/16/2019	25.00	150,455.50
119133	06/28/2019 15127 ALLSTREAM	C	07/03/2019 16210074	06/21/2019	1,586.34	1,586.34
119134	06/28/2019 08377 AT&T MOBILITY	C	07/02/2019 02974850-2019	06/01/2019	141.25	141.25
119135	06/28/2019 13934 BARLOW WATER IMPROVEMENT DIST	C	07/02/2019 June 19	06/14/2019	37.00	37.00
119136	06/28/2019 12768 BLUMENTHAL UNIFORMS	C	07/03/2019 012960818	06/13/2019	183.50	
		C	07/03/2019 012868313	06/03/2019	129.28	
		C	07/03/2019 012868314	06/03/2019	87.37	
		C	07/03/2019 012868335	06/03/2019	70.20	
		C	07/03/2019 012868332	06/03/2019	64.64	
		C	07/03/2019 012868342	06/03/2019	54.44	589.43
119137	06/28/2019 00072 BOHN'S PRINTING, INC.	C	07/02/2019 67488	06/24/2019	39.25	39.25
119138	06/28/2019 15541 CENTURY LINK	C	07/03/2019 JUNE 2019	06/11/2019	242.25	
		C	07/03/2019 061119	06/11/2019	154.99	397.24
119139	06/28/2019 15541 CENTURY LINK	C	07/03/2019 06162019	06/16/2019	171.79	171.79
119140	06/28/2019 11656 CIS TRUST	C	07/02/2019 Jul-19	06/17/2019	160,954.23	160,954.23
119141	06/28/2019 17302 CRAFTCO INC	C	07/01/2019 9402052072	06/04/2019	101.29	101.29
119142	06/28/2019 07752 DAY MANAGEMENT CORPORATION	C	07/01/2019 490172	06/13/2019	62.50	62.50
119143	06/28/2019 15804 DS WATERS OF AMERICA, INC.	C	07/05/2019 16918986 061419	06/14/2019	136.96	136.96
119144	06/28/2019 00172 GARY DENNEY FLOOR COVERING INC	C	07/02/2019 TH016408	06/07/2019	767.98	
		C	07/02/2019 TH016409	06/05/2019	28.50	796.48
119145	06/28/2019 17087 STANLEY GETZ		01/00/1900 061419	06/14/2019	127.49	127.49
119146	06/28/2019 08656 GORGE NETWORKS	C	07/03/2019 I-1663768	06/18/2019	60.69	60.69
119147	06/28/2019 16449 HARDWICK'S CUSTOM PAINTING INC	C	07/03/2019 FINAL	07/02/2019	11,531.66	11,531.66
119148	06/28/2019 13884 HELENA CHEMICAL CO	C	07/03/2019 169521559	06/07/2019	5,849.60	5,849.60
119149	06/28/2019 13443 IBS INCORPORATED	C	07/02/2019 704545-1	06/21/2019	718.70	718.70
119150	06/28/2019 16699 IRON MOUNTAIN INC	C	07/01/2019 BRWL103	05/31/2019	104.59	104.59
119151	06/28/2019 00208 J ARLIE BRYANT INC.	C	07/01/2019 8204	06/19/2019	50,000.00	50,000.00
119152	06/28/2019 14970 SCHOOL DISTRICT # 509J JEFFERSON COUNTY		01/00/1900 2017-18 ADMr	06/25/2019	7,678.94	7,678.94
119153	06/28/2019 02494 LARSON/WYNN INC	C	07/01/2019 19050124	05/07/2019	200.00	
		C	07/01/2019 19060040	06/11/2019	200.00	400.00
119154	06/28/2019 08541 LIFE MAP ASSURANCE COMPANY	C	07/02/2019 IN0465199	06/15/2019	612.50	

		C	07/02/2019	IN0466594	06/15/2019	389.20	1,001.70
119155	06/28/2019 03259 MCCOY FREIGHTLINER OF PORTLAND	C	07/01/2019	C1081147982:02	06/11/2019	5.61	5.61
119156	06/28/2019 04545 MID COLUMBIA CENTER FOR LIVING	C	07/05/2019	APRIL 2019	06/19/2019	2,192.65	2,192.65
119157	06/28/2019 02132 MUNSEN PAVING LLC	C	07/08/2019	4-326391	05/07/2019	3,633.00	
		C	07/08/2019	4-326526	05/13/2019	3,525.00	
		C	07/08/2019	3-326606	05/14/2019	2,392.50	
		C	07/08/2019	3-327318	05/22/2019	2,278.50	
		C	07/08/2019	326255	05/15/2019	2,236.82	
		C	07/08/2019	3-326409	05/08/2019	2,228.25	
		C	07/08/2019	2-326419	05/09/2019	1,780.50	
		C	07/08/2019	2-327552	05/30/2019	1,637.25	
		C	07/08/2019	4-326148	05/08/2019	1,234.71	20,946.53
119158	06/28/2019 11193 MUTUAL OF OMAHA	C	07/02/2019	000958216789	06/18/2019	2,403.88	2,403.88
119159	06/28/2019 16740 NBS HOLDING, LLC	C	07/01/2019	3165	06/27/2019	3,595.00	3,595.00
119160	06/28/2019 14297 NORTH WASCO SCHOOL DISTRICT 21	C	07/08/2019	2017-18 ADMr	06/25/2019	183,030.64	183,030.64
119161	06/28/2019 00293 NORTHERN WASCO COUNTY P.U.D.	C	07/05/2019	60866	06/07/2019	140.71	
		C	07/05/2019	061719	06/07/2019	85.95	
		C	07/05/2019	060719	06/07/2019	48.14	274.80
119162	06/28/2019 11847 OIL CAN HENRY'S	C	07/02/2019	51923	06/20/2019	40.48	40.48
119163	06/28/2019 17303 OUTSIDE THE WIRE	C	07/10/2019	OTW19-003	06/06/2019	500.00	500.00
119164	06/28/2019 14401 OXARC INC	C	07/02/2019	30686166	06/11/2019	40.10	40.10
119165	06/28/2019 14800 PACER PROPANE	C	07/05/2019	M21744	05/16/2019	41.56	41.56
119166	06/28/2019 00317 PACIFIC POWER & LIGHT	C	07/02/2019	061919	06/19/2019	57.00	57.00
119167	06/28/2019 11123 PACKAGING CORP OF AMERICA	C	07/08/2019	203-70833	06/18/2019	615.00	615.00
119168	06/28/2019 16692 PACWEST MACHINERY LLC	C	07/01/2019	10290860	06/17/2019	628.76	
		C	07/01/2019	10290871	06/17/2019	418.69	
		C	07/01/2019	10290953	06/19/2019	118.59	
		C	07/01/2019	10290955	06/19/2019	68.20	
		C	07/01/2019	10290954	06/19/2019	53.10	
		C	07/01/2019	10290924	06/18/2019	25.97	1,313.31
119169	06/28/2019 17167 PETERSON TRUCKS INC	C	07/02/2019	321152P	06/18/2019	907.19	
		C	07/02/2019	320607P	06/12/2019	250.80	1,157.99
119170	06/28/2019 01069 POTTER WEBSTER COMPANY	C	07/02/2019	1509315393	06/24/2019	70.44	70.44
119171	06/28/2019 08515 REDWOOD TOXICOLOGY LABORATORY		01/00/1900	00609320195	05/31/2019	204.62	204.62
119172	06/28/2019 17125 SOLUTIONS YES LLC	C	07/01/2019	INV195010	06/19/2019	31.70	31.70
119173	06/28/2019 00209 SOUTH WASCO SCHOOL DIST #1		01/00/1900	2017-18 ADMr	06/25/2019	13,833.80	13,833.80
119174	06/28/2019 07701 STERICYCLE ENVIRON SOLUTIONS	C	07/03/2019	33002420672	04/17/2019	7,649.87	7,649.87
119175	06/28/2019 00113 THE DALLES CHRONICLE	C	07/02/2019	JUNE2019	06/19/2019	55.00	55.00
119176	06/28/2019 00300 THE OPTIMIST PRINTERS	C	07/02/2019	46858	06/20/2019	179.10	179.10
119177	06/28/2019 15635 BRADLEY V TIMMONS, PC	C	07/01/2019	154	06/26/2019	15,760.50	15,760.50
119178	06/28/2019 17296 TODDLERS 2 TEENS LLC		01/00/1900	1045	06/25/2019	10,699.00	10,699.00
119179	06/28/2019 00407 WASCO ELECTRIC COOPERATIVE INC	C	07/01/2019	062419-2	06/24/2019	103.95	
		C	07/01/2019	062419	06/24/2019	50.00	
		C	07/01/2019	062419-3	06/24/2019	50.00	203.95
119180	06/28/2019 15684 KATHLEEN WHITE	C	07/02/2019	June 2019	06/20/2019	75.95	75.95
119181	06/28/2019 00013 SAIF CORPORATION	C	07/03/2019	482892-20	06/28/2019	112,570.99	112,570.99

1,009,747.11

Outstanding checks - Main TR

Check #	Check Date	Vendor	Status	Clear/Void	Invoice	Invoice Date	Amount	Check total
52747	03/13/2012	16006 MARION M JOHNSON		01/00/1900	03132012F	03/13/2012	302.11	302.11
53212	04/05/2013	16193 THOMAS RYE		01/00/1900	4313E	04/02/2013	31.23	31.23
53217	04/12/2013	16194 GJINOS INVESTMENTS LLC		01/00/1900	415D	04/10/2013	117.81	117.81
53221	04/17/2013	16199 MARY DEIGHTON		01/00/1900	041913B	04/16/2013	326.73	326.73
53379	10/25/2013	16260 BRIAN JACKSON		01/00/1900	1025D	10/23/2013	19.53	
				01/00/1900	1025E	10/23/2013	9.52	29.05
53538	12/13/2013	16244 ROBINSON TAIT, P.S		01/00/1900	121313E	12/12/2013	12.06	12.06
54517	03/18/2016	16664 STEPHEN & LORENE HUNT		01/00/1900	BoPTA 2016-20	03/16/2016	121.35	121.35
55199	10/12/2017	16977 DAVID S, DDS, PC PERRY		01/00/1900	10/16/17	10/16/2017	29.28	29.28
55200	10/12/2017	16976 KYLE & JENNIFER MICHAELS		01/00/1900	10/16/17	10/16/2017	18.12	18.12
55321	12/05/2017	17002 WFG NATIONAL TITLE INS. CO.		01/00/1900	11/27/17	11/27/2017	47.09	47.09
55322	12/05/2017	17011 AMANDA WILLIAMS		01/00/1900	11/27/17	11/27/2017	27.23	27.23
55359	12/21/2017	17020 TSD LLC		01/00/1900	12/15/17 TSD	12/15/2017	493.06	493.06
55428	02/02/2018	07752 DAY MANAGEMENT CORPORATION		01/00/1900	452757	01/17/2018	156.25	156.25
55442	03/02/2018	17041 PAUL R POTTER		01/00/1900	2/28/18	02/28/2018	16.77	16.77
55569	06/25/2019	17015 ALDRIDGE PITE LLP		01/00/1900	000172-000512	06/20/2019	182.10	182.10
55570	06/25/2019	16207 MC CARTHY & HOLTHUS, LLP	C		07/10/2019 OR-16-743560-JUD	06/19/2019	68.25	68.25
55572	06/28/2019	05571 RIVER'S EDGE TOWING	C		07/08/2019 108388	06/07/2019	143.00	143.00

2,121.49

Outstanding checks - Main Payroll

Check #	Bank	Date	Paid to	Status	Can/Vd Date	Pay Period Dates	Dir Dep	Amount
207246	PAYROLL BANK	01/25/2012	KUTTNER, LAURIE			01/00/1900 01/01/12 - 01/15/12	0.00	29.01
209045	PAYROLL BANK	05/23/2014	MCMANMAN, LEONA			01/00/1900 05/01/14 - 05/15/14	0.00	58.71
209459	PAYROLL BANK	02/10/2015	SAVAGE, CORINNE			01/00/1900 01/16/15 - 01/31/15	0.00	12.79
209504	PAYROLL BANK	03/20/2015	SAVAGE, CORINNE			01/00/1900 03/01/15 - 03/20/15	0.00	8.53
210754	PAYROLL BANK	05/10/2018	BEITL, MARCO			01/00/1900 04/16/18 - 04/30/18	0.00	75.23
211055	PAYROLL BANK	06/10/2019	KMETZ, GABRIEL	C		07/11/2019 05/16/19 - 05/31/19	0.00	61.73
211060	PAYROLL BANK	06/10/2019	PATTON, DEORA			01/00/1900 05/16/19 - 05/31/19	0.00	37.03
211062	PAYROLL BANK	06/10/2019	THORNTON, DELPHENE	C		07/02/2019 05/16/19 - 05/31/19	0.00	52.47
211068	PAYROLL BANK	06/10/2019	BEAMAN, NICOLE	C		07/08/2019 05/16/19 - 05/31/19	0.00	1,502.83
211072	PAYROLL BANK	06/25/2019	SHORTT, PATRICK			01/00/1900 06/01/19 - 06/15/19	0.00	1,471.42
211073	PAYROLL BANK	06/25/2019	WATERBURY, JAY	C		07/11/2019 06/01/19 - 06/15/19	0.00	878.63
211078	PAYROLL BANK	06/25/2019	BEAMAN, NICOLE	C		07/08/2019 06/01/19 - 06/15/19	0.00	1,220.20

5,408.58

June 2019 Bank Reconciliation

	Bank	Main Checking						LGIP Account				
		Eden 600	Eden 601	Eden 602	Eden Total			Bank	Eden 600	Eden 601	Eden 602	Eden
Begininng Balance	499,368.90	45,688.42	406,778.69	46,832.77	499,299.88		Beginning Balance	1,270,957.23	36,324.64	1,234,632.59	0.00	1,270,957.23
Credits	-	-	-	-	-		Deposits					
Deposits	71,205.00	72,879.83	32,741.50	-	105,621.33	Debit	Dividends/Interest	2,872.27	83.30	2,788.97	-	2,872.27
Withdrawals	-	-	-	-	-		Withdrawals					-
Checks	138,454.06	58,019.44	139,557.95	5,440.00	203,017.39	Credit	Other Decreases					
Ending Balance	432,119.84	60,548.81	299,962.24	41,392.77	401,903.82		Ending Balance	1,273,829.50	36,407.94	1,237,421.56	0.00	1,273,829.50
Deposits in Transit	-						Ending GL	1,273,829.50				
Outstanding Checks	\$30,216.02				-		LGIP Variance	-	2.9%	97.1%	0.0%	
Adjusted Balance	401,903.82	60,548.81	299,962.24	41,392.77	401,903.82		Interest Allocation Rate					
Variance	-						Mike M 7/3/19 LGIP					
							Mike M 7/9/19 Checking					
John Amery	5249		\$20,786.30									
CDW Government	5254		\$659.60									
Ciyt of The Dalles	5255		\$1,871.40									
CMI	5256		\$2,565.00									
Commstructure	5257		\$4,040.00									
Gorge Networks	5258		\$83.22									
OR Sec of State	5259		\$50.00									
The Dalles Chronicle	5260		\$135.00									
Tyler Stone	5261		25.50									
			\$30,216.02									

Open AP invoice Report

21101

Fund	Fund Name	AP Report	GL	Difference	% Variance
101	General	261,046.60	261,046.60	-	0.0%
202	Public Works	58,122.52	58,122.52	-	0.0%
203	County Fair	2,533.02	2,533.02	-	0.0%
204	County School Fund	60,889.10	60,889.10	-	0.0%
205	Land Corner Preservation	-	-	-	#DIV/0!
207	Household Hazardous Waste	17,023.29	17,023.29	-	0.0%
208	Special Economic Development	-	-	-	#DIV/0!
209	Law Library	1,233.09	1,233.09	-	0.0%
210	District Attorney	-	-	-	#DIV/0!
211	Museum	2,196.12	2,196.12	-	0.0%
219	Weed & Pest Control	-	-	-	#DIV/0!
220	911 Communications	1,686.12	1,686.12	-	0.0%
223	Parks	2,338.53	2,338.53	-	0.0%
227	Community Corrections	42,301.11	42,301.11	-	0.0%
229	Court Facilities Security	148.50	148.50	-	0.0%
232	Youth Think	6,967.98	6,967.98	-	0.0%
326	Facility Capital Reserve	200,586.03	200,586.03	-	0.0%
330	CDBFG Grant	392,204.61	392,204.61	-	0.0%
600	Qlife	30,019.27	30,019.27	-	0.0%
601	Qlife Capital	2,430.56	2,430.56	-	0.0%
602	Qlife Maupin	144.00	144.00	-	0.0%
704	Mint	99.00	99.00	-	0.0%
706	Library District	175.00	175.00	-	0.0%
707	OSU Extention District	129,369.50	129,369.50	-	0.0%
780	Treasurers Pass-Thru trust	325.00	325.00	-	0.0%
		-	-	-	#DIV/0!
		-	-	-	#DIV/0!
		1,211,838.95	1,211,838.95	-	

Recoe: Mike M 7/29/19

June AR General Ledger to AR Subledger Reconciliation

Fund	GL 13201	GL Adj	GL	AR Aging by Fund Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	46,238.81		46,238.81	46,238.81		46,238.81	-
202	14,358.41		14,358.41	14,358.41		14,358.41	-
203	-		-	-		-	-
205	-		-	-		-	-
207	-		-	-		-	-
208	-		-	-		-	-
210	-		-	-		-	-
211	-		-	-		-	-
219	-		-	-		-	-
220	50,787.74		50,787.74	50,787.74		50,787.74	-
223	-		-	-		-	-
227	-		-	-		-	-
229	-		-	-		-	-
232	24,993.82		24,993.82	24,993.82		24,993.82	-
237	-		-	-		-	-
326	6,397.01		6,397.01	6,397.01		6,397.01	-
330	-		-	-		-	-
600	29,555.78		29,555.78	29,555.78		29,555.78	-
601	124,000.00		124,000.00	124,000.00		124,000.00	-
704	-		-	-		-	-
705	-		-	-		-	-
706	-		-	-		-	-
707	-		-	-		-	-
783	-		-	-		-	-
Total	296,331.57	-	296,331.57	296,331.57	-	296,331.57	-

Fund	GL 25101	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
101	-		-			-	-
				Detail			

Fund	GL 13301	GL Adj	GL	AR Report	Not in Subledger	AR Adjusted	GL - AR Adjusted
Total	-	-	-	-	-	-	-

Done by Mike 7/29/19

Wasco County Monthly Report

Transfers - June 2019 - 1st Review

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Transfer In							
911 COMMUNICATIONS FUND	248,918.00	248,918.00	246,029	100.0%	100.0%	1.2%	2,889.00
911 EQUIPMENT RESERVE	30,000.00	73,333.00	-	244.4%	#DIV/0!	#DIV/0!	73,333.00
COUNTY FAIR FUND	29,000.00	29,000.00	29,000	100.0%	100.0%	0.0%	-
FACILITY CAPITAL RESERVE	1,150,000.00	850,000.00	700,000	73.9%	100.0%	21.4%	150,000.00
GENERAL FUND	680,000.00	503,819.72	504,976	74.1%	76.0%	-0.2%	(1,156.37)
GENERAL OPERATING RESERVE	1,193,833.00	850,000.00	825,867	71.2%	88.8%	2.9%	24,133.00
MUSEUM	22,500.00	22,500.00	22,500	100.0%	100.0%	0.0%	-
PUBLIC WORKS FUND	-	-	195,153	#DIV/0!	88.5%	-100.0%	(195,152.95)
ROAD RESERVE FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
CAPITAL ACQUISITIONS FUND	850,000.00	850,000.00	700,000	100.0%	100.0%	21.4%	150,000.00
Transfer In Total	4,204,252.00	3,427,570.72	5,223,525	81.5%	94.8%	-34.4%	(1,795,954.32)
Transfer Out							
911 COMMUNICATIONS FUND	73,333.00	73,333.00	-	100.0%	#DIV/0!	#DIV/0!	73,333.00
911 EQUIPMENT RESERVE	-	-	62,042	#DIV/0!	100.0%	-100.0%	(62,042.00)
COMMUNITY CORRECTIONS FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
DISTRICT ATTORNEY	-	-	1,800	#DIV/0!	100.0%	-100.0%	(1,800.00)
FACILITY CAPITAL RESERVE	15,000.00	-	-	0.0%	#DIV/0!	#DIV/0!	-
FOREST HEALTH PROGRAM FUND	75,000.00	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	3,445,918.00	2,845,418.00	2,456,354	82.6%	95.9%	15.8%	389,064.00
LAND CORNER PRESERVATION FUND	-	-	2,500	#DIV/0!	100.0%	-100.0%	(2,500.00)
LAW LIBRARY FUND	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	-
PUBLIC WORKS FUND	1.00	-	2,000,000	0.0%	100.0%	-100.0%	(2,000,000.00)
SPECIAL ECON DEV PAYMENTS FUND	595,000.00	508,819.72	505,676	85.5%	85.7%	0.6%	3,143.63
WEED & PEST CONTROL FUND	-	-	195,153	#DIV/0!	88.5%	-100.0%	(195,152.95)

Wasco County Monthly Report
Transfers - June 2019 - 1st Review

Transfer Out Total	4,204,252.00	3,427,570.72	5,223,525	81.5%	94.8%	-34.4%	(1,795,954.32)
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PERS Recap
For the Year Ended 6/30/2019
Create using PERS Monthly Invoice
Wasco County

6%

	PERS WAGES	EMPLOYEE PERS SHARE	EMPLOYERS SHARE	PERS Units	Social Security	Rounding	Adjustments	Total Remittance	PERS Invoice	variance
JULY	554,506.92	33,521.05	84,907.22	18.96	-	(0.06)	(731.47)	117,715.70	117,715.70	-
AUGUST	578,422.85	34,705.46	87,551.05	18.96	-	(0.09)	120.61	122,395.99	122,395.99	-
SEPTEMBER	566,418.04	33,985.18	85,684.32	18.96	-	(0.07)	-	119,688.39	119,688.39	-
OCTOBER	561,884.55	33,713.21	84,862.52	18.96	-	(0.14)	-	118,594.55	118,594.55	-
NOVEMBER	575,165.09	34,510.03	86,912.04	18.96	-	(0.13)	-	121,440.90	121,440.90	-
DECEMBER	547,635.85	32,739.81	83,102.97	18.96	-	(0.07)	118.42	115,980.09	115,980.09	(0.00)
JANUARY	557,334.79	32,871.53	84,735.30	18.96	-	(0.10)	(182.25)	117,443.44	117,443.44	-
FEBRUARY	554,831.75	33,021.94	83,757.32	2.32	-	(0.18)	268.04	117,049.44	117,049.44	-
MARCH	530,568.69	31,660.66	79,663.33	2.32	-	(0.12)	644.77	111,970.96	111,970.96	-
APRIL	522,186.01	31,630.20	79,165.48	2.32	-	(0.19)	(1,010.90)	109,786.91	109,786.91	-
MAY	536,716.22	32,409.41	80,873.55	2.32	109.90	(0.33)	(397.78)	112,997.07	112,997.07	-
JUNE	547,067.35	32,251.99	82,283.52	2.32	-	(0.20)	652.58	115,190.21	115,190.21	-
Total	6,632,738.11	397,020.47	1,003,498.62	144.32	109.90	(1.68)	(517.98)	1,400,253.65	1,400,253.65	(0.00)

PERS Units

Emp# 4096 2.32 per month

Emp# 4237 16.64 per month* termed 1/31

18.96

June Adjustments

Emp J*****	(140.82)	Decreased Benefit w/ Wage Reduction - timing issue too soon
	(73.34)	Decreased Contribution w/ Wage Reduction (6%)
Emp B*****	221.23	Benefit needed to increase - switched from Gen to Police/Fire
Emp A*****	645.51	Refund of Contribution - Pay equity - not in WCLEA but needed to match
	652.58	

June 2019 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 7/1/19

Eden Fund & Name	Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
101 - General Fund	101.13101 - Property Taxes Principal Receivable		580,693.11	9,534,241.98	9,556,309.74	558,625.35	558,625.35	-
	101.13102 - Property Taxes Interest Receivable		6,517.61	71,908.76	67,861.16	10,565.21	10,565.21	-
	101.13103 - Miscellaneous Receivable		22,983.83	20,445.71	14,386.50	29,043.04	29,043.04	-
706 - Library District	706.13101 - Property Taxes Principal Receivable		89,117.95	1,466,757.27	1,470,258.19	85,617.03	85,617.03	-
	706.13102 - Property Taxes Interest Receivable		515.41	7,297.04	6,888.42	924.03	924.03	-
707 - 4H OSU Extension	707.13101 - Property Taxes Principal Receivable		33,721.99	555,571.15	556,880.34	32,412.80	32,412.80	-
	707.13102 - Property Taxes Interest Receivable		194.86	2,761.54	2,606.94	349.46	349.46	-
801 - Central OR CC	801.13101 - Property Taxes Principal Receivable		481.92	7,770.16	7,792.59	459.49	459.49	-
	801.13102 - Property Taxes Interest Receivable		5.16	59.51	56.15	8.52	8.52	-
802 - CGCC	802.13101 - Property Taxes Principal Receivable		85,482.93	1,345,376.00	1,350,219.44	80,639.49	80,639.49	-
	802.13102 - Property Taxes Interest Receivable		1,270.65	10,577.31	10,078.74	1,769.22	1,769.22	-
803 - ESD North Central	803.13101 - Property Taxes Principal Receivable		360.35	6,343.09	6,342.23	361.21	361.21	-
	803.13102 - Property Taxes Interest Receivable		3.54	43.12	40.43	6.23	6.23	-
804 - Region 9 ESD	804.13101 - Property Taxes Principal Receivable		62,708.64	1,033,953.41	1,036,310.56	60,351.49	60,351.49	-
	804.13102 - Property Taxes Interest Receivable		780.46	7,800.52	7,357.92	1,223.06	1,223.06	-
806 - Jefferson ESD	806.13101 - Property Taxes Principal Receivable		350.50	5,602.29	5,618.88	333.91	333.91	-
	806.13102 - Property Taxes Interest Receivable		4.82	43.52	41.03	7.31	7.31	-
807 - School District 12	807.13101 - Property Taxes Principal Receivable		116,344.56	1,814,765.00	1,822,159.42	108,950.14	108,950.14	-
	807.13102 - Property Taxes Interest Receivable		2,345.31	14,616.99	13,779.68	3,182.62	3,182.62	-
808 - School District 21	808.13101 - Property Taxes Principal Receivable		514,904.70	8,492,482.63	8,511,909.28	495,478.05	495,478.05	-
	808.13102 - Property Taxes Interest Receivable		5,351.62	64,180.26	60,534.52	8,997.36	8,997.36	-
809 - School District 21J	809.13101 - Property Taxes Principal Receivable		511.22	8,357.25	8,376.55	491.92	491.92	-
	809.13102 - Property Taxes Interest Receivable		3.68	62.53	58.63	7.58	7.58	-
810 - School District 29	810.13101 - Property Taxes Principal Receivable		101,262.24	1,124,337.24	1,144,337.24	81,288.24	81,288.24	-
	810.13102 - Property Taxes Interest Receivable		1,207.89	12,581.85	11,825.50	1,964.24	1,964.24	-
812 - School District 59	812.13101 - Property Taxes Principal Receivable		10,379.82	170,997.66	171,412.08	9,965.40	9,965.40	-
	812.13102 - Property Taxes Interest Receivable		126.95	1,305.50	1,233.90	198.55	198.55	-
814 - School District 67	814.13101 - Property Taxes Principal Receivable		211.84	4,242.19	4,225.41	228.62	228.62	-
	814.13102 - Property Taxes Interest Receivable		1.76	24.59	23.03	3.32	3.32	-
817 - School District 9	817.13101 - Property Taxes Principal Receivable		187.14	-	4.31	182.83	182.83	-
	817.13102 - Property Taxes Interest Receivable		487.60	5.34	5.34	487.60	487.60	-
818 - S Wasco SD 1	818.13101 - Property Taxes Principal Receivable		95,032.70	1,574,772.15	1,578,099.73	91,705.12	91,705.12	-
	818.13102 - Property Taxes Interest Receivable		1,261.03	11,786.85	11,120.16	1,927.72	1,927.72	-
830 - Antelope	830.13101 - Property Taxes Principal Receivable		220.83	4,596.60	4,581.81	235.62	235.62	-
	830.13102 - Property Taxes Interest Receivable		6.12	19.38	18.37	7.13	7.13	-
831 - Dufur	831.13101 - Property Taxes Principal Receivable		4,880.07	71,739.53	72,215.30	4,404.30	4,404.30	-
	831.13102 - Property Taxes Interest Receivable		45.83	428.53	403.67	70.69	70.69	-
832 - Maupin	832.13101 - Property Taxes Principal Receivable		17,438.25	290,762.86	291,288.26	16,912.85	16,912.85	-
	832.13102 - Property Taxes Interest Receivable		113.68	1,400.18	1,322.14	191.72	191.72	-
833 - Mosier	833.13101 - Property Taxes Principal Receivable		4,271.50	73,941.09	74,000.72	4,211.87	4,211.87	-
	833.13102 - Property Taxes Interest Receivable		29.13	349.22	329.95	48.40	48.40	-
835 - Shaniko	835.13101 - Property Taxes Principal Receivable		250.55	6,043.29	5,985.51	308.33	308.33	-
	835.13102 - Property Taxes Interest Receivable		0.21	12.86	12.39	0.68	0.68	-
836 - The Dalles	836.13101 - Property Taxes Principal Receivable		194,396.97	3,222,555.98	3,229,264.27	187,688.68	187,688.68	-
	836.13102 - Property Taxes Interest Receivable		1,470.51	15,881.56	14,992.85	2,359.22	2,359.22	-
850 - The Dalles Assmt	850.13101 - Property Taxes Principal Receivable		4,050.85	74,595.28	74,496.12	4,150.01	4,150.01	-
	850.13102 - Property Taxes Interest Receivable		28.06	316.28	300.23	44.11	44.11	-
851 - Dufur Recreation	851.13101 - Property Taxes Principal Receivable		7,548.41	119,384.24	119,826.72	7,105.93	7,105.93	-
	851.13102 - Property Taxes Interest Receivable		54.40	623.84	588.85	89.39	89.39	-
852 - Jefferson Co School	852.13101 - Property Taxes Principal Receivable		654.62	10,501.09	10,533.23	622.48	622.48	-
	852.13102 - Property Taxes Interest Receivable		4.38	53.75	50.76	7.37	7.37	-

June 2019 Ascend to Eden Taxes Receivable Reconciliation

Recon Mike M 7/1/19

Eden Fund & Name	Eden GL & Name	tax_year	Sum of beg_bal	Sum of certs	Sum of receipts	Sum of end_bal	Eden GL	Ascend - Eden
853 - Juniper Flats Fire	853.13101 - Property Taxes Principal Receivable		5,208.80	86,171.30	86,361.61	5,018.49	5,018.49	-
	853.13102 - Property Taxes Interest Receivable		35.49	430.63	406.52	59.60	59.60	-
854 - Mid-Col Fire Rescue	854.13101 - Property Taxes Principal Receivable		198,678.06	3,079,538.71	3,092,749.24	185,467.53	185,467.53	-
	854.13102 - Property Taxes Interest Receivable		1,404.13	16,306.80	15,387.80	2,323.13	2,323.13	-
856 - Mosier Rural Fire	856.13101 - Property Taxes Principal Receivable		13.45	-	1.24	12.21	12.21	-
	856.13102 - Property Taxes Interest Receivable		4.52	0.90	0.90	4.52	4.52	-
857 - N Wasco Parks & Rec	857.13101 - Property Taxes Principal Receivable		71,938.54	1,187,606.70	1,190,417.84	69,127.40	69,127.40	-
	857.13102 - Property Taxes Interest Receivable		418.96	5,965.98	5,577.74	807.20	807.20	-
858 - NORCOR	858.13101 - Property Taxes Principal Receivable		9,703.76	(193.46)	5,866.49	3,643.81	3,643.81	-
	858.13102 - Property Taxes Interest Receivable		233.79	1,543.62	1,435.77	341.64	341.64	-
860 - Port of The Dalles	860.13101 - Property Taxes Principal Receivable		20,581.32	337,826.83	338,626.41	19,781.74	19,781.74	-
	860.13102 - Property Taxes Interest Receivable		213.74	1,678.90	1,584.92	307.72	307.72	-
861 - White River Health	861.13101 - Property Taxes Principal Receivable		14,624.99	84,053.31	89,214.72	9,463.58	9,463.58	-
	861.13102 - Property Taxes Interest Receivable		89.04	1,129.08	1,062.08	156.04	156.04	-
862 - Wasco Soil Conservation	862.13101 - Property Taxes Principal Receivable		32,759.86	551,665.48	552,532.95	31,892.39	31,892.39	-
	862.13102 - Property Taxes Interest Receivable		184.36	2,645.72	2,502.45	327.63	327.63	-
864 - Mosier Fire	864.13101 - Property Taxes Principal Receivable		13,177.99	219,638.32	220,106.96	12,709.35	12,709.35	-
	864.13102 - Property Taxes Interest Receivable		74.75	1,089.52	1,028.20	136.07	136.07	-
878 - MH Park Ombud	878.13101 - Property Taxes Principal Receivable		473.18	7,749.11	7,760.35	461.94	461.94	-
	878.13102 - Property Taxes Interest Receivable		2.69	34.72	32.88	4.53	4.53	-
879 - OR Forest Land Protection	879.13101 - Property Taxes Principal Receivable		6,648.27	100,641.87	101,168.40	6,121.74	6,121.74	-
	879.13102 - Property Taxes Interest Receivable		47.05	556.80	525.03	78.82	78.82	-
880 - State Fire Patrol	880.13101 - Property Taxes Principal Receivable		15,923.51	229,804.41	231,390.05	14,337.87	14,337.87	-
	880.13102 - Property Taxes Interest Receivable		106.75	1,338.24	1,259.67	185.32	185.32	-
881 - Urban Renewal	881.13101 - Property Taxes Principal Receivable		97,442.12	1,637,311.24	1,640,086.24	94,667.12	94,667.12	-
	881.13102 - Property Taxes Interest Receivable		655.59	8,031.77	7,580.91	1,106.45	1,106.45	-
882 - Rock Creek District	882.13101 - Property Taxes Principal Receivable		1.03	-	0.06	0.97	0.97	-
	882.13102 - Property Taxes Interest Receivable		0.09	0.03	0.03	0.09	0.09	-
883 - Mid-Col Fire Rescue	883.13101 - Property Taxes Principal Receivable		-	269,762.45	261,883.23	7,879.22	7,879.22	-
	883.13102 - Property Taxes Interest Receivable		-	116.62	116.62	-	-	-
Grand Total			2,460,923.99	39,096,747.57	39,195,032.50	2,362,639.06	2,362,639.06	-
	Taxes Receivable		2,412,638.54	38,811,291.70	38,930,613.72	2,293,316.52		
	Misc Receivable		22,983.83	20,445.71	14,386.50	29,043.04		
	Interest Receivable		25,301.62	265,010.16	250,032.28	40,279.50		

783 - CATF Trust 783.13102 - Property Taxes Interest Receivable 15,597.54 155,711.57 146,619.16 24,689.95

Assessor Summary of Prop Tax Collections	2,291,671.41	
Taxes Receivable per recon	2,293,316.52	
Variance to Assessor	(1,645.11)	0.070%

Balanced to Ascend, However, in the conversion/cleanup the Assessor has \$1,645.11 that is not identified. This does not show on the Ascend reports
The Assessor is working to address the issue. The variance is 0.07% and is not material. The expectation is to have the issue resolved before the audit.
This is an ongoing issue that has existed for the last several audits at least.

June			June			Variance E-A
Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	
101.00.1101.410.102	43,224.82		43,224.82	43,224.82		-
101.00.1101.410.103	28,780.51	(4,749.67)	24,030.84	24,030.84		-
706.97.3706.422.114	3,344.52		3,344.52	3,344.52		-
706.97.3706.422.115	6,649.70		6,649.70	6,649.70		-
707.97.3707.422.114	1,265.84		1,265.84	1,265.84		-
707.97.3707.422.115	2,518.75		2,518.75	2,518.75		-
783.97.3783.422.127	11,343.96		11,343.96	11,343.96		-
783.97.3783.422.128	3,459.60		3,459.60	3,459.60		-
801.98.2801.422.114	20.36		20.36	20.36		-
801.98.2801.422.115	35.17		35.17	35.17		-
802.98.2802.422.114	3,528.25		3,528.25	3,528.25		-
802.98.2802.422.115	6,099.87		6,099.87	6,099.87		-
803.98.2803.422.114	14.89		14.89	14.89		-
803.98.2803.422.115	28.70		28.70	28.70		-
804.98.2804.422.114	2,611.55		2,611.55	2,611.55		-
804.98.2804.422.115	4,687.54		4,687.54	4,687.54		-
806.98.2806.422.114	14.70		14.70	14.70		-
806.98.2806.422.115	25.34		25.34	25.34		-
807.98.2807.422.114	4,874.06		4,874.06	4,874.06		-
807.98.2807.422.115	8,227.74		8,227.74	8,227.74		-
808.98.2808.422.114	21,443.90		21,443.90	21,443.90		-
808.98.2808.422.115	38,501.51		38,501.51	38,501.51		-
809.98.2809.422.114	21.46		21.46	21.46		-
809.98.2809.422.115	37.81		37.81	37.81		-
810.98.2810.422.114	4,310.35		4,310.35	4,310.35		-
810.98.2810.422.115	5,098.68		5,098.68	5,098.68		-
812.98.2812.422.114	438.64		438.64	438.64		-
812.98.2812.422.115	775.25		775.25	775.25		-
814.98.2814.422.114	8.47		8.47	8.47		-
814.98.2814.422.115	19.22		19.22	19.22		-
817.98.2817.422.114	-		-	-		-
818.98.2818.422.114	3,965.68		3,965.68	3,965.68		-
818.98.2818.422.115	7,139.34		7,139.34	7,139.34		-
830.98.2830.422.114	9.05		9.05	9.05		-

June		June					
Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	Variance E-A
830.98.2830.422.115	20.83		20.83	20.83		20.83	-
831.98.2831.422.114	196.27		196.27	196.27		196.27	-
831.98.2831.422.115	325.24		325.24	325.24		325.24	-
832.98.2832.422.114	641.62		641.62	641.62		641.62	-
832.98.2832.422.115	1,318.17		1,318.17	1,318.17		1,318.17	-
833.98.2833.422.114	160.54		160.54	160.54		160.54	-
833.98.2833.422.115	335.24		335.24	335.24		335.24	-
835.98.2835.422.114	5.94		5.94	5.94		5.94	-
835.98.2835.422.115	27.35		27.35	27.35		27.35	-
836.98.2836.422.114	7,238.44		7,238.44	7,238.44		7,238.44	-
836.98.2836.422.115	14,609.79		14,609.79	14,609.79		14,609.79	-
850.98.2850.422.114	144.27		144.27	144.27		144.27	-
850.98.2850.422.115	338.15		338.15	338.15		338.15	-
851.98.2851.422.114	286.62		286.62	286.62		286.62	-
851.98.2851.422.115	541.30		541.30	541.30		541.30	-
852.98.2852.422.114	24.90		24.90	24.90		24.90	-
852.98.2852.422.115	47.56		47.56	47.56		47.56	-
853.98.2853.422.114	199.11		199.11	199.11		199.11	-
853.98.2853.422.115	390.65		390.65	390.65		390.65	-
854.98.2854.422.114	7,478.90		7,478.90	7,478.90		7,478.90	-
854.98.2854.422.115	13,961.89		13,961.89	13,961.89		13,961.89	-
856.98.2856.422.114	-		-	-		-	-
857.98.2857.422.114	2,715.47		2,715.47	2,715.47		2,715.47	-
857.98.2857.422.115	5,383.93		5,383.93	5,383.93		5,383.93	-
858.98.2858.422.114	719.62		719.62	719.62		719.62	-
858.98.2858.422.115	-		-	-		-	-

June

June

Eden Account	Eden	Eden Adj	Eden Total	Ascend	Ascend Adj	Ascend Total	Variance E-A
860.98.2860.422.114	768.38		768.38	768.38		768.38	-
860.98.2860.422.115	1,531.56		1,531.56	1,531.56		1,531.56	-
861.98.2861.422.114	534.88		534.88	534.88		534.88	-
861.98.2861.422.115	381.43		381.43	381.43		381.43	-
862.98.2862.422.114	1,254.09		1,254.09	1,254.09		1,254.09	-
862.98.2862.422.115	2,500.95		2,500.95	2,500.95		2,500.95	-
864.98.2864.422.114	502.80		502.80	502.80		502.80	-
864.98.2864.422.115	995.76		995.76	995.76		995.76	-
878.98.2878.422.114	15.81		15.81	15.81		15.81	-
878.98.2878.422.115	35.06		35.06	35.06		35.06	-
879.98.2879.422.114	255.01		255.01	255.01		255.01	-
879.98.2879.422.115	456.32		456.32	456.32		456.32	-
880.98.2880.422.114	632.36		632.36	632.36		632.36	-
880.98.2880.422.115	1,041.92		1,041.92	1,041.92		1,041.92	-
881.98.2881.422.114	3,650.07		3,650.07	3,650.07		3,650.07	-
881.98.2881.422.115	7,422.89		7,422.89	7,422.89		7,422.89	-
882.98.2881.422.114	-		-	-		-	-
882.98.2882.422.114	-		-	-		-	-
883.98.2883.422.114	27.46		27.46	27.46		27.46	-
883.98.2883.422.115	1,222.34		1,222.34	1,222.34		1,222.34	-
	292,866.12	(4,749.67)	288,116.45	288,116.45	-	288,116.45	-

FY19

Reconcile through June as of 7/29/19 - Mike M

FY19

Eden Account	Eden	FY18		19-10210		19-10242		19-10267		19-10268		Accrual	Eden Total	Ascend	Ascend d Adj	Ascend Total	Variance E-A
		FY18 accrual JV 18-10502	accrual JV 18-10517	Charter Holdback	BNSF Holdback	Charter & BNSF	Charter & BNSF	Charter & BNSF	Charter & BNSF	Charter & BNSF	Charter & BNSF						
101.00.1101.410.102	9,182,912.21	-	-	32,622.68	45,028.13	-	-	-	-	-	-	-	9,260,563.02	9,260,563.02	-	9,260,563.02	-
101.00.1101.410.103	283,255.85	26,302.65	58,084.28	-	-	-	-	-	-	-	-	(4,749.67)	362,893.11	362,893.11	-	362,893.11	-
706.97.3706.422.114	40,119.38	3,891.35	8,375.01	-	-	-	-	-	-	-	-	-	52,385.74	52,385.74	-	52,385.74	-
706.97.3706.422.115	1,412,705.00	-	-	-	-	11,838.25	107.61	-	-	-	-	-	1,424,650.86	1,424,650.86	-	1,424,650.86	-
707.97.3707.422.114	15,181.90	1,472.49	3,169.07	-	-	-	-	-	-	-	-	-	19,823.46	19,823.46	-	19,823.46	-
707.97.3707.422.115	535,097.37	-	-	-	-	4,480.02	44.78	-	-	-	-	-	539,622.17	539,622.17	-	539,622.17	-
783.97.3783.422.127	112,385.52	-	-	-	-	-	-	-	-	-	-	-	112,385.52	112,385.52	-	112,385.52	-
783.97.3783.422.128	34,233.64	-	-	-	-	-	-	-	-	-	-	-	34,233.64	34,233.64	-	34,233.64	-
801.98.2801.422.114	301.16	-	-	-	-	-	-	-	-	-	-	-	301.16	301.16	-	301.16	-
801.98.2801.422.115	7,547.00	-	-	-	-	-	-	-	-	-	-	-	7,547.00	7,547.00	-	7,547.00	-
802.98.2802.422.114	53,347.21	-	-	-	-	-	-	-	-	-	-	-	53,347.21	53,347.21	-	53,347.21	-
802.98.2802.422.115	1,306,848.88	-	-	-	-	-	-	-	-	-	-	-	1,306,848.88	1,306,848.88	-	1,306,848.88	-
803.98.2803.422.114	222.00	-	-	-	-	-	-	-	-	-	-	-	222.00	222.00	-	222.00	-
803.98.2803.422.115	6,160.20	-	-	-	-	-	-	-	-	-	-	-	6,160.20	6,160.20	-	6,160.20	-
804.98.2804.422.114	39,321.18	-	-	-	-	-	-	-	-	-	-	-	39,321.18	39,321.18	-	39,321.18	-
804.98.2804.422.115	1,004,269.76	-	-	-	-	-	-	-	-	-	-	-	1,004,269.76	1,004,269.76	-	1,004,269.76	-
806.98.2806.422.114	218.19	-	-	-	-	-	-	-	-	-	-	-	218.19	218.19	-	218.19	-
806.98.2806.422.115	5,441.28	-	-	-	-	-	-	-	-	-	-	-	5,441.28	5,441.28	-	5,441.28	-
807.98.2807.422.114	73,058.53	-	-	-	-	-	-	-	-	-	-	-	73,058.53	73,058.53	-	73,058.53	-
807.98.2807.422.115	1,762,741.63	-	-	-	-	-	-	-	-	-	-	-	1,762,741.63	1,762,741.63	-	1,762,741.63	-
808.98.2808.422.114	323,118.41	-	-	-	-	-	-	-	-	-	-	-	323,118.41	323,118.41	-	323,118.41	-
808.98.2808.422.115	8,248,688.18	-	-	-	-	-	-	-	-	-	-	-	8,248,688.18	8,248,688.18	-	8,248,688.18	-
809.98.2809.422.114	317.99	-	-	-	-	-	-	-	-	-	-	-	317.99	317.99	-	317.99	-
809.98.2809.422.115	8,116.56	-	-	-	-	-	-	-	-	-	-	-	8,116.56	8,116.56	-	8,116.56	-
810.98.2810.422.114	63,705.20	-	-	-	-	-	-	-	-	-	-	-	63,705.20	63,705.20	-	63,705.20	-
810.98.2810.422.115	1,092,361.21	-	-	-	-	-	-	-	-	-	-	-	1,092,361.21	1,092,361.21	-	1,092,361.21	-
812.98.2812.422.114	6,541.11	-	-	-	-	-	-	-	-	-	-	-	6,541.11	6,541.11	-	6,541.11	-
812.98.2812.422.115	166,091.94	-	-	-	-	-	-	-	-	-	-	-	166,091.94	166,091.94	-	166,091.94	-
814.98.2814.422.114	128.78	-	-	-	-	-	-	-	-	-	-	-	128.78	128.78	-	128.78	-
814.98.2814.422.115	4,119.36	-	-	-	-	-	-	-	-	-	-	-	4,119.36	4,119.36	-	4,119.36	-
817.98.2817.422.114	9.65	-	-	-	-	-	-	-	-	-	-	-	9.65	9.65	-	9.65	-
818.98.2818.422.114	59,550.59	-	-	-	-	-	-	-	-	-	-	-	59,550.59	59,550.59	-	59,550.59	-
818.98.2818.422.115	1,529,551.39	-	-	-	-	-	-	-	-	-	-	-	1,529,551.39	1,529,551.39	-	1,529,551.39	-
830.98.2830.422.114	135.73	-	-	-	-	-	-	-	-	-	-	-	135.73	135.73	-	135.73	-

FY19

Reconcile through June as of 7/29/19 - Mike M

FY19

Eden Account	Eden	FY18		19-10210	19-10242	19-10267	19-10268	Accrual	Eden Total	FY19		Ascend Total	Variance E-A
		FY18 accrual JV 18-10502	accrual JV 18-10517	Charter Holdback	BNSF Holdback	Charter & BNSF Holdback p1	Charter & BNSF Holdback pt2			Ascend	d Adj		
830.98.2830.422.115	4,464.13	-	-	-	-	-	-	-	4,464.13	4,464.13	-	4,464.13	-
831.98.2831.422.114	2,924.35	-	-	-	-	-	-	-	2,924.35	2,924.35	-	2,924.35	-
831.98.2831.422.115	69,688.84	-	-	-	-	-	-	-	69,688.84	69,688.84	-	69,688.84	-
832.98.2832.422.114	10,178.92	-	-	-	-	-	-	-	10,178.92	10,178.92	-	10,178.92	-
832.98.2832.422.115	282,409.96	-	-	-	-	-	-	-	282,409.96	282,409.96	-	282,409.96	-
833.98.2833.422.114	2,508.78	-	-	-	-	-	-	-	2,508.78	2,508.78	-	2,508.78	-
833.98.2833.422.115	71,816.42	-	-	-	-	-	-	-	71,816.42	71,816.42	-	71,816.42	-
835.98.2835.422.114	130.17	-	-	-	-	-	-	-	130.17	130.17	-	130.17	-
835.98.2835.422.115	5,867.36	-	-	-	-	-	-	-	5,867.36	5,867.36	-	5,867.36	-
836.98.2836.422.114	113,978.11	-	-	-	-	-	-	-	113,978.11	113,978.11	-	113,978.11	-
836.98.2836.422.115	3,130,038.28	-	-	-	-	-	-	-	3,130,038.28	3,130,038.28	-	3,130,038.28	-
850.98.2850.422.114	2,342.77	-	-	-	-	-	-	-	2,342.77	2,342.77	-	2,342.77	-
850.98.2850.422.115	72,448.26	-	-	-	-	-	-	-	72,448.26	72,448.26	-	72,448.26	-
851.98.2851.422.114	4,445.72	-	-	-	-	-	-	-	4,445.72	4,445.72	-	4,445.72	-
851.98.2851.422.115	115,960.75	-	-	-	-	-	-	-	115,960.75	115,960.75	-	115,960.75	-
852.98.2852.422.114	383.57	-	-	-	-	-	-	-	383.57	383.57	-	383.57	-
852.98.2852.422.115	10,199.63	-	-	-	-	-	-	-	10,199.63	10,199.63	-	10,199.63	-
853.98.2853.422.114	3,064.25	-	-	-	-	-	-	-	3,064.25	3,064.25	-	3,064.25	-
853.98.2853.422.115	83,697.37	-	-	-	-	-	-	-	83,697.37	83,697.37	-	83,697.37	-
854.98.2854.422.114	116,655.98	-	-	-	-	-	-	-	116,655.98	116,655.98	-	116,655.98	-
854.98.2854.422.115	2,991,245.84	-	-	-	-	-	-	-	2,991,245.84	2,991,245.84	-	2,991,245.84	-
856.98.2856.422.114	2.14	-	-	-	-	-	-	-	2.14	2.14	-	2.14	-
857.98.2857.422.114	42,437.03	-	-	-	-	-	-	-	42,437.03	42,437.03	-	42,437.03	-
857.98.2857.422.115	1,153,469.23	-	-	-	-	-	-	-	1,153,469.23	1,153,469.23	-	1,153,469.23	-
858.98.2858.422.114	7,293.31	-	-	-	-	-	-	-	7,293.31	7,293.31	-	7,293.31	-
858.98.2858.422.115	-	-	-	-	-	-	-	-	-	-	-	-	-

FY19		Reconcile through June as of 7/29/19 - Mike M							FY19					Variance E-A
Eden Account	Eden	FY18 accrual	FY18	19-10210	19-10242	19-10267	19-10268	Accrual	Eden Total	Ascend	Ascend	Ascend Total		
		JV 18-10502	accrual JV 18-10517	Charter Holdback	BNSF Holdback	Charter & BNSF Holdback p1	Charter & BNSF Holdback pt2						d Adj	
860.98.2860.422.114	12,057.23	-	-	-	-	-	-	-	12,057.23	12,057.23	-	12,057.23	-	
860.98.2860.422.115	328,128.77	-	-	-	-	-	-	-	328,128.77	328,128.77	-	328,128.77	-	
861.98.2861.422.114	8,548.55	-	-	-	-	-	-	-	8,548.55	8,548.55	-	8,548.55	-	
861.98.2861.422.115	81,719.04	-	-	-	-	-	-	-	81,719.04	81,719.04	-	81,719.04	-	
862.98.2862.422.114	19,185.11	-	-	-	-	-	-	-	19,185.11	19,185.11	-	19,185.11	-	
862.98.2862.422.115	535,809.18	-	-	-	-	-	-	-	535,809.18	535,809.18	-	535,809.18	-	
864.98.2864.422.114	7,785.41	-	-	-	-	-	-	-	7,785.41	7,785.41	-	7,785.41	-	
864.98.2864.422.115	213,333.27	-	-	-	-	-	-	-	213,333.27	213,333.27	-	213,333.27	-	
878.98.2878.422.114	266.61	-	-	-	-	-	-	-	266.61	266.61	-	266.61	-	
878.98.2878.422.115	7,526.06	-	-	-	-	-	-	-	7,526.06	7,526.06	-	7,526.06	-	
879.98.2879.422.114	3,926.27	-	-	-	-	-	-	-	3,926.27	3,926.27	-	3,926.27	-	
879.98.2879.422.115	97,759.34	-	-	-	-	-	-	-	97,759.34	97,759.34	-	97,759.34	-	
880.98.2880.422.114	9,409.05	-	-	-	-	-	-	-	9,409.05	9,409.05	-	9,409.05	-	
880.98.2880.422.115	223,222.51	-	-	-	-	-	-	-	223,222.51	223,222.51	-	223,222.51	-	
881.98.2881.422.114	57,243.25	-	-	-	-	-	-	-	57,243.25	57,243.25	-	57,243.25	-	
881.98.2881.422.115	1,590,301.69	-	-	-	-	-	-	-	1,590,301.69	1,590,301.69	-	1,590,301.69	-	
882.98.2881.422.114	-	-	-	-	-	-	-	-	-	-	-	-	-	
882.98.2882.422.114	-	-	-	-	-	-	-	-	-	-	-	-	-	
883.98.2883.422.114	101.34	-	-	-	-	-	-	-	101.34	101.34	-	101.34	-	
883.98.2883.422.115	261,883.23	-	-	-	-	-	-	-	261,883.23	261,883.23	-	261,883.23	-	
	39,133,661.07	31,666.49	69,628.36	32,622.68	45,028.13	16,318.27	152.39	(4,749.67)	39,324,327.72	39,324,327.72	-	39,324,327.72	-	

Investment Committee Meeting 7/29/2019

The investment reports as of 4/30/2019, 5/31/2019, & 6/30/2019 are attached. This lists the investments and documents compliance with the investment policy.

As of 6/30/2019, the book value of the investment portfolio is \$12,867,734. This is a drop from 3/31/2019 of \$881,528. This decrease has been primarily due to the calling/maturity of two investments in May and June. Each the decrease in the invested portfolio due to these two maturities/called is \$999,730. The difference is due to investment appreciation of \$118,202 over this period of time.

The value in LGIP is still holding at an annual rate of 2.75%. This has been the annual rate of return since January 2019 – 6 straight months with no change. As of 6/30/19, the County has \$22,103,953.52 invested in LGIP. In July, the County has committed to spending down \$4M of this to fund a PERS Side Account. (The PERS Side Account is invested with the PERS funds and has a targeted rate of 7.25% - only possible due to the different investment rules PERS operates under. This will allow the funds to be amortized over 20 years to provide a PERS rate credit for the County.)

Comparing the Purchase Price of the securities held to the book value shows an overall increase in book value of \$130,582. This is in addition to the interest collected.

Yield and liquidity

The yield to maturity as of 6/30/19 is 2.33%. As already addressed, the LGIP rate of return is 2.75%. Based on these amounts, LGIP is generating about \$50K a month. This will drop to about \$40K in July with the payment of the \$4M for the PERS Side account. There are currently 5 investments in the portfolio earning less than the LGIP. These 5 investments include 72.7% of the portfolio.

The current average and weighted average of the maturity dates are 1.94 and 1.97 years respectfully. Currently, the County is very liquid with 63% of the funds classified as under 60 Days. This is entirely the LGIP funds.

Areas of risk

All investments comply with the investment policy. However, there is still risk involved. At this point, the County has been investing for a year and it is becoming a part of the normal practice. With this is comes increased understanding and confidence as well as historically cash flow needs. The largest danger is still having a cash flow requirement forcing the sale of a security before maturity. On this area, the County is a perhaps a little too conservative.

The second risk is the LGIP fund. The interest has been pegged at 2.75% for 6 months now. However, this is no guarantee for future rates. It can and will change. When and which direction are the only unknowns. The short term nature of the LGIP makes it more susceptible to rate volatility – although we are currently seeing none.

The holding of blocks aimed at \$500K par value seems to be helping. There was one security called, but this resulted in no loss – just a slightly larger gain. However, it was yielding 2.87%, now the funds are generating 2.75% in the LGIP so ongoing the impact was 12 basis points or 0.12% of \$500K – or about \$600 annually.

Current Status

The Yield to Maturity was addressed above in Yield and Liquidity as is the maturity ranges. The ladder is at the point where some decisions need to be made. Due to maturities and calls, there are four (4) months no interest will be received – August, November, February, and May. Additionally the total funds invested are heavily weighted to the LGIP. This is a good rate of return, but can change month to month. Just because it hasn't for 6 months doesn't mean it won't.

63% of the portfolio is under 60 Days – this is just the LGIP. Another 6% is invested for over 60 Days but less than 1 year. 27% is invested for 1-3 years leaving just 4% invested for 3-5 years.

Compliance

The portfolio is currently in compliance with all requirements.

Future Path – Recommendation

I am recommending increasing the amount invested outside of the LGIP. I would like to replace the \$1M from the two (2) matured/called investments and increase by another \$1M for a total of \$2M additional investments. I am recommending this due to two reasons:

1. A desire to have investments returning interest every month of the year. This promotes a better cash flow.
2. The portfolio is heavily weighted to the LGIP and short term. Better rates can be found by pushing out into the 3-5 year maturity range.

While this might not beat the LGIP, it will lock in the rate of return for a longer period and still safeguard public funds. Yes, this is a departure from the prior recommendation of trying to maximize the earnings with LGIP, but locking in a portion for a longer term may be advisable. The target would be in the 3-4 year range. Each basis point on the proposed \$2M is \$200 annually. At the current average rate to maturity versus the LGIP this would be a difference of \$2,400 annually.

Investing Reconciliation
US Bank Safekeeping

Recon Mike M 5/30/19

4/30/2019

Type	Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity	Par	
US Government Securities	Federal Home Loan Mortgage Corp	1.750%	5/29/2018	5/30/2019	3.60%	2.20%	2.20%	30	1	500,000.00
US Government Securities	Federal Natl Mortgage Assn	1.700%	2/23/2018	1/27/2020	10.10%	2.23%	2.23%	272	27	1,394,000.00
US Government Securities	Federal Home Loan Bank		10/15/2018	3/30/2020	3.60%	2.71%	2.71%	335	12	500,000.00
US Government Securities	RFCSP Strip Principal	DI	10/3/2018	7/15/2020	3.60%	2.76%	2.76%	442	16	500,000.00
US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	3.60%	2.55%	2.55%	534	19	531,000.00
US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	3.60%	2.71%	2.71%	626	23	534,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	8/14/2018	4/20/2021	3.10%	2.70%	2.70%	721	22	435,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	9/17/2018	6/14/2021	3.50%	2.79%	2.80%	776	27	500,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	10/3/2018	6/14/2021	3.50%	2.88%	2.88%	776	27	500,000.00
US Government Securities	Federal Home Loan Bank	1.850%	7/27/2017	7/6/2021	43.80%	1.85%	1.85%	798	350	6,000,000.00
Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	3.60%	2.96%	2.96%	1,038	37	500,000.00
US Government Securities	Federal Farm Credit Bank	2.230%	10/3/2018	7/18/2022	10.60%	3.04%	3.04%	1,175	125	1,500,000.00
US Government Securities	Federal Farm Credit Bank	2.860%		2/1/2024	3.60%	2.87%	2.87%	1,738	63	500,000.00
	5 years			0.00%						
	total			99.80%	2.3152800%	2.02%				13,894,000.00

Average	Weighted Ave
1.95 Years	2.05 Years

General Ledger

Time to average maturity
*.12101

	% Portfolio	Max	Comply
Investment by Agency			
Federal Home Loan Bank	17.158%	33%	YES
Federal Home Loan Mortgage Corp	1.334%	33%	YES
Federal Natl Mortgage Assn	3.700%	33%	YES
Federal Farm Credit Bank	9.074%	33%	YES
RFCSP Strip Principal	4.094%	33%	YES
	0.000%	33%	YES
Total US Agencies	35.359%	100%	YES
Corporate Bond Johnson & Johnson	1.328%	100%	YES
LGIP	63.312%	49,000,000	YES

LGIP Yield		
April		2.75%
Investments at Less than LGIP		
Count		7
Value		9,766,960.00
%		71.1%

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$	Actual %
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	24,219,727.91	65%
US Agency Securities	100.0%	35.4%	YES	Under 1 year	50%	26,105,579.91	70%
Per US Agency	33.0%	17.2%	YES	Under 3 years	75%	35,479,316.91	95%
Oregon Short Term Fund	30,000,000	23,720,012	YES	Under 5 years	100%	37,464,976.91	100%
Bankers' Acceptance	25.0%	0.0%	YES				
Time Deposits/Savings	50.0%	0.0%	YES				
Certificates of Deposit per Institution	25.0%	0.0%	YES				
Repurchase Agreements	5.0%	0.0%	YES				
Corporate Debt (Total)	15.0%	0.0%	YES				
Corporate Commercial Paper	15.0%	0.0%	YES				
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES				
Corporate Bonds	10.0%	1.3%	YES				
Corp Bonds Per Issuer	2.5%	1.3%	YES				
Municipal Debt (Total)	10.0%	0.0%	YES				
Municipal Commercial Paper	10.0%	0.0%	YES				
Municipal Bonds	10.0%	0.0%	YES				

Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 03/31/2019	Called/ Matured/Purc hased	Mark to Market	Book Value 04/30/2019
500,000.00	497,780.00	4,350.69	502,130.69	499,716.00	499,370.00		346.00	499,716.00
1,394,000.00	1,380,060.00	1,711.52	1,381,771.52	1,386,039.00	1,384,791.00		1,248.00	1,386,039.00
500,000.00	497,617.50	494.79	498,112.29	499,813.00	500,030.00		(217.00)	499,813.00
500,000.00	499,963.28	-	499,963.28	509,917.00	509,262.00		655.00	509,917.00
531,000.00	499,961.17	-	499,961.17	512,442.00	511,955.00		487.00	512,442.00
534,000.00	499,812.00	-	499,812.00	511,601.00	511,401.00		200.00	511,601.00
435,000.00	423,118.00	2,025.77	425,143.77	428,887.00	428,296.00		591.00	428,887.00
500,000.00	484,526.00	2,092.50	486,618.50	492,429.00	492,661.00		(232.00)	492,429.00
500,000.00	483,711.50	2,452.50	486,164.00	492,429.00	492,661.00		(232.00)	492,429.00
6,000,000.00	5,999,940.00	6,475.00	6,006,415.00	5,928,462.00	5,932,422.00		(3,960.00)	5,928,462.00
500,000.00	488,547.34	968.75	489,516.09	497,570.00	496,830.00		740.00	497,570.00
1,500,000.00	1,456,705.50	6,968.75	1,463,674.25	1,485,656.00	1,489,575.00		(3,919.00)	1,485,656.00
500,000.00	499,759.00	-	499,759.00	500,004.00	500,008.00		(4.00)	500,004.00
13,894,000.00	13,711,501.29	27,540.27	13,739,041.56	13,744,965.00	13,749,262.00	-	(4,297.00)	13,744,965.00
					13,749,262.00			13,744,965.00
			6,504,527.29	6,428,275.00	6,432,452.00		(4,177.00)	6,428,275.00
			502,130.69	499,716.00	499,370.00		346.00	499,716.00
			1,381,771.52	1,386,039.00	1,384,791.00		1,248.00	1,386,039.00
			3,361,359.52	3,399,405.00	3,403,201.00		(3,796.00)	3,399,405.00
			1,499,736.45	1,533,960.00	1,532,618.00		1,342.00	1,533,960.00
			-	-	-		-	-
			-	-	-		-	-
			489,516.09	497,570.00	496,830.00		740.00	497,570.00
			23,720,011.91	23,720,011.91	23,720,011.91		-	23,720,011.91

	37,459,053.47	37,464,976.91	37,469,273.91	(4,297.00)	37,464,976.91
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Investing Reconciliation
US Bank Safekeeping

Recon Mike M 6/7/19

5/31/2019

Type		Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity	Par
US Government Securities	Federal Home Loan Mortgage Corp	1.750%	5/29/2018	5/30/2019	3.60%	2.20%	2.20%	(1)	(0)	500,000.00
US Government Securities	Federal Natl Mortgage Assn	1.700%	2/23/2018	1/27/2020	10.10%	2.23%	2.23%	241	24	1,394,000.00
US Government Securities	Federal Home Loan Bank		10/15/2018	3/30/2020	3.60%	2.71%	2.71%	304	11	500,000.00
US Government Securities	RFCSP Strip Principal	DI	10/3/2018	7/15/2020	3.60%	2.76%	2.76%	411	15	500,000.00
US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	3.60%	2.55%	2.55%	503	18	531,000.00
US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	3.60%	2.71%	2.71%	595	21	534,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	8/14/2018	4/20/2021	3.10%	2.70%	2.70%	690	21	435,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	9/17/2018	6/14/2021	3.50%	2.79%	2.80%	745	26	500,000.00
US Government Securities	Federal Farm Credit Bank	1.620%	10/3/2018	6/14/2021	3.50%	2.88%	2.88%	745	26	500,000.00
US Government Securities	Federal Home Loan Bank	1.850%	7/27/2017	7/6/2021	43.80%	1.85%	1.85%	767	336	6,000,000.00
Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	3.60%	2.96%	2.96%	1,007	36	500,000.00
US Government Securities	Federal Farm Credit Bank	2.230%	10/3/2018	7/18/2022	10.60%	3.04%	3.04%	1,144	121	1,500,000.00
US Government Securities	Federal Farm Credit Bank	2.860%		2/1/2024	3.60%	2.87%	2.87%	1,707	61	500,000.00
	5 years				0.00%					
	total				99.80%	2.3152800%	2.02%			13,894,000.00

Average	Weighted Ave
1.87 Years	1.97 Years

General Ledger

Time to average maturity
*.12101

	% Portfolio	Max	Comply
Investment by Agency			
Federal Home Loan Bank	17.445%	33%	YES
Federal Home Loan Mortgage Corp	0.000%	33%	YES
Federal Natl Mortgage Assn	3.746%	33%	YES
Federal Farm Credit Bank	9.229%	33%	YES
RFCSP Strip Principal	4.165%	33%	YES
	0.000%	33%	YES
Total US Agencies	34.586%	100%	YES
Corporate Bond Johnson & Johnson	1.351%	100%	YES
LGIP	64.063%	49,000,000	YES

LGIP Yield	
May	2.75%
Investments at	
Less than LGIP	
Count	7
Value	9,307,396.00
%	69.9%

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$	Actual %
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	23,720,011.91	64%
US Agency Securities	100.0%	34.6%	YES	Under 1 year	50%	25,607,108.91	69%
Per US Agency	33.0%	17.4%	YES	Under 3 years	75%	35,028,455.91	95%
Oregon Short Term Fund	30,000,000	23,720,012	YES	Under 5 years	100%	37,025,820.91	100%
Bankers' Acceptance	25.0%	0.0%	YES				
Time Deposits/Savings	50.0%	0.0%	YES				
Certificates of Deposit per Institution	25.0%	0.0%	YES				
Repurchase Agreements	5.0%	0.0%	YES				
Corporate Debt (Total)	15.0%	0.0%	YES				
Corporate Commercial Paper	15.0%	0.0%	YES				
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES				
Corporate Bonds	10.0%	1.4%	YES				
Corp Bonds Per Issuer	2.5%	1.4%	YES				
Municipal Debt (Total)	10.0%	0.0%	YES				
Municipal Commercial Paper	10.0%	0.0%	YES				
Municipal Bonds	10.0%	0.0%	YES				

Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 04/30/2019	Called/ Matured/Purc hased	Mark to Market	Book Value 05/31/2019
500,000.00	497,780.00	4,350.69	502,130.69	-	499,716.00		(499,716.00)	-
1,394,000.00	1,380,060.00	1,711.52	1,381,771.52	1,387,162.00	1,386,039.00		1,123.00	1,387,162.00
500,000.00	497,617.50	494.79	498,112.29	499,935.00	499,813.00		122.00	499,935.00
500,000.00	499,963.28	-	499,963.28	512,067.00	509,917.00		2,150.00	512,067.00
531,000.00	499,961.17	-	499,961.17	515,156.00	512,442.00		2,714.00	515,156.00
534,000.00	499,812.00	-	499,812.00	514,826.00	511,601.00		3,225.00	514,826.00
435,000.00	423,118.00	2,025.77	425,143.77	430,967.00	428,887.00		2,080.00	430,967.00
500,000.00	484,526.00	2,092.50	486,618.50	494,378.00	492,429.00		1,949.00	494,378.00
500,000.00	483,711.50	2,452.50	486,164.00	494,378.00	492,429.00		1,949.00	494,378.00
6,000,000.00	5,999,940.00	6,475.00	6,006,415.00	5,959,350.00	5,928,462.00		30,888.00	5,959,350.00
500,000.00	488,547.34	968.75	489,516.09	500,225.00	497,570.00		2,655.00	500,225.00
1,500,000.00	1,456,705.50	6,968.75	1,463,674.25	1,497,351.00	1,485,656.00		11,695.00	1,497,351.00
500,000.00	499,759.00	-	499,759.00	500,014.00	500,004.00		10.00	500,014.00
-	-	-	-	-	-		-	-
13,894,000.00	13,711,501.29	27,540.27	13,739,041.56	13,305,809.00	13,744,965.00	-	(439,156.00)	13,305,809.00
					13,744,965.00			13,305,809.00
					-			-
			6,504,527.29	6,459,285.00	6,428,275.00		31,010.00	6,459,285.00
			502,130.69	-	499,716.00		(499,716.00)	-
			1,381,771.52	1,387,162.00	1,386,039.00		1,123.00	1,387,162.00
			3,361,359.52	3,417,088.00	3,399,405.00		17,683.00	3,417,088.00
			1,499,736.45	1,542,049.00	1,533,960.00		8,089.00	1,542,049.00
			-	-	-		-	-
			-	-	-		-	-
			489,516.09	500,225.00	497,570.00		2,655.00	500,225.00
			23,720,011.91	23,720,011.91	23,720,011.91		-	23,720,011.91

	37,459,053.47	37,025,820.91	37,464,976.91	(439,156.00)	37,025,820.91
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Comply		
YES	9,256,455.23	9,256,455.23
YES	18,512,910.46	9,256,455.23
YES	27,769,365.68	9,256,455.23
YES	37,025,820.91	9,256,455.23

Type		Face Rate	Purchase Date	Maturity	Weight	Yield to Maturity	Yield to Worst	Days to maturity	Weighted Days to Maturity
US Government Securities	Federal Natl Mortgage Assn	1.700%	2/23/2018	1/27/2020	10.40%	2.23%	2.23%	211	22
US Government Securities	Federal Home Loan Bank		10/15/2018	3/30/2020	3.80%	2.71%	2.71%	274	10
US Government Securities	RFCSP Strip Principal	DI	10/3/2018	7/15/2020	3.80%	2.76%	2.76%	381	14
US Government Securities	RFCSP Strip Principal	DI	5/30/2018	10/15/2020	3.80%	2.55%	2.55%	473	18
US Government Securities	RFCSP Strip Principal	DI	7/27/2018	1/15/2021	3.80%	2.71%	2.71%	565	21
US Government Securities	Federal Farm Credit Bank	1.620%	8/14/2018	4/20/2021	3.20%	2.70%	2.70%	660	21
US Government Securities	Federal Farm Credit Bank	1.620%	9/17/2018	6/14/2021	3.70%	2.79%	2.80%	715	26
US Government Securities	Federal Farm Credit Bank	1.620%	10/3/2018	6/14/2021	3.70%	2.88%	2.88%	715	26
US Government Securities	Federal Home Loan Bank	1.850%	7/27/2017	7/6/2021	45.40%	1.85%	1.85%	737	335
Corporate Bond	Johnson & Johnson	2.250%	10/4/2018	3/3/2022	3.70%	2.96%	2.96%	977	36
US Government Securities	Federal Farm Credit Bank	2.230%	10/3/2018	7/18/2022	11.00%	3.04%	3.04%	1,114	123
US Government Securities	Federal Farm Credit Bank	2.860%		2/1/2024	3.80%	2.87%	2.87%	1,677	64
	5 years				0.00%				

Average	Weighted Ave
1.94 Years	1.97 Years

General Ledger
Time to average maturity
*.12101

	% Portfolio	Max	Comply	LGIP Yield		
Investment by Agency				June	2.75%	
Federal Home Loan Bank	18.580%	33%	YES	Investments at		
Federal Home Loan Mortgage Corp	0.000%	33%	YES	Less than LGIP		
Federal Natl Mortgage Assn	3.975%	33%	YES		Count	5
Federal Farm Credit Bank	8.371%	33%	YES		Value	9,356,514.00
RFCSP Strip Principal	4.430%	33%	YES		%	72.7%
	0.000%	33%	YES			
Total US Agencies	35.356%	100%	YES			
Corporate Bond Johnson & Johnson	1.439%	100%	YES			
LGIP	63.205%	49,000,000	YES			

Total Invested

Limits	Max %	Portfolio	Comply	Maturity Limits	Min	Actual \$
US Treasury	100.0%	0.0%	YES	Under 60 Days	25%	22,103,953.52
US Agency Securities	100.0%	35.4%	YES	Under 1 year	50%	23,995,626.52

Par	Face	Principal Cost	Interest included at purchase	Purchase Price	Market	Book Value 05/31/2019	Called/ Matured/Purc hased	Mark to Market	Book Value 06/30/2019
1,394,000.00	1,394,000.00	1,380,060.00	1,711.52	1,381,771.52	1,390,261.00	1,387,162.00		3,099.00	1,390,261.00
500,000.00	500,000.00	497,617.50	494.79	498,112.29	501,412.00	499,935.00		1,477.00	501,412.00
500,000.00	500,000.00	499,963.28	-	499,963.28	513,890.00	512,067.00		1,823.00	513,890.00
531,000.00	531,000.00	499,961.17	-	499,961.17	517,392.00	515,156.00		2,236.00	517,392.00
534,000.00	534,000.00	499,812.00	-	499,812.00	517,812.00	514,826.00		2,986.00	517,812.00
435,000.00	435,000.00	423,118.00	2,025.77	425,143.77	433,423.00	430,967.00		2,456.00	433,423.00
500,000.00	500,000.00	484,526.00	2,092.50	486,618.50	496,991.00	494,378.00		2,613.00	496,991.00
500,000.00	500,000.00	483,711.50	2,452.50	486,164.00	496,991.00	494,378.00		2,613.00	496,991.00
6,000,000.00	6,000,000.00	5,999,940.00	6,475.00	6,006,415.00	5,996,214.00	5,959,350.00		36,864.00	5,996,214.00
500,000.00	500,000.00	488,547.34	968.75	489,516.09	503,312.00	500,225.00		3,087.00	503,312.00
1,500,000.00	1,500,000.00	1,456,705.50	6,968.75	1,463,674.25	1,500,036.00	1,497,351.00		2,685.00	1,500,036.00
500,000.00	500,000.00	499,759.00	-	499,759.00	-	500,014.00	(500,014.00)	-	-
-	-	-	-	-	-	-		-	-
13,394,000.00	13,394,000.00	13,213,721.29	23,189.58	13,236,910.87	12,867,734.00	13,305,809.00	(500,014.00)	61,939.00	12,867,734.00
				12,737,151.87		13,305,809.00			12,867,734.00
						-			-
				6,504,527.29	6,497,626.00	6,459,285.00		38,341.00	6,497,626.00
				-	-	-		-	-
				1,381,771.52	1,390,261.00	1,387,162.00		3,099.00	1,390,261.00
				3,361,359.52	2,927,441.00	3,417,088.00		10,367.00	2,927,441.00
				1,499,736.45	1,549,094.00	1,542,049.00		7,045.00	1,549,094.00
				-	-	-		-	-
				-	-	-		-	-
				489,516.09	503,312.00	500,225.00		3,087.00	503,312.00
				22,103,953.52	22,103,953.52	22,103,953.52		-	22,103,953.52
				35,340,864.39	34,971,687.52	35,409,762.52		61,939.00	34,971,687.52
Actual %	Comply								
63%	YES	8,742,921.88	8,742,921.88	-					
69%	YES	17,485,843.76	8,742,921.88						

Per US Agency	33.0%	18.6%	YES	Under 3 years	75%	33,471,651.52
Oregon Short Term Fund	30,000,000	22,103,954	YES	Under 5 years	100%	34,971,687.52
Bankers' Acceptance	25.0%	0.0%	YES			
Time Deposits/Savings	50.0%	0.0%	YES			
Certificates of Deposit per Institution	25.0%	0.0%	YES			
Repurchase Agreements	5.0%	0.0%	YES			
Corporate Debt (Total)	15.0%	0.0%	YES			
Corporate Commercial Paper	15.0%	0.0%	YES			
Corp Commercial Paper Per Issuer	2.5%	0.0%	YES			
Corporate Bonds	10.0%	1.4%	YES			
Corp Bonds Per Issuer	2.5%	1.4%	YES			
Municipal Debt (Total)	10.0%	0.0%	YES			
Municipal Commercial Paper	10.0%	0.0%	YES			
Municipal Bonds	10.0%	0.0%	YES			

96%	YES	26,228,765.64	8,742,921.88
100%	YES	34,971,687.52	8,742,921.88



CONSENT AGENDA

[MINUTES: 7.17.2019 REGULAR SESSION](#)

[MCEDD APPOINTMENT](#)



**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
AUGUST 7, 2019**

PRESENT: Steve Kramer, Chair
Scott Hege, Vice-Chair
Kathy Schwartz, County Commissioner

STAFF: Kathy White, Executive Assistant
Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Kramer opened the Regular Session with the Pledge of Allegiance.

Public Comment

Royd Brothersom of Pine Hollow asked when something would be done about the alcohol-fueled illegal fireworks that take place each year around the 4th of July.

Chair Kramer replied that Mr. Brothersom is aware of the conversations taking place with law enforcement regarding this issue; those will continue. He said he is not prepared to address the issue here today as the appropriate people are not in the room to participate.

Discussion Item – Tax Summary

County Assessor/Tax Collector Jill Amery reviewed the report included in the Board Packet, saying that this is a report she is required to present to the Board following the close of each fiscal year. She noted that certified taxes are up 3.8%; collections are up 4.3%.

Discussion List – Property Sale

Ms. Amery reminded the Board that they had authorized the sealed bid sale of a property that did not sell at auction earlier this year. She reported that the process resulted in one bid for slightly more than the required minimum bid of \$1,000. She asked that the Board approve and sign the deed.

{{{Vice-Chair Hege moved to approve the QuitClaim Deed for Eric and Jennifer Green. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Discussion List – Responsive Funding Grant

Youth Think Prevention Coordinator Debby Jones reported that she applied for this grant in January through Four Rivers Early Learning Hub to sustain emotional literacy and secure attachment work for families in the area. She explained that the work will enable home visiting partners in the region to offer this support. Partners will include visiting nurses, Public Health and DHS.

{{{Commissioner Schwartz moved to approve the Four Rivers Early Learning Hub Funding Agreement between Four Rivers Early Learning Hub and Wasco County Youth Think. Chair Kramer seconded the motion which passed unanimously.}}}

Discussion List – Appointments

PLANNING APPOINTMENTS

Senior Planner Will Smith explained that as part of the FEMA CPAW grant, the Board needs to appoint an agent and alternate agent to act as the FEMA contact and manage the grant process.

{{{Vice-Chair Hege moved to approve Orders 19-111 and 19-112 appointing Will Smith and Angie Brewer as FEMA Hazard Mitigation Grant Program Applicant Agent and Alternate Applicant Agent. Commissioner Schwartz seconded the motion which passed unanimously.}}}

VETERANS SERVICES ADVISORY COMMITTEE

Ms. White explained that the Veterans Services advisory committee has a vacancy. VSAC is recommending the appointment of Chris Mumford who is already active in veterans' issues such as PTSD treatment and suicide prevention.

VSAC members Robert Larsell and Mark Fortin confirmed that the committee is in support of the appointment. Mr. Fortin announced that they would have a table at the Show and Shine car show at Sirosis Park from 9 a.m. to 3 p.m. this Saturday.

{{{Commissioner Schwartz moved to approve Order 19-114 appointing Chris Mumford to the Wasco County Veterans Services Advisory Committee. Vice-Chair Hege seconded the motion which passed unanimously.}}}

LIBRARY SERVICE DISTRICT

Ms. White explained that the Wasco County Library Service District Board of Directors has an open position for the City of Maupin representative. She said Ms. Beechler is being recommended by the District Board and has been instrumental in the work to expand the Maupin Library.

{{{Vice-Chair Hege moved to approve Order 19-113 appointing Mary Beechler to the Wasco County Library Service District Board of Directors. Commissioner Schwartz seconded the motion which passed unanimously.}}}

OREGON INVESTMENT BOARD

Ms. White explained that Ms. Amery's appointment to this organization expires in November. While the appointment is made at the State level, it requires a recommendation from the Board of County Commissioners. She stated that Ms. Amery has expressed an interest in continuing in this position.

*****The Board was in consensus to recommend the reappointment of Jill Amery to the Oregon Investment Board.*****

Discussion Item – Household Hazardous Waste Vehicle Purchase

Finance Director Mike Middleton explained that this purchase was budgeted in the previous fiscal year but the purchase was not made. The Tri-County Household Hazardous Waste Steering Committee has approved moving the purchase into this fiscal year. He reported that he sent out four bid requests and received only one response; the single bid is within the budgeted amount.

Vice-Chair Hege asked what would happen to the car currently being used for this program. Mr. Middleton responded that it is beyond its useful life and will be sold at auction.

*****The Board was in consensus for staff to move forward with the purchase of the new vehicle for the Household Hazardous Waste program.*****

Mr. Middleton went on to say that delivery of the four Sheriff's vehicles ordered last year is still being held up by Ford.

Consent Agenda – 7.17.2019 Minutes

{{Vice-Chair Hege moved to approve the Consent Agenda. Chair Kramer seconded the motion which passed unanimously.}}

Agenda Item - Planning

TOTAL MAXIMUM DAILY LOAD REPORTING

Long Range Planner Dr. Kelly Howsley-Glover explained that this is the annual reporting part of the State DEQ implementation plan. She stated that there are two reports to produce over the next six months for implementation that was started in 2010 and extended to 2012. She said that staff turn-over caused delays so we are picking it up for Miles Creek and starting from scratch for John Day.

Vice-Chair Hege asked if there will be an opportunity for public input. Dr. Howsley-Glover replied that this dovetails with the next phase of Comprehensive Plan updates and they will bring this to the public through those road show meetings where there is an opportunity for public comment.

Vice-Chair Hege asked if there will be notifications to owners affected by the report. Dr. Howsley-Glover responded that it is not part of this process.

FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY)

Dr. Howsley-Glover said that this is part of the resilience meeting for Community Planning Assistance for Wildfire (CPAW) and Community Wildfire Protection work. She explained that there is a 1977 study that is clearly out of date. Recent LIDAR (light detection and ranging) mapping opens an opportunity for funding to improve the data. She said there will be some staff resources and time but the heavy lift will be done by the State. She said that the grant opens in the fall to be implemented in June of 2020. She advised that she would be back in the fall with the application.

*****The Board was in consensus for the Planning Department to apply for the FEMA grant.*****

Agenda Item – Public Works

CATRON ROAD VACATION PETITION

Public Works Director Arthur Smith reviewed the memo and report included in the Board Packet. He said that while the petitioner owns all the land around the road, he does not own all the adjoining property. The owner has some interest in reconfiguring and perhaps building on the property. Over half the proposed section is orchard and has never been developed. The County has part of the road up to the property line. There would virtually be no impact to the County.

Mr. Smith went on to say that he could not find any public utilities within the proposed section but there would still be a caveat to maintain utility access if one exists.

Mr. Smith explained that since less than 100% of the adjoining land owners have signed the petition, there will have to be a public hearing. By statute they will all receive a notice by certified mail and notices will be posted and published.

Vice-Chair Hege asked if there is any reason to connect the two pieces of Catron owned by the county. Mr. Smith replied that there is not, there are better routes already available. He said it would actually be expensive to develop and would not be of much use.

*****The Board was in consensus to tentatively set September 18, 2019 as the date for a public hearing regarding the Catron Road Vacation Petition.*****

ROCK CRUSHING AGREEMENT

Mr. Smith stated that he has budgeted \$190,000 for services; \$100,000 for a rock crusher to supply gravel. He reported that he solicited competitive quotes and received two. Culligan is significantly less – by almost \$20,000 – than the second quote. He said that he has not worked with this provider but has talked to other counties who have worked with them and received excellent reports.

Ms. White explained that the two addenda were developed in the last few days by County Counsel and are intended to be added to any significant agreements that do not contain the standard county service contract language. Mr. Smith said that the service provider has no problem with the added language.

{{Vice-Chair Hege moved to approve the Culligan Machinery & Contracting Agreement with addenda A & B to crush and stockpile aggregate for Wasco County. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Mr. Smith said that this year the decision was made to do the entire chip seal work this summer rather than splitting the work between summer 2019 and spring 2020. The decision was made based on the expectation of significant materials cost increases. He reported that they have completed 28 miles of chip sealing on County roads, 6 miles within the City of The Dalles and 5-6 city blocks in Dufur. In addition, Jeff McCall assisted Skamania County for a couple of weeks – we will be reimbursed for that work. Gravel roads will be addressed in the fall once the ground is wet from the rains.

Agenda Item – Community Corrections Grant Application

Community Corrections Manager Fritz Bachman reported that the overall state budget funding Community Corrections has shrunk by 2%; our case load has decreased which reduces our allocation. The total reduction in funding for Wasco County Community Corrections will be approximately 11%. With support provided at yesterday's meeting of the Local Public Safety Coordinating Council granted and the approval of the Board, he said would like to apply for a Justice Reinvestment supplemental grant to fund staff training and travel supporting downward departure from prison. He said that it would fund one Probation Officer position and allow current funding to be redirected. The program would focus that PO's work on intensive supervision for those with a higher potential for rehab based on a recommendation from the District Attorney. Ultimately, the Judge determines sentencing. He said that the program has the support of the District Attorney, Finance Director and Administrative Officer. The application requires a letter of support from the Board of Commissioners.

Vice-Chair Hege asked if this requires additional positions. Mr. Bachman replied that it does not. We are already short one PO; the timing is right for reassignment of this position to the new program. The supplemental grant has been in place for years, but this is the first time we have applied. He said he has spoken with the State and they have suggested that this is a reasonable plan for the funding which is typically distributed to 10-12 counties. Awards are announced in September and distributed in October.

Vice-Chair Hege commented that this will likely require an amended budget

process.

Commissioner Schwartz observed that the reward for doing a good job seems to be that your budget is cut. Mr. Bachman said they are looking at alternative funding resources and will bring those back to the Board in the future.

*****The Board was in consensus to provide a letter of support for the Justice Reinvestment Supplemental Grant.*****

Agenda Item – Emergency Management Updates

Emergency Manager Sheridan McClellan reviewed the memos included in the Board packet. Commissioner Schwartz noted that he may want to look into House Bill 2209 which will require the railroad to train first responders; there may be some help there.

Sheriff Lane Magill said that we want to be able to use the Readiness Center as a site for emergency shelter. The Oregon Military has been difficult to work with and been stonewalling. He said that Mr. McClellan has done some research that indicates they are required to allow the use of the facility but he is not sure his department can effectively navigate that conversation – it may need to be elevated to the Board.

Vice-Chair Hege commented that it makes sense that we should be able to use the facility for emergency purposes; it is a publicly funded building. He suggested that we talk to other counties with armories. County Counsel Brad Timmons said he would look into the statutes. Chair Kramer said he would make some calls to Salem on behalf of the Board.

Agenda Item – Executive Session

At 10:39 a.m. Chair Kramer recessed the regular session to open an Executive Session pursuant to ORS 192.660(2)(h) conferring with Legal Counsel.

At 11:13 a.m. the Regular Session resumed.

{{{Chair Kramer moved to authorize Wasco County Counsel Brad Timmons to execute an agreement for general judgement in the Thomas v Wasco County case. Commissioner Schwartz seconded the motion which passed unanimously.}}}

Commission Call

Chair Kramer said he would like to add his name to the letter Vice-Chair Hege has composed to the AOC Board regarding their process to engage a permanent Executive Director for that organization.

Chair Kramer reminded everyone that the ground breaking for the Pine Hollow boat ramp is August 28th.

Vice-Chair Hege announced that he would be going to Washington D.C. September 14th with the Community Outreach Team.

Agenda Item – Work Session.

WASHINGTON RANCH ROAD

Mr. Smith reported that following the recent incident of a bus turning over on Muddy Road leading into Washington Ranch, the Young Life Facilities Manager contacted him requesting some help improving their roads. He said that in his opinion, the Young Life Organization has the funds to improve and maintain their roads but are not devoting the necessary resources. He stated that in the 2004, they paved Muddy Road using substandard materials – the road completely failed the next year. He stated that it would take a significant investment to do this right; the amount of traffic on that road now is significantly higher than the exclusions allowed in 1997. The County does not have the money to do this. He said that they have chosen to build more guest facilities rather than investing in the infrastructure.

Planning Director Angie Brewer added that they have come back through Planning to get conditional use permits for expansions – they are developing and have the funds. She stated that there is an opportunity through the permitting process to require road improvement.

Mr. McClellan noted that from an emergency management perspective, this is an issue – especially when they have hundreds of kids throughout the summer months. He asked if there is another way in or out. Mr. Smith said that there is – it would be slow going but there is an alternate road.

Mr. Stone said that on the first go around in the early 2000's the County had extensive conversations with Washington Ranch about safety and how they could

fix the road. They have been working on funding for 10 or 12 years with the end goal to pave the road. He stated that the County offered guidance on maintenance and for paving which we could still offer, but the Ranch is choosing where they are investing.

Mr. Smith said that the road is substandard by any engineering measure; we have worked with them a number of times and they have chosen to disregard our recommendations. Mr. Stone pointed out that this is a tax exempt entity.

*****The Board was in consensus for Mr. Stone, Mr. Smith and Chair Kramer to meet with Washington Ranch representatives to discuss their road situation.*****

Ms. Brewer suggested that when they have that conversation, Washington Ranch should be advised that they should anticipate the improvements will be made part of their land use process.

URBAN GROWTH AREA

Commissioner Schwartz asked what position Wasco County has taken on urban expansion. Mr. Stone said that the City of The Dalles has been seriously working on this for at least 12 years and really started before that. They spent well over a million dollars working on urban area expansion which is actually a County process as we would have to be the applicant and go through the Columbia River Gorge Commission. There are two categories for expansion – major and minor – and they have not been defined. Ms. Brewer stated that the lack of definitions has caused a circular conversation lasting many years.

Mr. Stone went on to say that the CRGC 2020 updates have included questions about urban expansion – major and minor. He said he does not think they have worked on it effectively and the Community Outreach team has been working to continue the discussion. He added that the Planning Directors within the scenic area have been meeting on this issue and others through the course of this process and placing comments on the record.

Vice-Chair Hege explained that as our largest city, the bulk of the development and jobs are in The Dalles. That makes it critical to us; their success is our success. The vibrancy of The Dalles economy is critical and we have a huge role in that. The land use for employment land is typically required to be a 20 year supply. He

said that the City did a study which can be found on their website. He stated there is definitely a need for employment land and that need has only grown over the years since the study was conducted. The Port has less than 20 acres of land in small lots. If your community does not have shovel ready sites, you are not in the game – that is a huge risk to our economy. We need space for current businesses to expand and new businesses to locate. From an economic standpoint, this is the most important issue we face. If we were not in the scenic area we would be required to meet the State standard for 20 years of land. He said there is work being done but it is pretty contentious. He stated that his position is that we should be like any other Oregon city and have the opportunity to expand and grow. He said he recalls that the State reviewed the consultant's documents recommending 1,100 acres for expansion and thought it would be fine. He noted that the polarization around this issue has been going on for almost 30 years.

Mr. Stone agreed and said that the hard part is bridging the gap between preservation and development – none of us want to radically disrupt the landscape. We should be able to grow, especially in those areas that are partially developed.

Further discussion ensued regarding the attracting of businesses and economic growth opportunities in the county.

SERGEANTS PAY

Mr. Stone said that HR Answers is also working on this and Mr. Middleton has developed some numbers that will move it along. There is not yet a formal recommendation. Commissioner Schwartz said that there is a problem and we need to fix it. She said she will continue to bring it up until there is a solution; if she can help, she is happy to participate.

BOARD MINUTES

Ms. White explained that with the increasing number and length of minutes, she is struggling to keep up with the work load and has been taking minutes home to work on over weekends. She noted that research of other counties has revealed an overwhelming practice of summary minutes that reflect the topic and action with little to no effort to provide the context of the conversations. She stated that she is reluctant to lose the context and is seeking solutions that would reduce the time spend creating minutes but allow the capture of the conversations. One solution

would be video recording with software that transcribes and translates voice to text. She asked that the Commissioners think about what is important to them for their meeting minutes.

LEGAL COUNSEL RFP

Mr. Stone reminded the Board that a few months ago when Ms. Campbell left Timmons Law, both the Management Team and Board of Commissioners expressed an interest in putting out a Request for Qualifications for county legal counsel. He said that Vice-Chair Hege put together an RFQ document to which he has added a couple of items based on department director input from those departments most likely to use legal services. If we are going to move forward, the RFQ will need to go out in the next couple of weeks.

*****The Board was in consensus to move forward with an RFQ for legal counsel services.*****

POSITION CHANGES - TREASURER

Mr. Stone said that currently the Veterans Service Office reports directly to the Administrative Officer. He explained that he does not necessarily want to entirely give up that level of supervision, direct supervision is lacking. The Treasurer has a few hours each week available and has expressed an interest in taking a more active role in veterans services. He went on to say that what we are specifically struggling with is recruitment, retention and supervision of volunteer staff as well as community outreach. He said that the VSOs are doing community outreach but their time is better spent working on veterans claims. He said that this is just a concept right now but the Treasurer has a military background, the interest and the few hours a week to put toward that work. This would be an expansion of his duties, not a new position.

Commissioner Schwartz asked if the Treasurer has supervisory experience. Mr. Stone replied that he does. Commissioner Schwartz commented that having volunteered at the Veterans Service Office, she agrees that their strength is definitely case management rather than community outreach and volunteer management. She observed that we need to be more aggressive with our outreach efforts and is in support of expanding the Treasurer's duties to include veterans' services supervision and community outreach.

Vice-Chair Hege stated that he supports the concept and the Treasurer seems like a good option – it is worth giving a try.

Chair Kramer stated that during the budget process the budget team agreed that there needed to be funds for a position of some sort to do this work. This concept is good as it will not incur the expense of a full position; we have some additional funding for veterans that could be used to support this.

POSITION CHANGES – FACILITIES MANAGER

Mr. Stone reported that Human Resources is moving forward with advertising for the Facilities Manager position which is being restructured to be an Administrative Services Director position. He outlined some of the duties of the new position such as managing the fair, park, museum and QLife project management. The main focus would still be facilities management with two major remodels on the horizon. It will take a skilled person to meet those needs.

Mr. Stone went on to say that we will go out for the position in the next thirty to sixty days in order to have someone in place before the current Facilities Manager retires; that will allow for the transfer of knowledge.

Commissioner Schwartz suggested that conversations need to take place with the Fair and Museum boards in order to prepare them for the change and get their buy-in. Mr. Stone stated that he would definitely have those conversations.

*****The Board was in consensus to move forward with advertising for the position of Administrative Services Director.*****

AMBULANCE SERVICE AREA PLANS

Mr. McClellan said that we currently do not have any ASA contracts in place – extensions for those expired in 2017. The ASA providers have continued in their roles without agreements. He asked if the Board wants to sign extensions or new contracts with the current providers or go out to bid for contracts.

Further discussion ensued around the process and financial support for this work. Some counties bill for administering the program; those costs are passed on to patients. Mr. Stone said that he thinks there are a number of things we need to do and he would like to talk to the rural districts about how vested they are in

providing services. Vice-Chair Hege observed that some of them have invested in facilities and equipment.

Sheriff Magill said that Mid-Columbia Fire and Rescue bills insurance for transports. They do the bulk of the transports in the county.

Further discussion ensued regarding costs and logistics for rural providers. Mr. McClellan proposed that we review the existing contracts and renew for a year or two while we look into it. He said he would like to get students interested in EMS and fire response.

The group consensus was that the contracts not be extended for more than 12 months. Mr. Stone invited Mr. McClellan and Sheriff Magill to next week's legal review meeting to bring County Counsel into the conversation.

BUILDING CODES

Mr. Stone explained that he would like to put a program in place that would allow customers to pay a premium for expedited plan review. He said that it would not move them up in the County queue, but would allow them to have their plan sent to a third party service provider for review. The customer would pay the basic County plan review fee plus the cost of the third-party review. Our Building Official would still have to sign off on reviews.

Vice-Chair Hege asked if we can still send them plans from our queue when we are behind. Building Official John Rodriguez replied that we can. Vice-Chair Hege asked if we are caught up. Mr. Stone replied that we are sending 5-7 per week to Clair Company. It will take some time to get the backlog we inherited caught up.

Commissioner Schwartz asked if this is done in other counties. Mr. Stone replied that other counties do send work to third-party providers but not as an expedited process. Mr. Rodriguez added that he has seen it done in California; there are some contractors who would be happy to pay the extra cost to get their plan through faster.

Vice-Chair Hege asked if we could give Clair Company more of our backlog. Mr. Stone replied that we could. However, although Clair turns around the review in about a week, it often then waits on responses from contractors due to incomplete applications. Chair Kramer noted that through the expedited process, the

contractors potentially start projects sooner with a completed application.

Vice-Chair Hege stated that there needs to be language in customer documents that an expedited plan review is not a guarantee of approval.

Mr. Stone said that wages for our Building Codes program came in higher than expected. Initially, we were at an estimated \$92,000 in the black to run the program for Wasco County; the other three counties were in the red. He reviewed the current projections which put Wasco County in the red with or without taking on Sherman County building codes. We are operating on reserves which is not sustainable.

Vice-Chair Hege commented that there are a lot of assumptions in this; it is Mr. Rodriguez's job to work to make ends meet. He should be looking for efficiencies. Commissioner Schwartz observed that she would expect expenses to exceed revenue as the program gets started.

Mr. Rodriguez responded that today our electrical inspector had five inspections in southern Wasco County which meant 3.5 hours of drive time; adding another county will increase road time and overtime costs.

Mr. Stone said that every trip to Sherman County is a cost loser. He added that we can cover those costs through fees to Sherman County but we cannot make up for the time – a day a week – this would take away from constituents in Wasco County. That means we lose twice in this scenario.

Vice-Chair Hege replied that he believes we can work to make it more efficient. We do not have to continue if it turns out we cannot make it work.

Mr. Rodriguez pointed out that the State is only providing service one day a week which is all that we can offer; however, the State can do it at a lower cost to Sherman County. Vice-Chair Hege responded that he believes we can do a better job than the State.

Commissioner Schwartz said that she agrees. The bigger picture is that we work with our partners. She said she needs good relationships in order to accomplish things. She suggested we give it a year to see if we can make it work.

Chair Kramer commented that partnerships are two-way. He said he has worked with partner counties on the Public Health Board and MCCOG Board and did not

see much of a partnership going on. He said it is very difficult to achieve an equitable partnership due to the size differential between Wasco and neighboring counties. He said he would go into this with significant reservations.

Vice-Chair Hege agreed that the partnerships are difficult. Mr. Stone commented that we should not add them before we get our own house in order. He restated his concern that about the cost to Wasco County citizens in lost time and service delays.

Mr. Stone reported that our partners do not agree on the distribution of the Building Codes reserve funds. The agreement indicates a 2% distribution to the smaller counties; the State distribution was a little more generous to the smaller counties. We offered a 10% distribution to Sherman and Gilliam Counties which is the largest percentage of the three calculations. Wheeler County is going with the State so we did not offer a distribution to them. Gilliam County will not agree to the 10% distribution and is asking for 15%. He asked for direction from the Board.

Vice-Chair Hege suggested that we take 80% and let the other counties work out the distribution of the remaining 20%.

*****The Board was in consensus to move forward with providing Building Codes services to Sherman County.*****

The session was adjourned at 2:30 p.m.

Summary of Actions

MOTIONS

- **To approve the QuitClaim Deed for Eric and Jennifer Green.**
- **To approve the Four Rivers Early Learning Hub Funding Agreement between Four Rivers Early Learning Hub and Wasco County Youth Think.**
- **To approve Orders 19-111 and 19-112 appointing Will Smith and Angie Brewer as FEMA Hazard Mitigation Grant Program Applicant Agent and Alternate Applicant Agent.**
- **To approve Order 19-114 appointing Chris Mumford to the Wasco County Veterans Services Advisory Committee.**
- **To approve Order 19-113 appointing Mary Beechler to the Wasco County Library Service District Board of Directors.**

- **To approve the Consent Agenda – 7.17.2019 Regular Session Minutes.**
- **To approve the Culligan Machinery & Contracting Agreement with addenda A & B to crush and stockpile aggregate for Wasco County.**
- **To authorize Wasco County Counsel Brad Timmons to execute an agreement for general judgement in the Thomas v Wasco County case.**

CONSENSUS ITEMS

- **To recommend the reappointment of Jill Amery to the Oregon Investment Board.**
- **For staff to move forward with the purchase of the new vehicle for the Household Hazardous Waste program.**
- **For the Planning Department to apply for the FEMA grant.**
- **To tentatively set September 18, 2019 as the date for a public hearing regarding the Catron Road Vacation Petition.**
- **To provide a letter of support for the Justice Reinvestment Supplemental Grant.**
- **For Mr. Stone, Mr. Smith and Chair Kramer to meet with Washington Ranch representatives to discuss their road situation.**
- **To move forward with an RFQ for legal counsel services.**
- **To move forward with advertising for the position of Administrative Services Director.**
- **To move forward with providing Building Codes services to Sherman County.**

Wasco County
Board of Commissioners

Steven D. Kramer, Board Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF SUE KNAPP TO THE MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT BOARD OF DIRECTORS AS THE REPRESENTATIVE OF THE CITIES OF WASCO COUNTY

ORDER #19-115

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Sue Knapp's appointment as the Wasco County Cities Representative on the Mid-Columbia Economic Development District Board of Directors will expire on August 31, 2019; and

IT FURTHER APPEARING TO THE BOARD: That Sue Knapp is willing and is qualified to be reappointed to the Mid-Columbia Economic Development District Board of Directors as the Cities of Wasco County representative.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Sue Knapp be and is hereby reappointed to the Mid-Columbia Economic Development District Board of Directors as representative of the Cities of Wasco County; said term to expire on August 31, 2021.

DATED this 21st day of August, 2019.

APPROVED AS TO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS:

Bradley V. Timmons, County Counsel

Steven D. Kramer, Commission Chair

Scott C. Hege, Vice-Chair

Kathleen B. Schwartz, County Commissioner



AGENDA ITEM

Bakeoven Solar Project Update

[INTRODUCTORY EMAIL](#)

[STATE REQUEST FOR COMMENTS](#)



Kathy White <kathyw@co.wasco.or.us>

Fwd: Request for Review and Comments on pASC for proposed Bakeoven Solar Project - July 26, 2019

1 message

Angie Brewer <angieb@co.wasco.or.us>
To: Kathy White <kathyw@co.wasco.or.us>

Mon, Jul 29, 2019 at 1:02 PM

Also, in case it helps, this is the email from Sarah Esterson to the Board. I've spoken with her and received an extension to "mid-September".

Thanks,
Angie



Angie Brewer, AICP | Director
PLANNING DEPARTMENT

angieb@co.wasco.or.us | www.co.wasco.or.us
541-506-2566 | Fax 541-506-2561
2705 East Second Street | The Dalles, OR 97058

This correspondence does not constitute a Land Use Decision per ORS 197.015. It is informational only and a matter of public record.

----- Forwarded message -----

From: **ESTERSON Sarah * ODOE** <Sarah.Esterson@oregon.gov>

Date: Wed, Jul 10, 2019 at 4:21 PM

Subject: Request for Review and Comments on pASC for proposed Bakeoven Solar Project - July 26, 2019

To: Angie Brewer <angieb@co.wasco.or.us>, HEGE Scott <scotth@co.wasco.or.us>, stevek@co.wasco.or.us <stevek@co.wasco.or.us>, kathys@co.wasco.or.us <kathys@co.wasco.or.us>

Good afternoon Angie and Board of Commissioners,

The Oregon Department of Energy (ODOE) received a preliminary application for site certificate (pASC) for the Bakeoven Solar Project on July 5, 2019. Because the proposed facility would be located within Wasco County, Wasco County Board of Commissioners was appointed as a Special Advisory Group (SAG) by the Energy Facility Siting Council (EFSC) on November 16, 2018.

The attached memo describes the roles and responsibilities of the SAG during an ODOE-EFSC application for site certificate review. This document contains information about the preliminary application for site certificate (pASC), the review process, deadline for comments, and other information. We are requesting that comments be received by Friday, July 26, 2019 at 5 pm. If you require additional time to review and comment, please let me know.

An electronic copy of the pASC is available on ODOE's website per the following hyperlink:
<https://www.oregon.gov/energy/facilities-safety/facilities/Pages/BSP.aspx>.

Angie - I will be in Wasco County next Wednesday, July 17 2019; please let me know if you might be interested/available to meet in person to discuss the pASC and specifics of the analysis. Alternatively, let me know if there is a better date/time that we could meet in-person or schedule a conference call to discuss the pASC. In addition, if the

Commissioners are interested, I would be happy to attend an upcoming Board meeting and present an overview of the proposed facility or the EFSC process, or both.

Let me know your interest/availability. Thank you, and please do not hesitate to contact me with any questions.

Sarah



2 attachments



BSPAPP pASC Special Advisory Group Memo Wasco County 2019-07-10.pdf
544K



BSPAPP pASC Special Advisory Group Memo Wasco County Template for Comments 2019-07-10.docx
42K



Oregon

Kate Brown, Governor



550 Capitol St. N.E., 1st Floor
Salem, OR 97301-3737
Phone: (503) 378-4040
Toll Free: 1-800-221-8035
FAX: (503) 373-7806
www.Oregon.gov/ENERGY

DATE: July 10, 2019

TO: Wasco County Board of Commissioners

FROM: Sarah Esterson, Senior Siting Analyst
Phone: (503) 373-7945
Toll-free: 800-221-8035 (in-state only)
Fax: (503) 373-7806
Email: sarah.esterson@oregon.gov

RE: Request for Comments on the preliminary Application for Site Certificate for the proposed Bakeoven Solar Project

Summary

Facility Name: Bakeoven Solar Project

Applicant: Bakeoven Solar, LLC; a subsidiary of Avangrid Renewables, LLC

Required Approval: Site Certificate from the Oregon Energy Facility Siting Council

Review Status: Preliminary Application for Site Certificate received on July 5, 2019; comments on the preliminary Application for Site Certificate now open for a 15-day agency review and comment period

Comment Deadline: Friday, July 26, 2019

Introduction

On July 5, 2019, the applicant, Bakeoven Solar, LLC (a subsidiary of Avangrid Renewables, LLC) submitted a preliminary Application for a Site Certificate (pASC) to the Energy Facility Siting Council (EFSC) for the proposed Bakeoven Solar Project. The Oregon Department of Energy (the Department or ODOE) requests your comments on the completeness of the pASC. In accordance with Oregon Revised Statute (ORS) 469.480(1), and according to ODOE records, the Council appointed the Wasco County Board of Commissioners as a Special Advisory Group (SAG) for the Bakeoven Solar Project at its November 16, 2018 Council meeting. In accordance with Oregon Revised Statute (ORS) 469.350 and Oregon Administrative Rule (OAR) 345-015-0180, please reply to this request as soon as possible; the comment deadline is **July 26, 2019**. **If you require additional time to review and comment, please indicate so by contacting the siting analyst.**

A list of exhibits in the preliminary application that agencies may comment on is included as Table 1 to this memo, along with identification of the applicable reviewing agency or Special Advisory Group (SAG) responsible for review of the exhibit. Please note that Wasco County may be interested in the entirety of the application, but Table 1 is intended to help focus your review on those exhibits that may be of most interest to the county. pASC Exhibits are available for download through ODOE's project webpage for the Bakeoven Solar Project at: <https://www.oregon.gov/energy/facilities-safety/facilities/Pages/BSP.aspx>.

Description of the Proposed Facility (see pASC Exhibit B for more details)

The applicant proposes to construct and operate a photovoltaic solar energy facility and related or supporting facilities that would occupy up to 2,717 acres within a 4,138 micrositing corridor and would provide a nominal and average generating capacity of up to 303 megawatts (MW).¹ The major components of the proposed photovoltaic solar energy facility would include solar modules, tracker systems, posts, and related electrical equipment – these components form a solar array. The applicant seeks to permit a range of technology to preserve design flexibility.

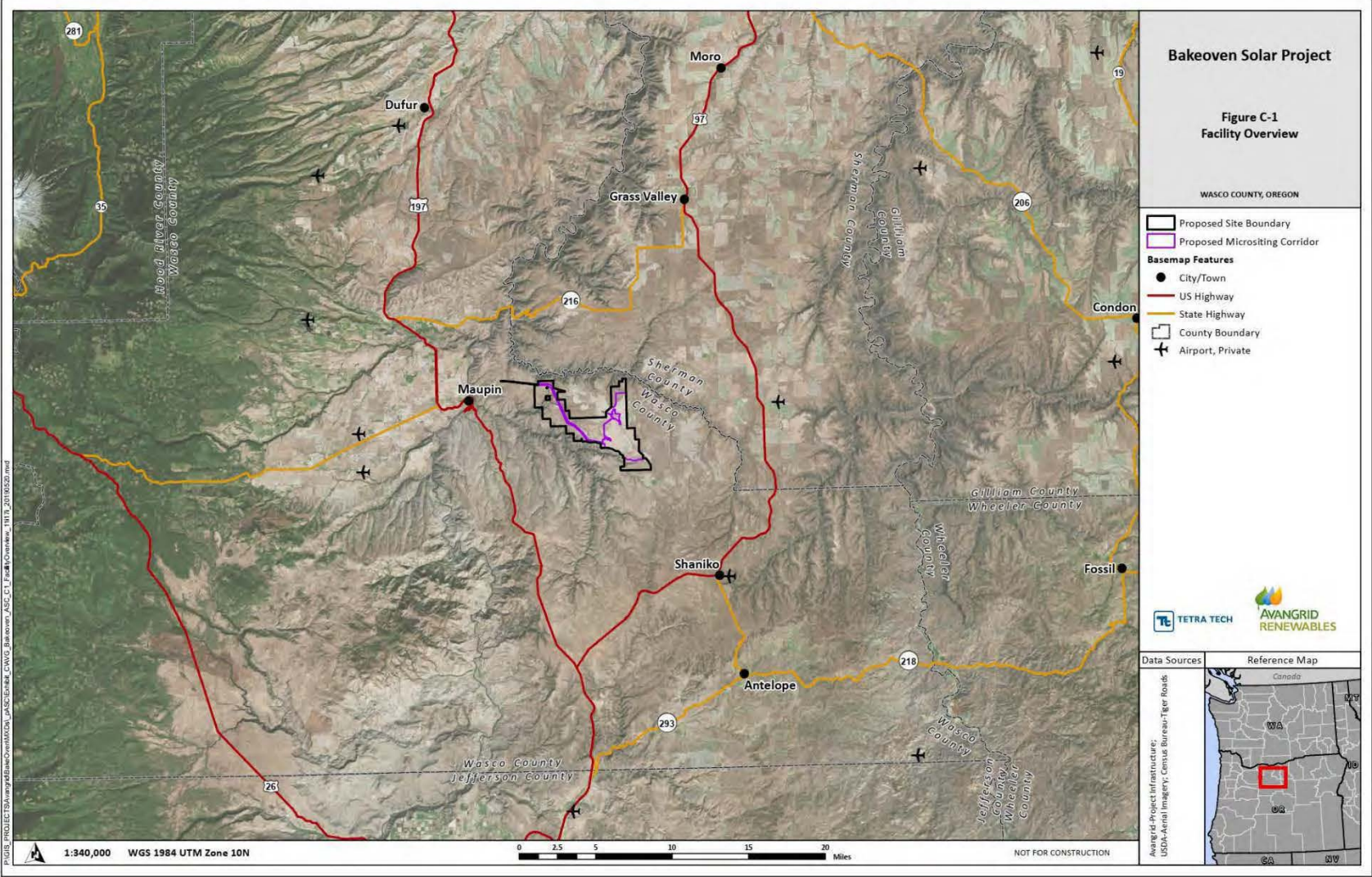
The applicant also seeks Energy Facility Siting Council review and approval of related or supporting facilities associated with the photovoltaic solar energy facility, including: above- and belowground 34.5 kilovolt (kV) collection system, one collector substation, approximately 11 miles of 230 kV transmission line to connect the proposed collector substation to the existing Bonneville Power Administration's 230 kV Big Eddy to Redmond transmission line at the Maupin Substation, an operations and maintenance building, a Supervisory Control and Data Acquisition system, site access/service roads, perimeter fencing, gates, temporary construction areas, and up to 100 MW battery storage (lithium-ion or flow).

Location of the Proposed Facility (Exhibit C of the pASC)

The proposed Bakeoven Solar Center would be located in Wasco County, as presented in pASC Exhibit C and shown in Figure 1 below. If you are unfamiliar with the project location, please review this exhibit first to orient yourself to the proposed facility location. GIS files of the proposed facility location are provided in the email distribution along with this review request memo.

¹ Micrositing corridor refers to a continuous area of land within which construction of facility components may occur, subject to site certificate conditions (OAR 345-001-0010(32)). Micrositing corridors are intended to allow some flexibility in specific component locations and design in response to site-specific conditions and engineering requirements to be determined prior to construction.

Figure 1: Proposed Bakeoven Solar Project Regional Location



EFSC Review Process

Before it is authorized to construct and operate the proposed solar PV facility, the applicant must have a site certificate from EFSC. To be granted a site certificate, the applicant must demonstrate that the proposed facility meets the EFSC standards established under ORS 469.501 and OAR Chapter 345, Divisions 22 and 24, as well as all other applicable statutes, rules, and standards including those of other state and local agencies. The Department serves as staff to EFSC and conducts the site certificate application process. As part of this process, the Department asks Special Advisory Groups to provide evaluation and recommended conditions of approval based on their applicable statutes, rules, and substantive criteria.

ORS 469.300(11)(a)(D)(iii) defines solar facilities that fall under EFSC jurisdiction, in part, as solar photovoltaic power generation facility using more than 320 acres located on any other land not identified as high value farm land or as having Class I-IV soils.

ODOE's website describes the site certificate application process in more detail at:

<http://www.oregon.gov/energy/facilities-safety/Pages/default.aspx>

SAG Roles and Responsibilities

As an appointed SAG, the Wasco County Board of County Commissioners, will be asked to perform several important functions during the EFSC review process. In addition to the comments requested from other agencies, the Department requests from the appointed SAGs additional information, which will become part of the decision record for the application for site certificate. In order to be approved by EFSC, the applicant must demonstrate that the proposed facility complies with the applicable local substantive criteria of the County's land use regulations and comprehensive plan.

- 1) The first critical task of the Wasco County Board of County Commissioners is to review the applicable substantive criteria that have been addressed by the applicant in the pASC (Exhibit K) and determine if all the appropriate criteria have been included. If not, the Board of County Commissioners is asked to identify those additional criteria that must be assessed by the applicant. Applicable substantive criteria are those criteria from the County's comprehensive plan and land use regulations that apply to the proposed facility components included in the pASC. The applicable substantive criteria are defined in Council rules as the criteria and standards that the County would apply in making all land use decisions necessary to approve the proposed facility components included in the pASC, in the absence of an EFSC proceeding [OAR 345-021-0050(6)]. Those applicable substantive criteria, as well as any local interpretations the Board of County Commissioners may have made regarding the criteria are incorporated into the ODOE and EFSC review process. The applicable criteria are those that were in effect on the date the pASC was submitted, September 20, 2018. In addition, if necessary, please

provide a complete list of any Land Conservation and Development Commission administrative rules and statewide planning goals and any land use statutes that would apply directly to the facility as described at ORS 197.646(3).

- 2) During the Notice of Intent (NOI) phase, the Wasco County Planning Director, on behalf of the Board of County Commissioners, submitted to ODOE a comment letter which included hyperlinks to adopted chapters of the Wasco County 2040 (Wasco County Comprehensive Plan), including Chapters 2, 3 6 and 9; reference to Wasco County Land Use Development Ordinance Section 19.030; and the Goal 5 inventory list and Goal 5 resource maps in relation to the proposed facility. The SAG may resubmit these materials that apply to the proposed facility or provide a statement that the applicable substantive criteria submitted during the NOI on January 11, 2019, has not changed and applies to the proposed facility as of January 11, 2019. If any applicable substantive criteria has changed between January 11, 2019 and July 5, 2019, please provide the applicable materials. ODOE requests that the SAG specify which criteria specifically apply to the proposed Bakeoven Solar Project.
- 3) Please review the Amended pASC (Exhibit K) for compliance with the County's substantive criteria as discussed above, and provide comments to the Department regarding any deficiencies as well as any recommended conditions of approval. Please provide these comments in the format of the attached table.
- 4) The Board of County Commissioners is encouraged to review and comment on any other exhibits of interest, such as Exhibit E (Permits), Exhibit R (Scenic Resources), and Exhibit U (Public Services).
- 5) You may find it helpful to consult with the Wasco County Planning Department and staff throughout this process. The applicable substantive criteria and your comments may be communicated to EFSC either by the Board of County Commissioners directly or by a staff person (for instance, the Planning Director) acting on behalf of the Wasco County Board of County Commissioners. If a staff member conveys criteria or comments to ODOE on behalf of the Board of County Commissioners, please confirm your concurrence with the comments either by a written statement from the Board of County Commissioners or by having the staff member describe in writing that the criteria or comments are conveyed "on behalf of the Wasco County Board of County Commissioners."
- 6) Does the proposed facility raise any issues for the County?

When providing comments to the Department, please explain in detail any additional information that the application should contain so that a determination can be made regarding

the proposed facility's compliance with the applicable substantive criteria, as well as any other applicable standards, statutes, administrative rules, or ordinances. Please also describe the status of applications for permits, if any, that the applicant has submitted to the SAG and that are necessary for the construction and operation of the proposed facility. Please include any requests for additional information or comments in the format of the attached table.

Application Process

Until the Department determines that an application for site certificate is complete (ASC), it is a preliminary application (pASC). An ASC is deemed complete by the Department when an applicant has provided information adequate for EFSC to make findings or impose conditions on all applicable Council standards. When the ASC is deemed complete by the Department, the SAG will have an additional opportunity to provide additional comments on the complete ASC, to review any additional information provided by the applicant in response to a reviewing agency comment, and to aid in the Department's preparation and issuance of a Draft Proposed Order. After issuance of the Draft Proposed Order, the Department will open a public comment period and schedule a public hearing (or hearings), as described in OAR 345-015-0220. The public hearing will be held in the vicinity of the proposed facility. Special Advisory Groups may provide additional comments on the Draft Proposed Order at that time, should they choose to do so.

Following the public hearing on the Draft Proposed Order and EFSC review, the Department will issue a Proposed Order, which will be subject to an automatic contested case proceeding. To preserve the right to participate in the contested case proceeding as a party, limited party, or interested agency, and in any appeal of EFSC's final decision, any party, including reviewing agencies, Tribal Governments, and SAGs, must comment on the Draft Proposed Order during the comment period, either in person at the public hearing or in writing.

Review and Coordination Meeting

In an effort to more fully engage reviewing agencies in the EFSC siting process, within the next week ODOE will invite you to a conference call or in-person meeting to discuss the Bakeoven Solar Project and the EFSC review process. The purpose of the coordination meeting will be to familiarize affected agency personnel and Tribal Governments with the proposed facility, facilitate review of the pASC, and to help answer any questions about the EFSC review process.

Due Date for Comments

Please reply with your comments as soon as possible, but **no later than July 26, 2019**. If you require additional time to review and comment, please indicate so by contacting the siting analyst. For your convenience, please use the enclosed memo comment table, comments may also be submitted by a separate letter or email. This memo and the comment form will

accompany the pASC delivered and will also be emailed to you in electronic format from the facility siting analyst. While not required, your utilization of the comment form is appreciated, as it facilitates the Department's compilation of comments from numerous agencies. If you have no comments, and consider the application complete with regard to laws, rules or regulations affecting your agency please provide that response. Please mail, fax or email your response to Sarah Esterson, the Department's senior siting analyst for the Bakeoven Solar Project, at the address, fax or email listed above.

If the special advisory group does not recommend applicable substantive criteria by July 26, 2019, the Council may either determine and apply the applicable substantive criteria or determine compliance with the statewide planning goals under ORS 469.504(1)(b)(B) or (C).

Cost Recovery

Costs incurred by the County Board of County Commissioners, or by staff on behalf of the Board of County Commissioners, during its review of the preliminary application for site certificate may be reimbursable through the County's Intergovernmental Agreement (IGA) with the Department. The IGA covers work performed by the County Board of Commissioners related to the Costs associated with reviewing the pASC and preparing comments may be eligible for reimbursement. The Department's records indicate that the executed IGA is on file. If you have any questions regarding the IGA or how to submit invoicing to the Department, please contact the Department's financial analyst Sisily Fleming at sisily.fleming@oregon.gov or 503-378-8356.

For More Information

The Department will post announcements and notices about the proposed Bakeoven Solar Project on the Department's website at: <https://www.oregon.gov/energy/facilities-safety/facilities/Pages/BSP.aspx>.

Table 1. List of pASC Exhibits and Suggested Reviewing Agencies		
Exh.	Exhibit Title	Agency
A	Applicant Information	All
B	Project Description	All
C	Project Location	All
D	Organizational Expertise	All
E	Permits Required	All
F	Adjacent Property Owners and Addresses	Counties
G	Materials Analysis	Local Governments, DEQ, OSFM
H	Geological and Soil Stability	DOGAMI, ODA
I	Soil Conditions	Counties, DEQ, ODA, DLCD, ODFW
J	Wetlands and other Jurisdictional Waters	DSL, DEQ
K	Land Use	Local Governments, DLCD, ODA
L	Protected Areas	DEQ, OPRD, ODFW, SHPO, ODA, ODF, Tribes, ODOT
M	Financial Capability	PUC
N	Non-Generating Facility Need	Not Applicable
O	Water Use	Local Governments, OWRD, DEQ
P	Fish and Wildlife Habitats and Species	ODFW, Tribes
Q	Threatened and Endangered Plant and Animal Species	ODA, ODFW, Tribes
R	Scenic Resources	OPRD, Local Governments, DLCD, Tribes, ODOT
S	Historic, Cultural, and Archeological Resources	SHPO, Counties, Tribes
T	Recreational Opportunities	OPRD, ODFW, ODF
U	Public Services	Local Governments, ODOT
V	Solid Waste and Wastewater	DEQ, Local Governments
W	Facility Retirement and Site Restoration	PUC
X	Noise	DEQ, ODFW
Y	Carbon Dioxide Emissions	Not Applicable
Z	Evaporative Cooling Towers	Not Applicable
AA	Electric Transmission Line EMFs	Local Governments, PUC
BB	Other Information	DEQ, ODF, Tribes
CC	Other Applicable Statutes, Rules, and Ordinances	All
DD	Specific Requirements	Local Governments, ODA, PUC

MEMORANDUM

TO: Sarah Esterson
Oregon Department of Energy
550 Capitol St N.E., 1st Floor
Salem, OR 97301

FROM: [Name, Title]
[Agency]
[Street Address]
[City, State Zip Code]
[Phone #]
[Email]

DATE: [Date]

RE: [Wasco County Board of County Commissioners] Comments on the Preliminary
Application for Site Certificate for the Bakeoven Solar Project

General Comments: [Include general comments here.]

*** You will receive an electronic version of this review request memo and the below comment templates via email sent from the project siting analyst. ***

Specific Comments: [If there are comments or edits related to a specific location, please include in the comment table below. Please utilize the table format on the following page—this will allow easier collating of comments from multiple agencies on any particular exhibit. Insert additional rows as needed—the header rows and footer should automatically repeat on each additional page.]

Please note the applicable permits, statutes, rules, regulations and ordinances of interest to your Agency (see Exhibit E, Exhibit BB, Exhibit CC) and include in your comments whether your Agency needs additional information to review the application for compliance with those statutes, rules or ordinances. If the applicant will need permits from your agency, please describe the current status of permit applications, if any have been received.

Bakeoven Solar Project Comments on the preliminary Application for Site Certificate (pASC) From [Wasco County Board of Commissioners]			
Exhibit	Rule/ Ordinance/Law Reference	Pg. / Para. / Sentence Reference (as needed)	Comment or Information Request



AGENDA ITEM

Veterans Services Advisory Committee Updates

[CVSO ACTIVITY REPORT](#)

[VETERANS VILLAGE](#)

CVSO Activity Report

[illegible]

Note: All values above are NEW awards, payments established prior to that month are not included

July 2019			12 Months		
85	In-Office Contacts	970			
3	Initial Contacts (calendar year)	91			
82	Follow-ups (calendar year)	371			
0.64	Claims filed per Workday	0.81			
4.86	Forms filed per Workday	5.61			
2	Decisions Received	150			
2	Decisions w/Award	93			
100.0%	Decision Award Rate	62.0%			
4	Issues Awarded	214			
1	Issues Denied	222			
5	Total Issues	436			
80.0%	Issue Award Rate	49.1%			
119.50	Average Days to Complete	120.43			
0.00	Oregon claims Days to Complete	0.00			

Total Tracked Items:		145
Active Claims		119
Active Appeals		8
In appeal window		246
In development (ITF)		18
CUE awards		6

City	July 2019	%	12 Months	%
The Dalles	2	100.0%	0	0.0%
Antelope	0	0.0%	0	0.0%
Dufur	0	0.0%	0	0.0%
Maupin	0	0.0%	0	0.0%
Mosier	0	0.0%	0	0.0%
Shaniko	0	0.0%	0	0.0%
Tygh Valley	0	0.0%	0	0.0%
Warm Springs	0	0.0%	0	0.0%
Other	0	0.0%	0	0.0%

////////////////////

Veterans Village Union County

Presented to:

Oregon Housing and Community
Services

Oregon Department of Veterans Affairs

3RD ANNUAL VETERANS CONVENING

July 30, 2019



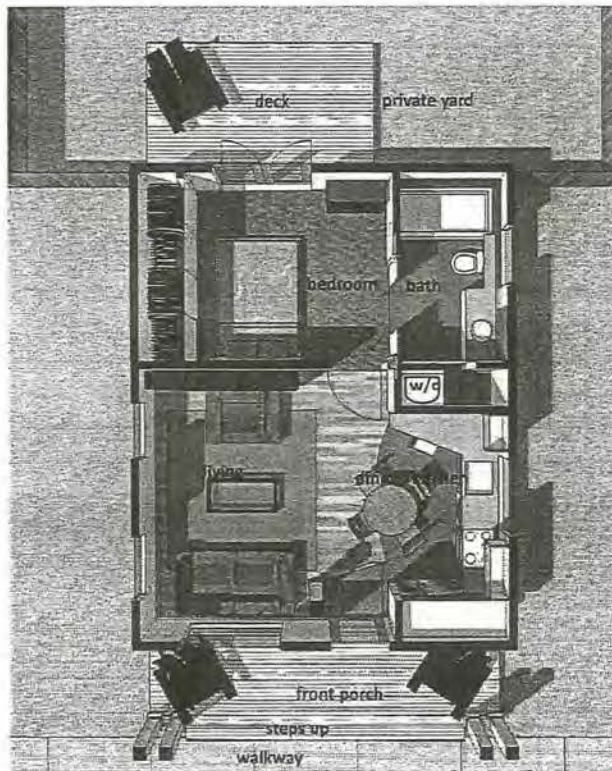
VETERANS VILLAGE UNION COUNTY

Project Structure



- Non-transitional housing solution
- Cooperatively funded
- Collaborative effort with community partners
- Supports the OHCS Housing Plan goals

Community Highlights



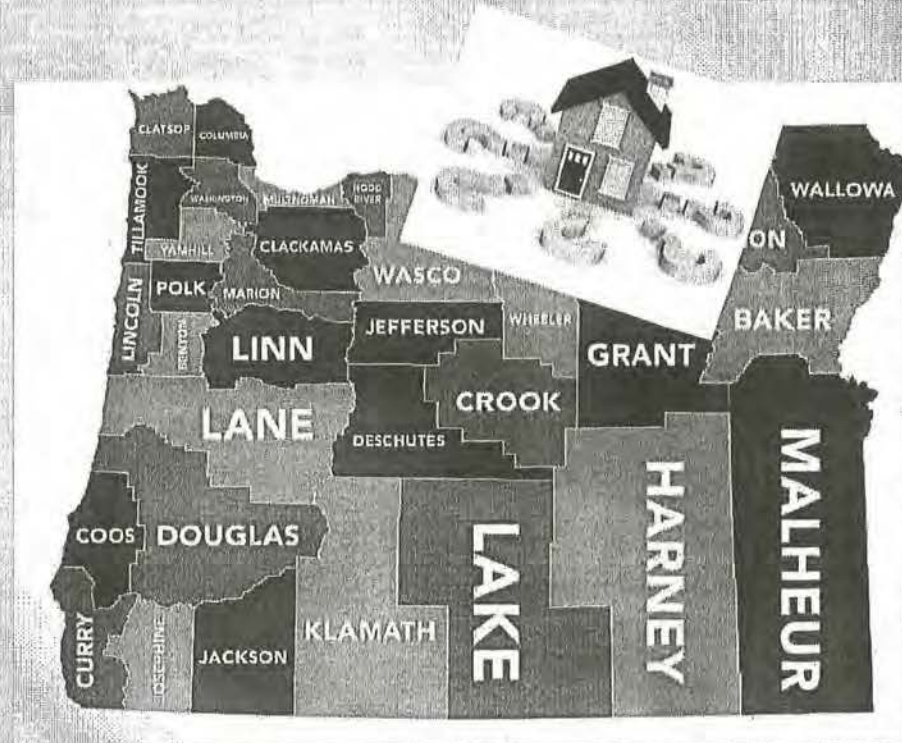
- 10 independent cottage-style homes for 8 men and 2 women
- Repurposed existing house as Conference Center with a Veteran housing liaison office plus multi-purpose room with TV big screen
- Renovated Chapel
- Dog park and green spaces

COMMUNITY + CONNECTEDNESS + COLLABORATION

Developed by GCT Construction 541-962-9049

IDENTIFY THE NEED

- Does the demographic and need exist in the community
- Quantify the number of Veterans/vouchers that the project could assist/address
- Determine other market variables affecting the viability of a new Veterans' housing project (i.e. enough comparable affordable housing)



Lends
Support to
OHCS
Housing
Plan
GOALS



Considerations

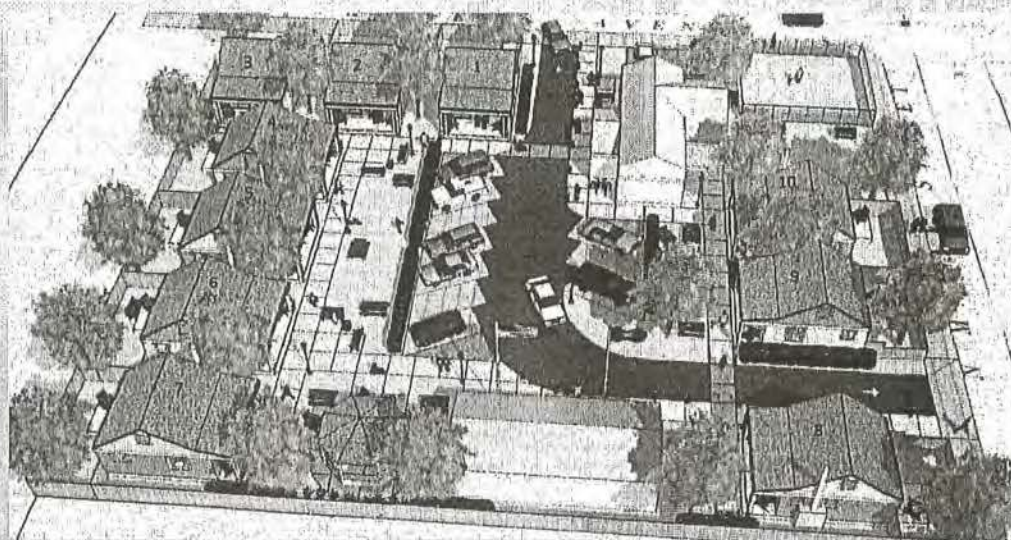
- Financial dependence solely on grant
- Funding flow interrupts standard building process
- Project Sponsor's financial reward expectations
- Level of quality design and construction desired for project
- Participation expected from Veterans Association



Veterans Village Union County

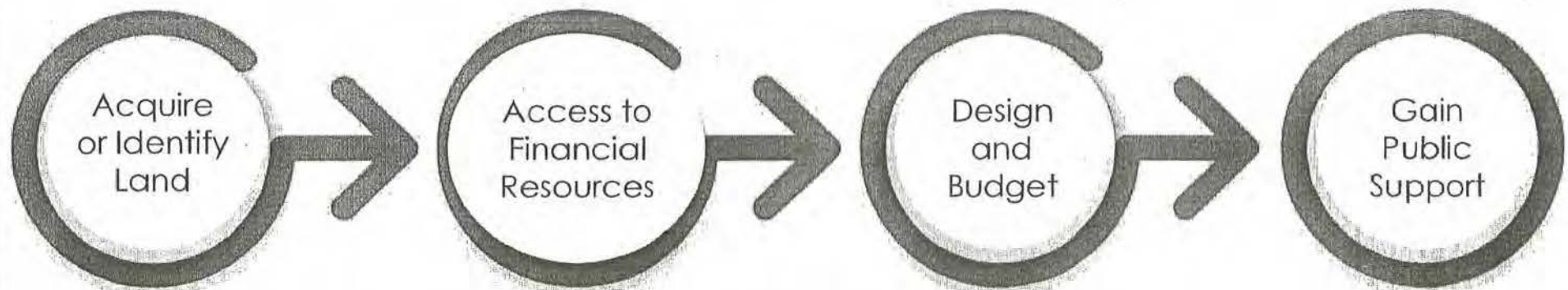
[Cooperation is Key]

- Does County have key resources
- If not, borrow from another County
- Every County's situation is unique
- Entrepreneur's role is project design, and to facilitate cooperation between all



Veterans Village Union County

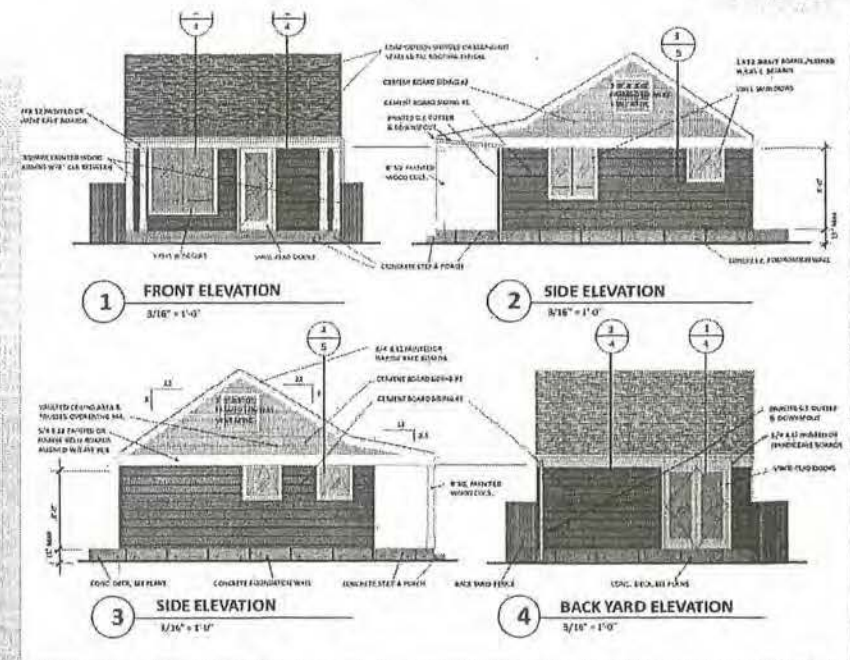
[Ideal Process Flow]



Veterans Village Union County

Plans for Success

- Appropriate financial framework
- Phased construction
- Eventual awarding of grant to allow uninterrupted building process
- An individual or team to lead and operationalize the project
- Balance between a quality- designed and built project AND a reasonable financial return for project sponsor



Project is
Cooperatively
Funded



Altruism and
financial return is
balanced for
investor



Quality Project is
built that all will
be proud of

Project is
Underfunded



Investor/
Contractor
requires financial
return



Project design/
construction is
compromised

Project fails to
launch and never
happens

- An insider "Champion" for the project
- Actively involved
- Takes the lead when necessary
- Knowledge of process
- A bridge-builder
- Navigates through hurdles

Relationship with a Veteran Service Officer





AGENDA ITEM

North Central Public Health District Updates

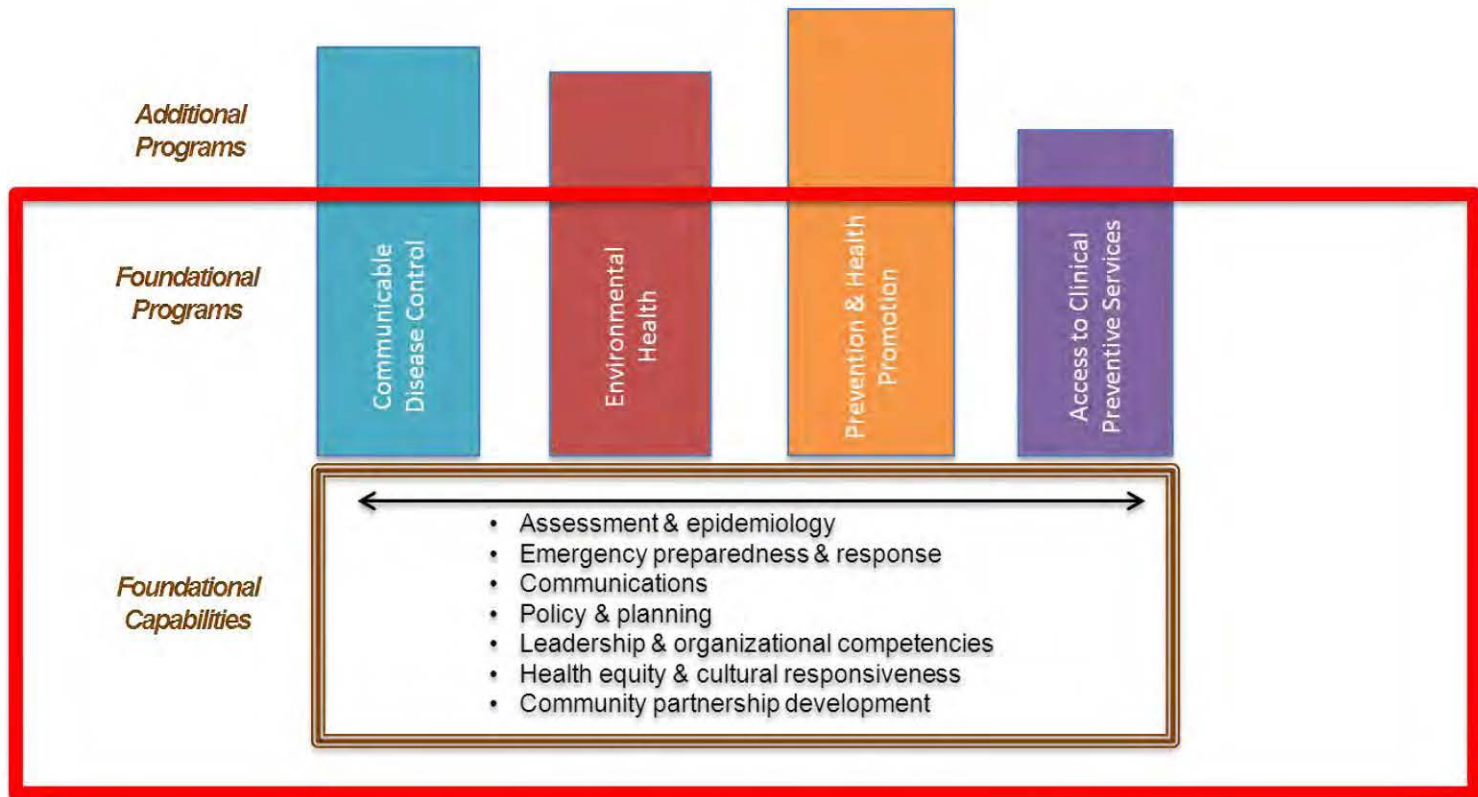
[NCPHD PRESENTATION](#)

Public Health Modernization and the Eastern Oregon Modernization Collaborative

Teri Thalhofer, RN, BSN
Wasco County Board of Commissioners
August 21, 2019

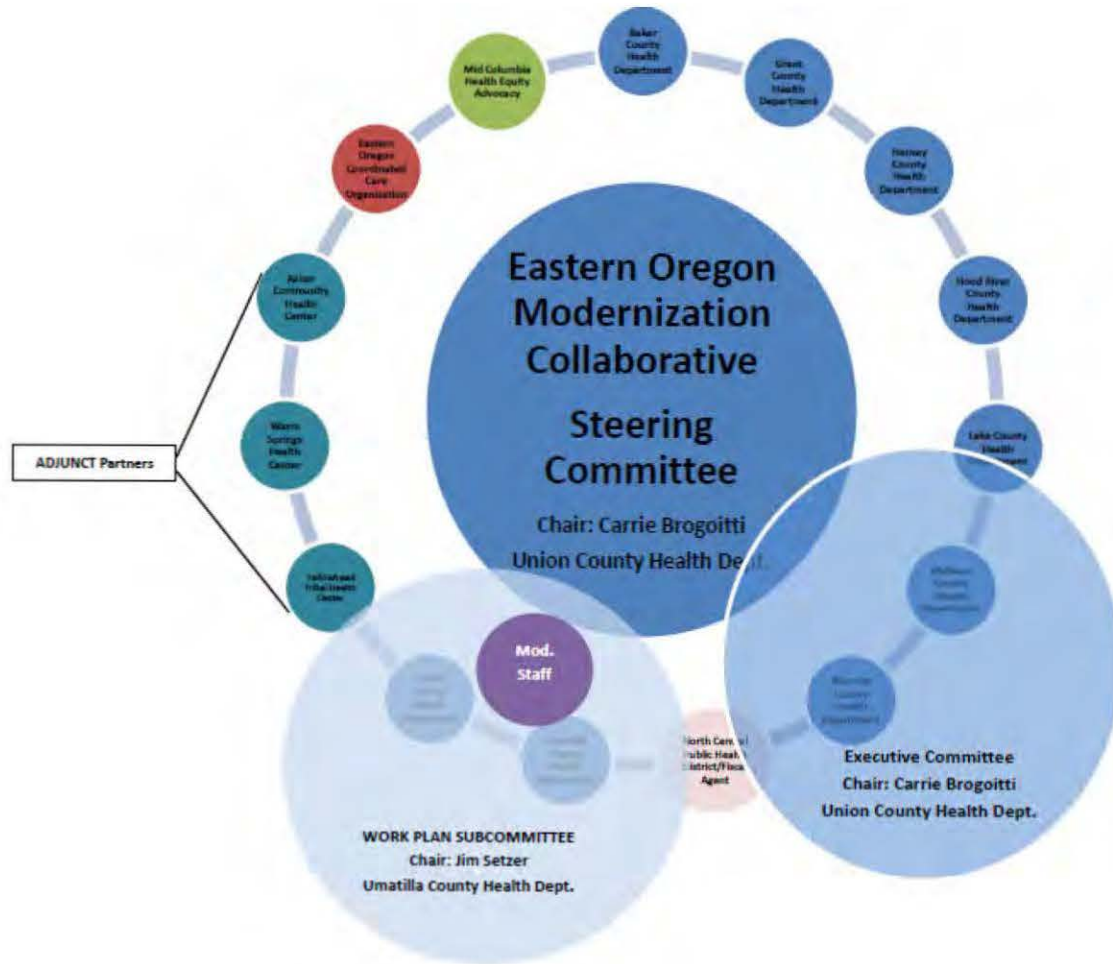
Public Health Modernization

Conceptual Framework for Governmental Public Health Services



▣ = Present @ every Health Dept.

Eastern Oregon Modernization Collaborative – Organizational Chart



Modernization Project Overview

» Increasing regional coordination,
capacity, and sustainability

Supporting meaningful partner
engagement


Identifying and addressing
regional health disparities

Objective & Outcomes for EOMC Grant Project

OBJECTIVE:

Equitably improve sexual and reproductive health in EOMC counties by reducing STI prevalence, with emphasis on gonorrhea

OUTCOMES:

1. Improved gonorrhea identification and treatment for all symptomatic and asymptomatic cases and partners through a modernization approach in North, Central and Eastern Oregon.
 2. Improved patient outcomes for all through promoting best practices for screening and treatment of gonorrhea.
 3. Improved partner notification and treatment for all through improved partner services training.
- 

Activities



- ▶ Passport to Partner Services
 - CDC sponsored STI Investigation training
- ▶ OHA Case Management
 - Gonorrhea and Syphilis case management training
- ▶ Mountain West AIDS Education & Training Center
 - Provider specific training on STIs/HIV
 - Targeted Provider Public Health Detailing sessions
 - Sexually Orientation and Gender Identification Summit
- ▶ Equity, Inclusion & Diversity Training
- ▶ BARHII Local Health Department Organizational Self-Assessment for Addressing Health Inequities
- ▶ LHD Surge Capacity
- ▶ 1 on 1 support/training for Local Health Department communicable disease staff
- ▶ Local Outreach
- ▶ Provider Outreach – Table at EOCCO Clinicians Summit
- ▶ Fostering partnerships with key community organizations

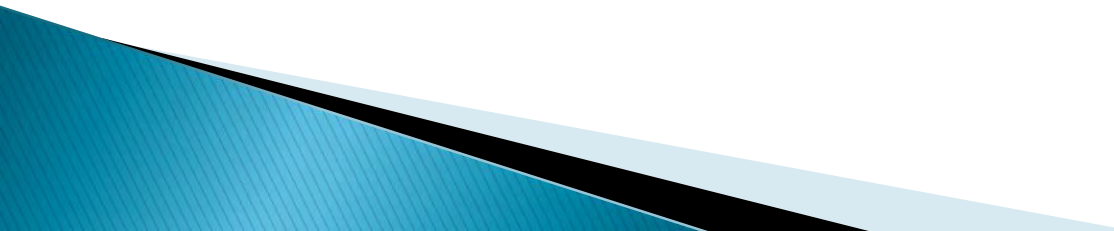
Year 3

»» Where do we go in the 19–20 Biennium?

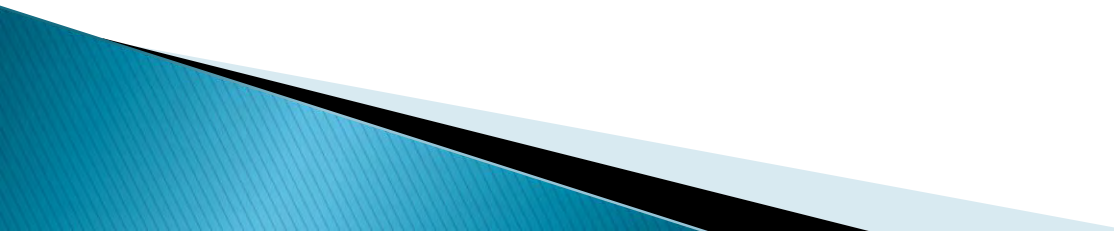
Immediate Future

- 3 month work plan submitted to OHA
- 'Bridge' funding committed by GOBHI

Legislative Outcome

- ▶ 15 million dollar investment in the 19–21 biennium
 - ▶ 10 million to local activities
 - Distribution currently being determined by CLHO and OHA
 - Regional positions will be funded
 - Funding formula activated—some dollars to all
 - ▶ 1.2 million to Tribal Partner
 - ▶ 3.8 million to OHA
- 

Scope of Work

- ▶ Efforts will continue around communicable disease control, health equity and leadership capacity
 - ▶ New efforts will include work around public health emergency preparedness for environmental health risks.
 - ▶ Scope is being developed.
- 

Regional Efforts

- ▶ EOMC Partners would like to continue to work regionally on current efforts
- ▶ Scope of work will determine if/what other work could be done through cross-jurisdictional sharing.

Questions?

▶ terit@ncphd.org

▶ 541-506-2614



AGENDA ITEM

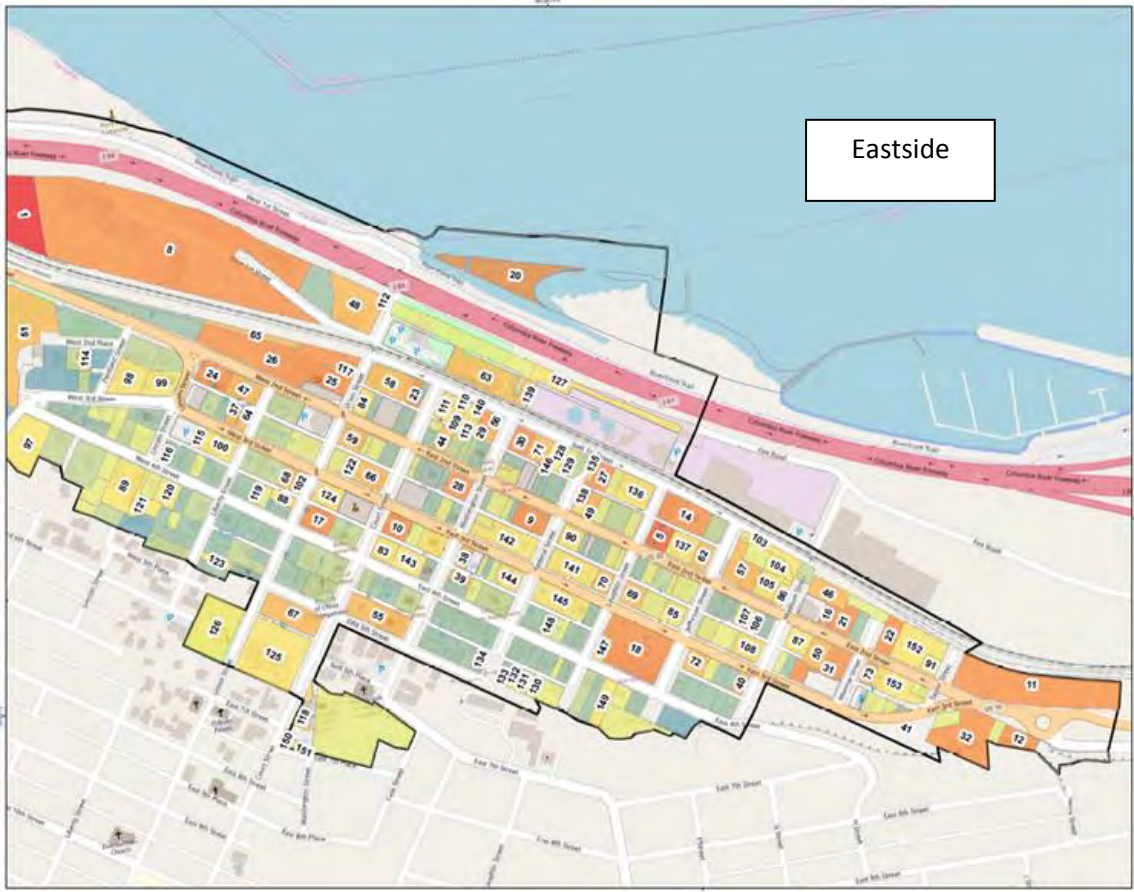
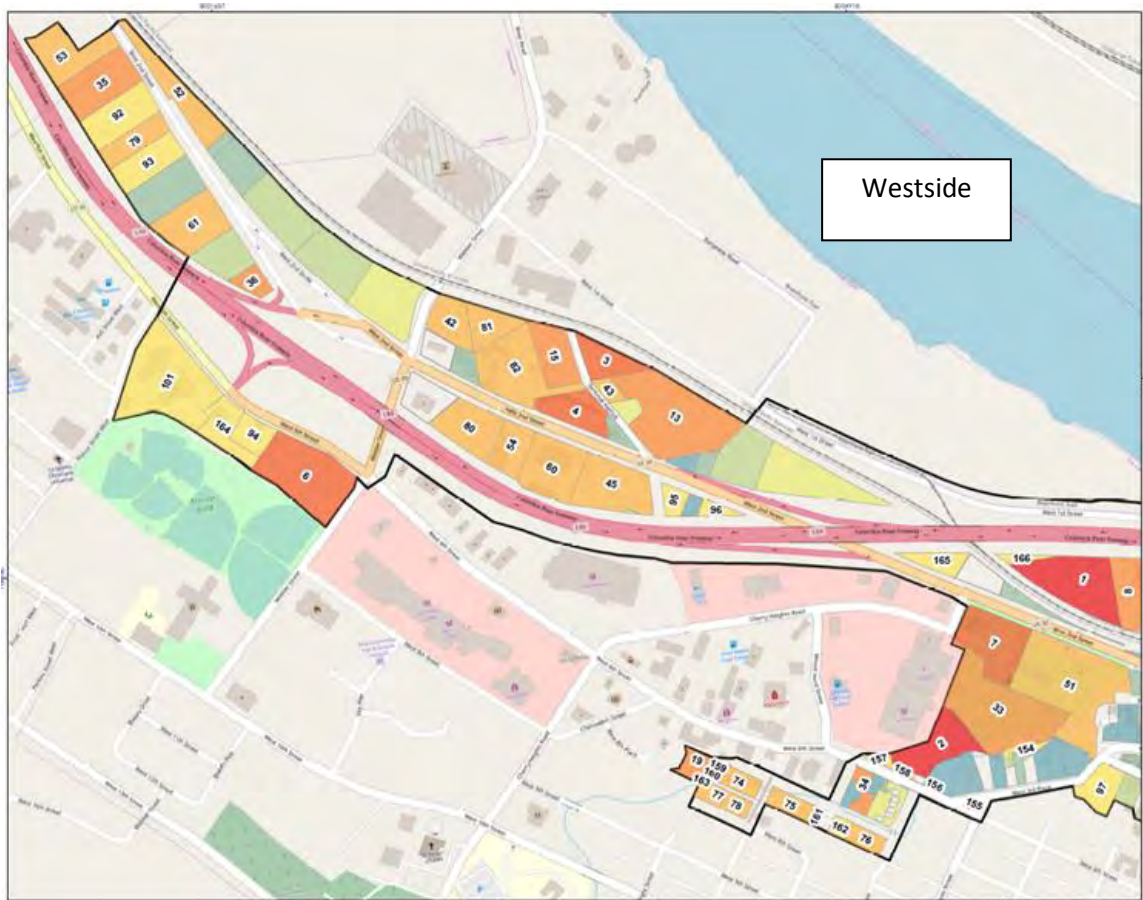
Brownfield Assessment Program

[PROGRAM SUMMARY](#)

[TECHNICAL MEMORANDUM](#)

The Dalles Brownfield Assessment Program

Challenge:	<p>Brownfields are defined as property for which redevelopment or reuse may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. Uncertainty among property owners and developers regarding potential contamination, and the cost for addressing it, has led to extended development timelines or missed opportunities for redevelopment within the City's core.</p> <p>Because of this challenge, the City of The Dalles recently completed an initial inventory with support from Business Oregon's Brownfield Integrated Planning Grant program to identify potential brownfields within the Urban Renewal Area. This process found a significant number of properties with potential contamination.</p>
Scope/Intent:	<p>This project proposes to access EPA funding to provide site specific assistance with determining the existence and extent of contamination at numerous sites over a three year period. Eligible expenditures also include cleanup and reuse planning as well as community engagement.</p> <p>This will support putting vacant or underutilized properties back into active use through creating certainty about costs for remediation or lack of contamination. This will lead to more opportunities for redevelopment, reduced blight, increased property taxes, and a more economically vibrant and livable community.</p>
Focus:	<p>The initial inventory focused on the Columbia Gateway Urban Renewal Area (URA), but funds acquired could be accessed for projects outside of the URA as well.</p>
Funding:	<p>U.S. EPA Brownfield Coalition Assessment Grant provides up to \$600,000 and must be spent within three years of award. Coalition Assessment grants require a minimum of 3 eligible entities but more importantly, a program executed in partnership with other key stakeholders will be more effective and better able to achieve program goals.</p> <p>There is no match required. In FY 19 there was \$37 million allocated to this program with an expected 114 awarded grants</p>
Development:	<p>Modeled after other community efforts in Oregon, the City of The Dalles intends to publish a Request for Qualifications (RFQ) to seek out qualified firms to provide grant writing services specifically for this EPA grant program and, upon successful award, assist the Coalition with execution of the grant. This approach reduces the overall cost of consulting work as the proposals include the grant writing at no charge.</p>
Lead Sponsor:	<p>City of The Dalles Matthew Klebes, Assistant to the City Manager, mklebes@ci.the-dalles.or.us</p>
Potential Partners:	<p>Port of The Dalles, Wasco County, Mid-Columbia Economic Development District, Columbia Gateway Urban Renewal Agency</p>



To: Matthew Klebes -
City of The Dalles

From: Leonard Farr
Stantec Consulting Services Inc.

File: The Dalles Brownfield IPG

Date: June 27, 2019

Reference: The Dalles Brownfield Opportunity Site Inventory

This memorandum explains the objectives, methodologies, and outcomes of The Dalles Brownfield Opportunity Site Inventory (Inventory) completed for the City of The Dalles (City). The Inventory focused on the downtown and West Second Street areas shown in **Figure 1**. The Inventory consisted of 1) geographic information system (GIS)-based analysis of environmental, historical, and real estate information associated with tax lots in the focus areas to evaluate their potential as opportunity sites, and 2) a geophysical survey conducted in downtown alleyways to evaluate the presence of underground storage tanks (USTs) that may inhibit undergrounding of overhead utilities.

BACKGROUND

In 2018, the City received a \$25,000 Integrated Planning Grant (IPG) from Business Oregon's Brownfields Redevelopment Fund for the purpose of completing an Opportunity Site Inventory identifying underutilized and potentially contaminated properties, and to lay the groundwork for applying for a US Environmental Protection Agency (EPA) Brownfield Community-Wide Assessment grant application.

The IPG funding has been used to inform the focus area community regarding the brownfield program, develop an inventory of brownfield opportunity sites, and complete a geophysical survey of downtown alleyways to identify potential USTs.

SCOPE OF WORK

The following scope of work has been implemented to complete a brownfield opportunity site inventory for the focus areas using IPG funds:

1. Seek input from stakeholders regarding the boundaries of the focus area for which a brownfield opportunity site inventory was to be developed;
2. Obtain and organize GIS data available from Wasco County for the focus area;
3. Obtain publicly available state and federal environmental records for all commercial and industrial properties located within the focus area;
4. Obtain and review publicly available historical Sanborn Maps for the focus area;
5. Obtain and review publicly available historical city directories for the focus area;
6. Compile a list of potential brownfield opportunity sites;

Reference: **The Dalles Brownfield Opportunity Site Inventory**

7. Conduct site visits of select brownfield opportunity sites to collect additional information and confirm their condition;
8. Hold two meetings, one with the project advisory committee to go over preliminary inventory findings, and one with project stakeholders to explain inventory methodology and results and obtain feedback for prioritization; and
9. Prepare the project final deliverable consisting of a technical memorandum, the attached brownfield opportunity site list, and GIS Geodatabase file deliverable.

COMMUNITY INVOLVEMENT

On February 21, 2019, the first of two meetings was held with the brownfield advisory committee (including Matthew Klebes, City; Kathy Ursprung, Port of The Dalles; Carrie Pipinich, Mid-Columbia Economic Development District; and Nate Stice, North Central Regional Solutions Coordinator) to discuss preliminary inventory methods and findings, and to introduce the topic of opportunity site inventory prioritization. Feedback from the team was received on March 8, 2019 with some revisions to the proposed scoring system.

On May 2, 2019, a follow-up meeting was held with brownfield stakeholders and community members from the following organizations:

- The Dalles Urban Renewal Agency
- Mid-Columbia Economic Development District
- Port of The Dalles
- Regional Solutions
- Business Oregon
- Department of Environmental Quality
- Local real estate agencies
- Public Health Department
- The Dalles Chamber of Commerce
- The Dalles Main Street
- Wasco County Economic Development District
- Mid-Columbia Housing Authority
- Property owners

All stakeholders were provided with draft inventory deliverables. Stantec gave a brownfield presentation and invited the stakeholders to respond and discuss the findings and possible methods of prioritization.

Reference: The Dalles Brownfield Opportunity Site Inventory

BROWNFIELD OPPORTUNITY SITE INVENTORY METHODOLOGY

This section describes the stepped approach to developing the inventory of the City's brownfield opportunity sites.

1. Wasco County Tax Assessor Property Information: The Wasco County Information Services Department GIS Coordinator, Tycho Granville, provided tabular and GIS-based property data for all tax lots within the inventory focus areas.
2. Environmental Regulatory Records: Stantec obtained environmental database records from GeoSearch, Inc. ("GeoSearch"), a third-party environmental and historical record repository service, and added this information to the GIS attribute data for the associated tax lots.
3. Sanborn Fire Insurance Maps: All Sanborn maps possessed by The Dalles Community Development Department were reviewed to identify potentially contaminating historical land uses such as service stations, dry cleaners, manufacturing facilities, etc. This included maps from 1884, 1892, 1900, 1909, 1926, and up to 1960, though maps from 1926 to 1960 were not labeled with the year.
4. City Directories: City directories for major commercial or industrial corridors in the inventory focus areas were provided by GeoSearch and used to identify businesses that may be associated with potentially contaminating historical land uses. The address blocks on the following corridors within the study area were reviewed: East and West 1st Street, East and West 2nd Street, East 4th Street, West 6th Street, Court Street, Federal Street, Jefferson Street, Laughlin Street, and Madison Street. This included directories from approximate five-year intervals from 1948 to 2016. City directories are not available for The Dalles prior to 1948.
5. Brownfield Determination: To determine the highest likelihood brownfield opportunity site candidates, Stantec applied preliminary scoring criteria to the 415 tax lots in the inventory focus areas. The scoring system was refined based on community input, including separating the scoring for improvement to land value ratio (ILVR) from property size, adding scoring criteria for properties within the Vertical Housing Density Zone (VHDZ), and adding scoring criteria for publicly owned properties. These modifications resulted in a scoring matrix with a maximum of six points. Additionally, the City removed 21 sites from consideration as they determined they were not brownfield opportunity site candidates. The final scoring system considered the presence of an environmental database record or potentially contaminating historical land use, zoning and possible vacancy, ILVR, the size of the property, public ownership, and location in the VHDZ. The following table demonstrates how each criterion was scored:

Reference: The Dalles Brownfield Opportunity Site Inventory

Table 1. Scoring Criteria Matrix

Category	Points	Description	Reasoning
Environmental Records and Historical Use	2 1.5 1 0	Open EPA/DEQ environmental regulatory database listing Closed EPA/DEQ environmental database listing AND potentially contaminating historical land use EPA/DEQ environmental database listing OR potentially contaminating historical land use No database record or historical land use of interest	This scoring prioritizes sites with open environmental database records based on the greater potential for unresolved environmental issues. Records of historical land use combined with a closed environmental listing earn the second highest score. Site with either a resolved environmental record <u>or</u> a historical land use earned 1 point.
Zoning and Vacancy	1 0.5 0	Zoning is Non-Residential AND Site is vacant Zoning is Non-Residential Zoning is Residential	This allows vacant non-residential parcels to be ranked above occupied parcels with the same zoning, and non-residential zoning to be ranked above single and multi-family housing.
ILVR	1 0.5 0	ILVR of < 0.5 ILVR of < 1.0 ILVR of > 1.0	This allows underutilized lots to score higher than highly utilized lots.
Size	1 0.5 0	Parcel size > 1 acre Parcel size ≥ 0.25 acre < 0.25-acre parcel size	This allows larger parcels with greater redevelopment potential to score higher than smaller parcels.
Ownership	0.5 0	Publicly owned Parcel Privately owned Parcel	This scoring allows publicly owned parcels to score higher than privately-owned parcels. Publicly owned parcels may have fewer barriers to access and redevelopment, whereas privately owned parcels are dependent on a private owner's interest in revitalization activities. .
Vertical Housing Density Zone	0.5 0	Within VHDZ Outside of VHDZ	All parcels in the VHDZ area would receive a higher score due to the City's preference for vertical housing development.
Total Possible	6 pts		

6. Visual Assessment: A brief visual assessment was conducted of the downtown area to note any obvious vacancies or blighted properties prior to the February 21, 2019 meeting. All notes from this assessment were incorporated into the GIS database and used to help rank properties identified as vacant or blighted above those with the same score that were not vacant or blighted.

Reference: The Dalles Brownfield Opportunity Site Inventory

BROWNFIELD OPPORTUNITY SITE RESULTS

The scoring criteria helped to narrow the list of high-potential opportunity sites as shown in **Table 2** below. Of 415 tax lots in the inventory focus areas, there were no tax lots that scored 5 points or higher. Two tax lots received 4.5 points. The remaining tax lots scores were:

- two 4.5-point tax lots,
- five 4-point tax lots,
- 29 3.5-point tax lots,
- 46 3-point tax lots,
- 84 2.5-point tax lots,
- 64 2-point tax lots,
- 39 1.5-point tax lots,
- 113 1-point tax lots,
- 22 0.5-point tax lots, and
- 11 0-point tax lots.

Table 2. Scoring Criteria Results

Scoring Criteria	Number of Tax Lots
Open Environmental Record	18
Environmental Record and Historical Land Use	28
Environmental Record OR Historical Land Use	105
Non-Residential AND Vacant	50
Non-Residential Only	310
ILVR < 0.5	134
ILVR < 1, > 0.5	14
Parcel size > 1 acre	36
Parcel size > 0.25 acre, < 1 acre	92
Publicly owned parcel	70
In VHDZ	301

Using the scoring criteria matrix, the 36 sites scoring 3.5 or higher were those identified as being most likely to be brownfield opportunity sites and were presented at the May 2, 2019 meeting. Considering the scoring, visual assessment, and meeting feedback, a list of the top 13 sites was presented to the City on June 19, 2019. In consultation with the City, five sites were selected from this list of 13 sites as the most promising brownfield opportunity sites in the study area.

Reference: The Dalles Brownfield Opportunity Site Inventory

PROMISING BROWNFIELD OPPORTUNITY SITES

This project, though reasonably intensive in nature, certainly has not identified all brownfield opportunity sites located within the study area. This inventory should be considered a “living document” and will undergo continuous updating and refinement as more data is collected as the EPA brownfield grant-funded assessment work is completed. The following are initially identified as high-priority and highly likely brownfield opportunity sites.

212 Terminal Avenue: This 1.18-acre site is owned by Modi Holdings, Inc. and is located at the terminus of Terminal Avenue, with its north boundary adjacent to railroad tracks, and industrial development bounding all other site boundaries. The site is largely undeveloped with only a warehouse and loading dock at the center of the property, and a smaller warehouse at the southeast boundary. A concrete pad with an aboveground storage tank and 55-gallon drum is present on the property. The buildings were first constructed in 1935. According to tax records, the property ownership was transferred in 2016, but the site does not appear to be in active use.



The Oregon Department of Environmental Quality (DEQ) has an Environmental Cleanup Site Information (ECSI) record for the property under identification number #2828 for the Carson Bulk Oil Plant. The record states that contamination is suspected, and a site screening is recommended, but no other details are given. A 0.34-acre facility at 230 Terminal Ave (located south of the southern adjoining property on the east side of Terminal Avenue) was also formerly a bulk oil plant (listed under ECSI #2841) and

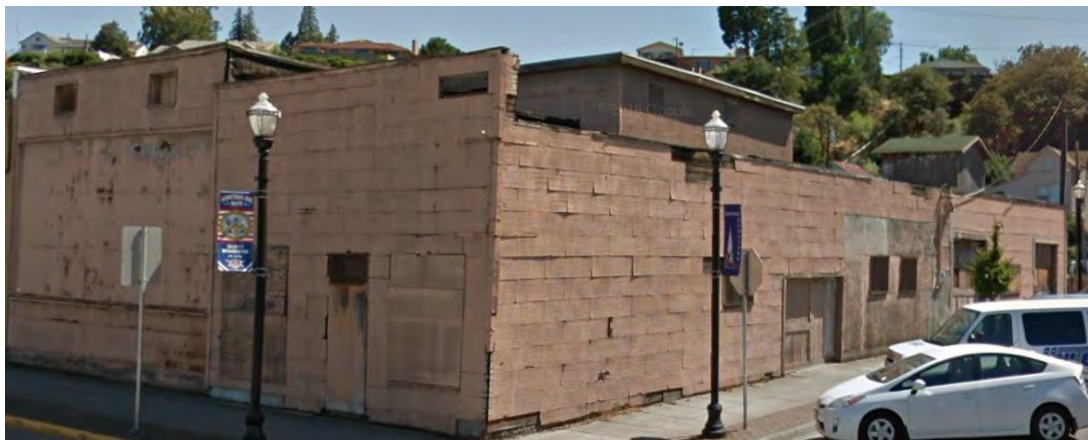
assessment work was completed that determined gasoline and diesel was released to the soil and groundwater. DEQ recommends an expanded preliminary assessment at this offsite facility as the extent of contamination has not been delineated; due to the proximity, the property at 212 Terminal Avenue may be impacted. Based on the potential for petroleum contamination at this property, EPA brownfield grant-funded assessment could assist in spurring redevelopment.

Reference: The Dalles Brownfield Opportunity Site Inventory

208 Laughlin Street: This 0.59-acre opportunity site is owned by Aaron and Kelley Lee and is partially redeveloped. The site is bound by 1st Street to the north, Laughlin Street to the west, a jeweler, auto repair, coffee shop, antique shop, and taproom to the south, and marine supply and repair business to the east. The surrounding area is centrally located in downtown and largely commercial. Sediton Brewing, a new and community-loved local brewery, occupies approximately 40% of the site. The remaining portion is undeveloped and is a gravel parking lot used sparingly. According to the City, the property owners are open to redevelopment or sale of the remaining undeveloped portion of the site. The site has an open ECSI record under #2840 associated with Bowden Heating Oil, a former heating oil distributor that operated on the site. The record states that contamination is suspected, and a site screening is recommended. Historical records demonstrate the site was developed and operated for Cold Storage from 1900 to at least 1926. Bowden Heating Oil operated on the site from at least 1956 to 1971, and became Temple Heating Fuels in 1971, operating for an unknown period of time. City directories show the site was then operating as Fuller Silversmiths by 1975. The history of operations at the site demonstrates the need for assessment due to possible petroleum and hazardous substance contamination.



800 East 2nd Street: This 0.12-acre downtown site owned by James and Shawn Shroud is often used as an example of blight in the community. Historical documents show the site was originally occupied by a blacksmith shop in 1900. The site structure, originally built in 1928, operated initially as cold storage; then The Dalles Soda Works from at least 1948 to 1960; an electrical contractor in 1968; a food store in 1971; sat vacant from 1975 to 1980; then was used as a warehouse in 1985 until becoming vacant again from at least 1995 to the present day. It is possible that the potential presence of hazardous materials from prior industrial operations or within the building materials of the dilapidated building are contributing to its vacancy and therefore an assessment may benefit potential redevelopment at the site.



June 27, 2019

Matthew Klebes - City of The Dalles

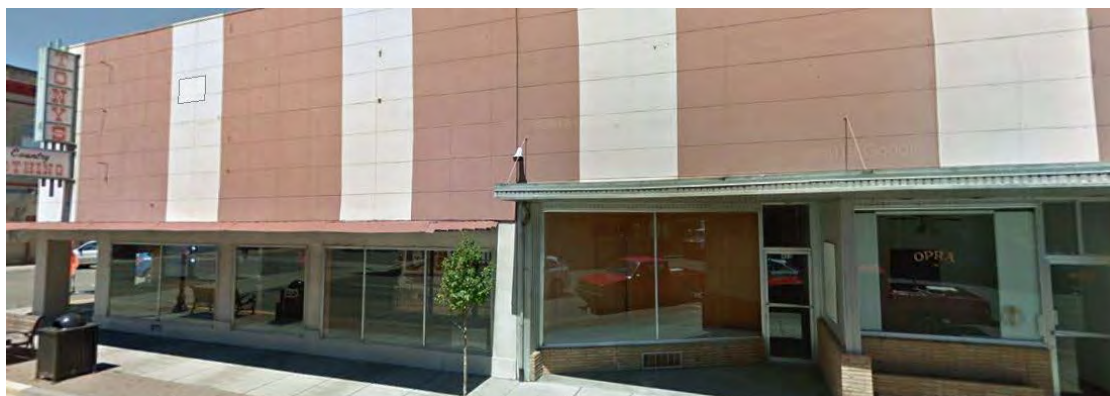
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Reference: The Dalles Brownfield Opportunity Site Inventory

303 – 315 East 3rd Street/315 Federal Street: This 0.60-acre site owned by Eagle Newspapers, Inc. is the former site of the The Dalles Chronicle newspaper. The site is located downtown and is bound by Washington Street to the west, 3rd Street to the south, Federal Street to the east, and 2nd Street and retail buildings to the north. The tax lot includes active retail use in the north portion of the site, and the south portion contains the vacant former newspaper building and parking lot. In addition to former printing operations, Sanborn fire insurance maps from 1926 confirm auto repair activities were conducted on the site. Hazardous materials associated with printing and auto repair operations may be present on the site as well as petroleum from the auto repair operations.



403 – 407 East 2nd Street: This 0.28-acre site is owned by the Columbia Gateway Urban Renewal Agency. A former retail store, it is located on one of the busiest commercial corridors in the downtown area. The site is bound by East 2nd Street to the south, Federal Street to the west, parking and retail to the north, and retail operations to the east. The site has multiple environmental listings associated with storage and transportation of paint for a former Sherwin Williams paint store that was located at the site, however, no record of a release is present for the site. Prior to retail operations, historical records show the site was used for auto repair and sales in 1926 and possibly later. The historical business operations at the property suggest that hazardous substances and petroleum impacts associated with auto repair service and storage, as well hazardous substances impacts associated with the paint store, may be present at the site.



June 27, 2019

Matthew Klebes - City of The Dalles

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Reference: The Dalles Brownfield Opportunity Site Inventory

NEXT STEPS

The inventory serves as a reference document for real estate, environmental, and historical information that may inform potential redevelopment opportunities. It can be used to help determine if nominated sites are eligible for grant funding; and it provides a starting list for contacting property owners who may want to participate in a brownfield program. As a living document, the inventory can be evaluated and adjusted over time to incorporate more data for planning and redevelopment analysis, identify additional opportunity sites, and provide key information for moving forward with site assessment.

This inventory has demonstrated that the focus areas within The Dalles are impacted by brownfields. This information indicates that the City is a good candidate for an EPA brownfield grant. Should the City seek EPA brownfield grant funding, the information contained in this inventory should be utilized in preparing the application for funding.

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Attachment: Brownfield Opportunity Site Inventory
Brownfield Inventory Downtown Area Map
Brownfield Inventory West 2nd Street Area Map

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
1	1N 13E 4 AA 100		1	1	1	1	0.5	0	4.5
2	1N 13E 4 AA 801		1	1	1	1	0.5	0	4.5
3	2N 13E 33 DB 1600	212 TERMINAL AVE	2	0.5	0.5	1	0	0	4
4	2N 13E 33 DC 800	1301 W 2ND ST	2	0.5	0.5	1	0	0	4
5	1N 13E 3 BD 1800	503 E 2ND ST	2	0.5	0.5	0.5	0	0.5	4
6	2N 13E 33 CD 1100	713 WEBBER ST	1	1	1	0.5	0.5	0	4
7	1N 13E 4 AA 500		1	0.5	1	1	0.5	0	4
8	1N 13E 3 BB 100	201 W 1ST ST	2	0.5	0	1	0	0	3.5
9	1N 13E 3 BD 5200	312 - 320 E 2ND ST	2	0.5	0	0.5	0	0.5	3.5
10	1N 13E 3 BD 7800		2	0.5	0	0.5	0	0.5	3.5
11	1N 13E 3 DA 100	901 E 2ND ST	2	0	1	0	0	0	3.5
12	1N 13E 3 DA 3900	1006 E 2ND ST	2	0.5	0	0.5	0	0.5	3.5
13	2N 13E 33 DC 100	240 TERMINAL AVE	2	0.5	0	1	0	0	3.5
14	1N 13E 3 AC 500	208 LAUGHLIN ST	2	0.5	0	0.5	0	0.5	3.5
15	2N 13E 33 DB 1500		1	0.5	1	1	0	0	3.5
16	1N 13E 3 AC 1900		1.5	0.5	1	0	0	0.5	3.5
17	1N 13E 3 BC 1800	105 E 4TH ST	1.5	0.5	1	0	0	0.5	3.5
18	1N 13E 3 BD 8800	500 - 502 E 3RD ST	1.5	0.5	0	1	0	0.5	3.5
19	1N 13E 4 AB 3600		1	1	1	0.5	0	0	3.5
20	1N 13E 3 200		0	1	1	1	0.5	0	3.5
21	1N 13E 3 AC 2000	715 E 2ND ST	1	0.5	1	0.5	0	0.5	3.5
22	1N 13E 3 AC 2200		1	0.5	1	0.5	0	0.5	3.5
23	1N 13E 3 BA 1400		1	1	1	0	0	0.5	3.5
24	1N 13E 3 BB 2200		1	0.5	1	0.5	0	0.5	3.5
25	1N 13E 3 BB 500		0	1	1	0.5	0.5	0.5	3.5
26	1N 13E 3 BB 700		0	0.5	1	1	0.5	0.5	3.5
27	1N 13E 3 BD 1400		1	0.5	1	0	0.5	0.5	3.5
28	1N 13E 3 BD 4700		1	0.5	1	0.5	0	0.5	3.5
29	1N 13E 3 BD 500	215 E 1ST ST	1	0.5	1	0	0.5	0.5	3.5
30	1N 13E 3 BD 700		1	0.5	1	0	0.5	0.5	3.5
31	1N 13E 3 DB 400	711 E 3RD ST, 720 E 2ND ST	1	0.5	1	0.5	0	0.5	3.5
32	1N 13E 3 DB 5400	902 - 908 E 2ND ST	1	0.5	0.5	1	0	0.5	3.5
33	1N 13E 4 AA 700		0	1	1	1	0.5	0	3.5
34	1N 13E 4 AB 2300		1	1	1	0.5	0	0	3.5
35	2N 13E 33 BC 1000		0	1	1	1	0.5	0	3.5
36	2N 13E 33 C 1300	1800 W 2ND ST	1	1	1	0.5	0	0	3.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
37	1N 13E 3 BB 2700	205 - 207 W 3RD ST	2	0.5	0	0	0	0.5	3
38	1N 13E 3 BD 8000	300 E 3RD ST, 406 - 408 WASHINGTON ST	2	0.5	0	0	0	0.5	3
39	1N 13E 3 BD 9800	412 WASHINGTON ST	2	0.5	0	0	0	0.5	3
40	1N 13E 3 DB 1900	620 - 622 E 3RD ST	2	0.5	0	0	0	0.5	3
41	1N 13E 3 DB 5200	820 E 3RD ST	2	0.5	0	0	0	0.5	3
42	2N 13E 33 C 900	280 WEBBER ST	2	0.5	0	0.5	0	0	3
43	2N 13E 33 DC 200	224 TERMINAL AVE	2	0.5	0	0.5	0	0	3
44	1N 13E 3 BD 3700	205 - 209 E 2ND ST	2	0.5	0	0	0	0.5	3
45	2N 13E 33 DC 1100	1206 - 1222 W 2ND ST	1.5	0.5	0	1	0	0	3
46	1N 13E 3 AC 1500	206 MADISON ST, 710 E 1ST ST	1.5	0.5	0	0.5	0	0.5	3
47	1N 13E 3 BB 2300	200 W 2ND ST	1.5	0.5	0	0.5	0	0.5	3
48	1N 13E 3 BB 300	111 W 1ST ST	1.5	0.5	0	1	0	0	3
49	1N 13E 3 BD 2200	403 - 407 E 2ND ST	1.5	0.5	0	0	0.5	0.5	3
50	1N 13E 3 DB 300	710 E 2ND ST	1.5	0.5	0	0.5	0	0.5	3
51	1N 13E 4 AA 600	602 W 2ND ST	1	0.5	0	1	0.5	0	3
52	2N 13E 33 400	2007 W 2ND ST	1.5	0.5	0	1	0	0	3
53	2N 13E 33 BC 900	2400 W 2ND ST	1.5	0.5	1	0	0	0	3
54	2N 13E 33 DC 900	1318 W 2ND ST	1.5	0.5	0	1	0	0	3
55	1N 13E 3 BC 6800	511 WASHINGTON ST	1	0.5	0	0.5	0.5	0.5	3
56	1N 13E 3 BD 600	201 -205 WASHINGTON ST	1.5	0.5	0	0	0.5	0.5	3
57	1N 13E 3 AC 800	601 - 609 E 2ND ST, 206 JEFFERSON ST	1.5	0.5	0	0.5	0	0.5	3
58	1N 13E 3 BA 1500	200 UNION ST	1.5	0.5	0	0.5	0	0.5	3
59	1N 13E 3 BC 100	102 E 2ND ST	1.5	0.5	0	0.5	0	0.5	3
60	2N 13E 33 DC 1000	1238 W 2ND ST	1.5	0.5	0	1	0	0	3
61	2N 13E 33 C 1500	2000 W 2ND ST	1.5	0	0	1	0	0	3
62	1N 13E 3 AC 700	523 E 2ND ST	1	0.5	1	0	0	0.5	3
63	1N 13E 3 BA 600		1	0.5	1	0	0.5	0	3
64	1N 13E 3 BB 2800		1	0.5	1	0	0	0.5	3
65	1N 13E 3 BB 800		0	1	1	0	0.5	0.5	3
66	1N 13E 3 BC 500	313 COURT ST	1	0.5	0	0.5	0.5	0.5	3
67	1N 13E 3 BC 8000		0	0.5	1	0.5	0.5	0.5	3
68	1N 13E 3 BC 900		1	0.5	1	0	0	0.5	3
69	1N 13E 3 BD 6900		1	0.5	1	0	0	0.5	3
70	1N 13E 3 BD 7000		1	0.5	1	0	0	0.5	3
71	1N 13E 3 BD 800	308 E 1ST ST	0	0.5	1	0.5	0.5	0.5	3
72	1N 13E 3 BD 8900	600 E 3RD ST	1	0.5	1	0	0	0.5	3

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
73	1N 13E 3 DB 500	800 E 2ND ST	1	0.5	1	0	0	0.5	3
74	1N 13E 4 AB 3900		0	1	1	0.5	0.5	0	3
75	1N 13E 4 AB 4000		0	1	1	0.5	0.5	0	3
76	1N 13E 4 AB 4100		0	1	1	0.5	0.5	0	3
77	1N 13E 4 AB 4800		0	1	1	0.5	0.5	0	3
78	1N 13E 4 AB 4801		0	1	1	0.5	0.5	0	3
79	2N 13E 33 BC 1200		0	1	1	1	0	0	3
80	2N 13E 33 CD 100	1320 W 2ND ST	1	0.5	0.5	1	0	0	3
81	2N 13E 33 DB 1300		0	1	1	1	0	0	3
82	2N 13E 33 DB 1400	1361 W 2ND ST, 1515 W 2ND ST	1	0.5	0.5	1	0	0	3
83	1N 13E 3 BC 2000	203 E 4TH ST	1	0	1	0	0	0.5	2.5
84	1N 13E 3 BA 1600	101 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
85	1N 13E 3 BD 6700	523 E 3RD ST	1.5	0.5	0	0	0	0.5	2.5
86	1N 13E 3 AC 1300	623 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
87	1N 13E 3 AC 2300	700 - 704 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
88	1N 13E 3 BC 1600	409 UNION ST	1	0	1	0	0	0.5	2.5
89	1N 13E 3 BC 4200	300 W 4TH ST	1	0	0	0.5	0	0.5	2.5
90	1N 13E 3 BD 5300	400 - 406 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
91	1N 13E 3 DB 100	825 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
92	2N 13E 33 BC 1100	2200 W 2ND ST	1	0.5	0	1	0	0	2.5
93	2N 13E 33 BC 1300	2100 W 2ND ST	1	0.5	0	1	0	0	2.5
94	2N 13E 33 C 1900	1700 W 6TH ST	1.5	0.5	0	0.5	0	0	2.5
95	2N 13E 33 DC 1300	1116 W 2ND ST	1.5	0.5	0	0.5	0	0	2.5
96	2N 13E 33 DC 1500		1.5	0.5	0	0.5	0	0	2.5
97	1N 13E 4 AA 3100	412 W 4TH ST	1	0.5	0	0.5	0	0.5	2.5
98	1N 13E 3 BB 1800	315 W 3RD ST	1	0.5	0	0.5	0	0.5	2.5
99	1N 13E 3 BB 2100	301 W 3RD ST	1	0.5	0	0.5	0	0.5	2.5
100	1N 13E 3 BB 3300	200 - 208 W 3RD ST	1	0.5	0	0.5	0	0.5	2.5
101	2N 13E 33 CB 1100	1850 -1900 W 6TH ST	1	0.5	0	1	0	0	2.5
102	1N 13E 3 BC 800	102 W 3RD ST	1.5	0.5	0	0	0	0.5	2.5
103	1N 13E 3 AC 1000		0	1	1	0	0	0.5	2.5
104	1N 13E 3 AC 1100		0	1	1	0	0	0.5	2.5
105	1N 13E 3 AC 1200	619 - 621 E 2ND ST	1	0.5	0	0.5	0	0.5	2.5
106	1N 13E 3 AC 2500		0	1	1	0	0	0.5	2.5
107	1N 13E 3 AC 2600		0	1	1	0	0	0.5	2.5
108	1N 13E 3 AC 3300	623 E THIRD ST	1	0.5	0	0.5	0	0.5	2.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
109	1N 13E 3 BA 1000		0	0.5	1	0	0.5	0.5	2.5
110	1N 13E 3 BA 1100		0	0.5	1	0	0.5	0.5	2.5
111	1N 13E 3 BA 1200		0	0.5	1	0	0.5	0.5	2.5
112	1N 13E 3 BA 200		0	1	1	0	0.5	0	2.5
113	1N 13E 3 BA 800		0	0.5	1	0	0.5	0.5	2.5
114	1N 13E 3 BB 1300		0	0.5	1	0	0.5	0.5	2.5
115	1N 13E 3 BB 3401	214 W 3RD ST	0	0.5	1	0	0.5	0.5	2.5
116	1N 13E 3 BB 3800	221 W 4TH ST, 410 LINCOLN ST	0	1	1	0	0	0.5	2.5
117	1N 13E 3 BB 400	205 UNION ST	0	0.5	1	0	0.5	0.5	2.5
118	1N 13E 3 BC 10000		0	1	1	0	0.5	0	2.5
119	1N 13E 3 BC 1400	111 W 4TH ST	0	1	1	0	0	0.5	2.5
120	1N 13E 3 BC 3600	214 W 4TH ST	0	0	1	0.5	0	0.5	2.5
121	1N 13E 3 BC 3800	216 - 220 W 4TH ST	0	0.5	1	0.5	0	0.5	2.5
122	1N 13E 3 BC 400		0	0.5	1	0	0.5	0.5	2.5
123	1N 13E 3 BC 5600	516 LIBERTY ST	0	1	1	0	0	0.5	2.5
124	1N 13E 3 BC 700	102 - 110 E 3RD ST	1	0.5	0	0.5	0	0.5	2.5
125	1N 13E 3 BC 8100	700 UNION ST	0	0.5	0	1	0.5	0.5	2.5
126	1N 13E 3 BC 8200	707 UNION ST	0	0.5	1	0.5	0.5	0	2.5
127	1N 13E 3 BD 100		0	1	1	0	0.5	0	2.5
128	1N 13E 3 BD 1000		0	0.5	1	0	0.5	0.5	2.5
129	1N 13E 3 BD 1100		0	0.5	1	0	0.5	0.5	2.5
130	1N 13E 3 BD 11401	415 E 5TH ST	0	1	1	0	0	0.5	2.5
131	1N 13E 3 BD 11500		0	1	1	0	0	0.5	2.5
132	1N 13E 3 BD 11600		0	1	1	0	0	0.5	2.5
133	1N 13E 3 BD 11800	512 FEDERAL ST	0	1	1	0	0	0.5	2.5
134	1N 13E 3 BD 12000	509 FEDERAL ST	0	1	1	0	0	0.5	2.5
135	1N 13E 3 BD 1300		0	0.5	1	0	0.5	0.5	2.5
136	1N 13E 3 BD 1600	205 - 207 LAUGHLIN ST, 420 E 1ST ST	1	0.5	0	0.5	0	0.5	2.5
137	1N 13E 3 BD 1700	509 - 517 E 2ND ST	1	0.5	0	0.5	0	0.5	2.5
138	1N 13E 3 BD 2300	401 E 2ND ST	1	0.5	0	0	0.5	0.5	2.5
139	1N 13E 3 BD 300		0	1	1	0	0.5	0	2.5
140	1N 13E 3 BD 400		0	0.5	1	0	0.5	0.5	2.5
141	1N 13E 3 BD 7100	401 E 3RD ST	1	0.5	0	0.5	0	0.5	2.5
142	1N 13E 3 BD 7200	303 - 315 E 3RD ST	1	0.5	0	0.5	0	0.5	2.5
143	1N 13E 3 BD 7900		1	0.5	0	0.5	0	0.5	2.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
144	1N 13E 3 BD 8500		1	0.5	0	0.5	0	0.5	2.5
145	1N 13E 3 BD 8600		1	0.5	0	0.5	0	0.5	2.5
146	1N 13E 3 BD 900		0	0.5	1	0	0.5	0.5	2.5
147	1N 13E 3 BD 9000		1	0.5	0.5	0	0	0.5	2.5
148	1N 13E 3 BD 9400		0	1	1	0	0	0.5	2.5
149	1N 13E 3 CA 600		0	0.5	1	0.5	0	0.5	2.5
150	1N 13E 3 CB 1100		0	1	1	0	0.5	0	2.5
151	1N 13E 3 CB 1300		0	1	1	0	0.5	0	2.5
152	1N 13E 3 DB 200	811 E 2ND ST	1	0.5	0	0.5	0	0.5	2.5
153	1N 13E 3 DB 600	802 - 806 E 2ND ST	1	0.5	0	0.5	0	0.5	2.5
154	1N 13E 4 AA 1400		0	1	1	0	0.5	0	2.5
155	1N 13E 4 AA 4600		0	1	1	0	0.5	0	2.5
156	1N 13E 4 AA 4700		0	1	1	0	0.5	0	2.5
157	1N 13E 4 AB 101		0	1	1	0	0.5	0	2.5
158	1N 13E 4 AB 2100		0	1	1	0	0.5	0	2.5
159	1N 13E 4 AB 3700		0	1	1	0	0.5	0	2.5
160	1N 13E 4 AB 3800		0	1	1	0	0.5	0	2.5
161	1N 13E 4 AB 4001		0	1	1	0	0.5	0	2.5
162	1N 13E 4 AB 4101		0	1	1	0	0.5	0	2.5
163	1N 13E 4 AB 4900		0	1	1	0	0.5	0	2.5
164	2N 13E 33 C 1800	1710 W 6TH ST	0	0.5	1	1	0	0	2.5
165	2N 13E 33 D 1400		0	1	1	0.5	0	0	2.5
166	2N 13E 34 CC 500		0	1	1	0	0.5	0	2.5
167	1N 13E 3 BB 3500	209 W 4TH ST	1	0.5	0	0	0	0.5	2
168	1N 13E 3 BB 3900	409 - 411 LINCOLN ST	1	0.5	0	0	0	0.5	2
169	1N 13E 3 BD 11000	418 E 4TH ST	1	0.5	0	0	0	0.5	2
170	1N 13E 3 BD 5900	418 E 2ND ST	1	0.5	0	0	0	0.5	2
171	2N 13E 33 C 800	285 WEBBER ST	1	0	1	0	0	0	2
172	1N 13E 3 DB 5300	900 E 3RD ST	1	0.5	0	0	0	0.5	2
173	1N 13E 3 AC 1501	714 E 1ST ST	1	0.5	0	0	0	0.5	2
174	1N 13E 3 AC 2700		0	0.5	1	0	0	0.5	2
175	1N 13E 3 AC 3100	601 E 3RD ST	1	0.5	0	0	0	0.5	2
176	1N 13E 3 AC 3200		0	0.5	1	0	0	0.5	2
177	1N 13E 3 AC 900	606 E 1ST ST	0	0.5	1	0	0	0.5	2
178	1N 13E 3 BA 100		0	0.5	1	0	0.5	0	2
179	1N 13E 3 BA 900	210 E FIRST ST	1	0.5	0	0	0	0.5	2

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
180	1N 13E 3 BB 3200	311 UNION ST	0	0.5	0	0.5	0.5	0.5	2
181	1N 13E 3 BB 4100	313 W 4TH ST	0	0	1	0	0	0.5	2
182	1N 13E 3 BB 4200	320 W 3RD ST	0	0.5	1	0	0	0.5	2
183	1N 13E 3 BB 4700		0	0.5	1	0	0	0.5	2
184	1N 13E 3 BC 1500	109 W 4TH ST	0	0.5	1	0	0	0.5	2
185	1N 13E 3 BC 200	110 E 2ND ST	1	0.5	0	0	0	0.5	2
186	1N 13E 3 BC 300	308 UNION ST, 101 - 103 E 3RD ST	1	0.5	0	0	0	0.5	2
187	1N 13E 3 BC 3400		0	0.5	1	0	0	0.5	2
188	1N 13E 3 BC 4000	218 W 4TH ST	0	0	1	0	0	0.5	2
189	1N 13E 3 BC 4401		0	0.5	1	0	0	0.5	2
190	1N 13E 3 BC 4402		0	0.5	1	0	0	0.5	2
191	1N 13E 3 BC 5500		0	0	1	0	0	0.5	2
192	1N 13E 3 BC 6300		0	0	1	0	0	0.5	2
193	1N 13E 3 BD 11400	511 LAUGHLIN ST	1	0.5	0	0	0	0.5	2
194	1N 13E 3 BD 1500		1	0.5	0	0	0	0.5	2
195	1N 13E 3 BD 1900	421 - 423 E 2ND ST	1	0.5	0	0	0	0.5	2
196	1N 13E 3 BD 2100	409 E 2ND ST	1	0.5	0	0	0	0.5	2
197	1N 13E 3 BD 3000	301, 303, 305, 307 E 2ND ST	1	0.5	0	0	0	0.5	2
198	1N 13E 3 BD 3100	212 WASHINGTON ST	1	0	0	0	0	0.5	2
199	1N 13E 3 BD 3800	214 - 216 COURT ST	1	0.5	0	0	0	0.5	2
200	1N 13E 3 BD 4000	116 E 2ND ST	1	0.5	0	0	0	0.5	2
201	1N 13E 3 BD 4200	200 E 2ND ST	0	0	1	0	0	0.5	2
202	1N 13E 3 BD 4300	306 COURT ST	0	0	1	0	0	0.5	2
203	1N 13E 3 BD 4900	306 E 2ND ST	1	0.5	0	0	0	0.5	2
204	1N 13E 3 BD 5000	308 E 2ND ST	1	0.5	0	0	0	0.5	2
205	1N 13E 3 BD 6000	422 E 2ND ST	1	0.5	0	0	0	0.5	2
206	1N 13E 3 BD 6101	506 E 2ND ST	1	0.5	0	0	0	0.5	2
207	1N 13E 3 BD 6500	516 E 2ND ST	1	0.5	0	0	0	0.5	2
208	1N 13E 3 BD 6600	518 E 2ND ST	1	0.5	0	0	0	0.5	2
209	1N 13E 3 BD 6800		1	0.5	0	0	0	0.5	2
210	1N 13E 3 BD 7300	308 WASHINGTON ST	1	0.5	0	0	0	0.5	2
211	1N 13E 3 BD 7500	233 E 3RD ST	1	0.5	0	0	0	0.5	2
212	1N 13E 3 BD 7801		0	0.5	1	0	0	0.5	2
213	1N 13E 3 BD 8200		1	0.5	0	0	0	0.5	2
214	1N 13E 3 BD 8400		0	0.5	1	0	0	0.5	2
215	1N 13E 3 BD 9300		0	0.5	1	0	0	0.5	2

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
216	1N 13E 3 BD 9701		0	0.5	1	0	0	0.5	2
217	1N 13E 3 CA 700	514 E 4TH ST	0	0.5	1	0	0	0.5	2
218	1N 13E 3 CA 900		0	0	1	0.5	0	0	2
219	1N 13E 3 CB 800	722 COURT ST	0	0.5	0	1	0.5	0	2
220	1N 13E 3 DB 1000		0	0.5	1	0	0	0.5	2
221	1N 13E 3 DB 1100		1	0.5	0	0	0	0.5	2
222	1N 13E 3 DB 1501	310 MADISON ST	1	0.5	0	0	0	0.5	2
223	1N 13E 3 DB 1600	608 E 3RD ST	0	0.5	1	0	0	0.5	2
224	1N 13E 3 DB 5500	922 E 2ND ST	0	0.5	1	0	0	0.5	2
225	1N 13E 3 DB 700	822 E 2ND ST	1	0.5	0	0	0	0.5	2
226	1N 13E 3 DB 900		0	0.5	1	0	0	0.5	2
227	1N 13E 4 AB 2000		0	0.5	1	0	0.5	0	2
228	1N 13E 4 AB 2200		1	0.5	0	0.5	0	0	2
229	2N 13E 33 D 1200		0	0.5	0.5	1	0	0	2
230	2N 13E 33 DC 300		0	0.5	1	0.5	0	0	2
231	1N 13E 3 BB 1200	412 W 2ND PL	1	0	0	0	0	0.5	1.5
232	1N 13E 3 BB 1600	405 W 3RD ST	1	0	0	0	0	0.5	1.5
233	1N 13E 3 AC 1400		0	0.5	0	0	0.5	0.5	1.5
234	1N 13E 3 AC 600	520 JEFFERSON ST	0	0.5	0.5	0	0	0.5	1.5
235	1N 13E 3 BA 700	225 E 1ST ST	0	0.5	0.5	0	0.5	0	1.5
236	1N 13E 3 BB 1900	318 W 2ND ST	0	0.5	0	0.5	0	0.5	1.5
237	1N 13E 3 BB 2000	302 W 2ND ST	1	0.5	0	0.5	0	0.5	1.5
238	1N 13E 3 BB 2500	314 LINCOLN ST, 215 W 3RD ST	0	0.5	0.5	0	0	0.5	1.5
239	1N 13E 3 BB 2900		0	0.5	0	0.5	0	0.5	1.5
240	1N 13E 3 BB 3000	112 W 2ND ST	0	0.5	0	0.5	0	0.5	1.5
241	1N 13E 3 BB 3901	307 W 4TH ST	0	0.5	0.5	0	0	0.5	1.5
242	1N 13E 3 BB 4600	316 W 4TH ST	0	0.5	0	0.5	0	0.5	1.5
243	1N 13E 3 BC 1000	118 W 3RD ST	0	0.5	0	0.5	0	0.5	1.5
244	1N 13E 3 BC 1900	115 E 4TH ST	0	0.5	0	0.5	0	0.5	1.5
245	1N 13E 3 BC 2100	220 E 4TH ST	0	0.5	0.5	0	0	0.5	1.5
246	1N 13E 3 BC 2400	200 E 4TH ST	0	0.5	0	0	0.5	0.5	1.5
247	1N 13E 3 BC 2500	120 E 4TH ST	0	0.5	0	0.5	0	0.5	1.5
248	1N 13E 3 BC 2600	106 E 4TH ST	0	0.5	0	0.5	0	0.5	1.5
249	1N 13E 3 BC 3200	200 W 4TH ST	0	0.5	0	0.5	0	0.5	1.5
250	1N 13E 3 BC 4400		0	0	1	0	0	0.5	1.5
251	1N 13E 3 BC 5100		0	0	0	0.5	0	0.5	1.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
252	1N 13E 3 BC 6200	513 UNION ST	0	0.5	0	0.5	0	0.5	1.5
253	1N 13E 3 BC 6700	111 E 5TH ST, 505 COURT ST	0	0.5	0	0.5	0	0.5	1.5
254	1N 13E 3 BD 1200	201 FEDERAL ST	1	0.5	0	0	0.5	0.5	1.5
255	1N 13E 3 BD 2000	413 - 419 E 2ND ST	0	0.5	0	0.5	0	0.5	1.5
256	1N 13E 3 BD 3400	219 E 2ND ST	0	0.5	0	0	0.5	0.5	1.5
257	1N 13E 3 BD 3500	215 E 2ND ST	0	0.5	0	0	0.5	0.5	1.5
258	1N 13E 3 BD 3600	213 E 2ND ST	0	0.5	0	0	0.5	0.5	1.5
259	1N 13E 3 BD 6200	508 E 2ND ST	0	0.5	0.5	0	0	0.5	1.5
260	1N 13E 3 BD 9600	323 E 4TH ST	0	0.5	0	0.5	0	0.5	1.5
261	1N 13E 3 CA 400	502 E 4TH ST	0	0.5	0	0.5	0	0.5	1.5
262	1N 13E 4 AA 1500		0	0	1	0	0	0	1.5
263	1N 13E 4 AA 1800		0	0	1	0	0	0	1.5
264	1N 13E 4 AA 3200	402 W 4TH ST	0	0.5	0	0.5	0	0.5	1.5
265	2N 13E 33 C 1400	1820 W 2ND ST	0	0.5	0	1	0	0	1.5
266	2N 13E 33 C 600	1821 - 1821 W 2ND ST	0	0.5	0	1	0	0	1.5
267	2N 13E 33 C 700		0	0.5	0	1	0	0	1.5
268	2N 13E 33 DC 1200		0	0	1	0	0	0	1.5
269	2N 13E 33 DC 400	1119 W 2ND ST	1	0.5	0	1	0	0	1.5
270	1N 13E 4 AA 1700	515 W 3RD PL	1	0	0	0	0	0	1
271	1N 13E 3 AC 2100	719 - 723 E 2ND ST, 203 - 205 MONROE ST	1	0.5	0	0	0	0.5	1
272	1N 13E 3 AC 2400	624 E 2ND ST	0	0.5	0	0	0	0.5	1
273	1N 13E 3 AC 2800	608 E 2ND ST	0	0.5	0	0	0	0.5	1
274	1N 13E 3 AC 2900	604 E 2ND ST	0	0	0	0	0	0.5	1
275	1N 13E 3 AC 3000	600 E 2ND ST	0	0.5	0	0	0	0.5	1
276	1N 13E 3 BA 1300	205 COURT ST	0	0.5	0	0	0	0.5	1
277	1N 13E 3 BA 1700	105 E 2ND ST	1	0.5	0	0	0	0.5	1
278	1N 13E 3 BA 1900	113 - 121 E 2ND ST	1	0.5	0	0	0	0.5	1
279	1N 13E 3 BB 1000		0	0.5	0	0.5	0	0	1
280	1N 13E 3 BB 1100	404 W 2ND ST	0	0.5	0	0.5	0	0	1
281	1N 13E 3 BB 200		0	0.5	0	0.5	0	0	1
282	1N 13E 3 BB 2600	209 W 3RD ST	0	0.5	0	0	0	0.5	1
283	1N 13E 3 BB 3600	215 W 4TH ST	0	0.5	0	0	0	0.5	1
284	1N 13E 3 BB 3700	217 W 4TH ST	0	0.5	0	0	0	0.5	1
285	1N 13E 3 BB 3801	408 LINCOLN ST	0	0.5	0	0	0	0.5	1
286	1N 13E 3 BB 4000	405 LINCOLN ST, 405 1/2 W 3RD ST	0	0.5	0	0	0	0.5	1
287	1N 13E 3 BB 4300	317 W 4TH ST	0	0.5	0	0	0	0.5	1

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
288	1N 13E 3 BB 4400	321 W 4TH ST	0	0.5	0	0	0	0.5	1
289	1N 13E 3 BB 4500		0	0.5	0	0	0	0.5	1
290	1N 13E 3 BB 900		0	0.5	0	0	0	0.5	1
291	1N 13E 3 BC 1100	207 W 4TH ST	0	0.5	0	0	0	0.5	1
292	1N 13E 3 BC 1200	201 - 203 W 4TH ST	0	0.5	0	0	0	0.5	1
293	1N 13E 3 BC 1300	113 - 115 W 4TH ST	0	0.5	0	0	0	0.5	1
294	1N 13E 3 BC 1700	421 UNION ST	0	0.5	0	0	0	0.5	1
295	1N 13E 3 BC 2200	208 - 212 E 4TH ST	0	0.5	0	0	0	0.5	1
296	1N 13E 3 BC 2300	204 E 4TH ST	0	0.5	0	0	0	0.5	1
297	1N 13E 3 BC 2700	100 E 4TH ST	0	0.5	0	0	0	0.5	1
298	1N 13E 3 BC 2800	100 W 4TH ST, 501 UNION ST	0	0.5	0	0	0	0.5	1
299	1N 13E 3 BC 2900	104 - 108 W 4TH ST	0	0.5	0	0	0	0.5	1
300	1N 13E 3 BC 3000	112 W 4TH ST	0	0.5	0	0	0	0.5	1
301	1N 13E 3 BC 3100	118 W 4TH ST	0	0.5	0	0	0	0.5	1
302	1N 13E 3 BC 3300	511 LIBERTY ST	0	0	0	0	0	0.5	1
303	1N 13E 3 BC 3500	210 W 4TH ST	0	0.5	0	0	0	0.5	1
304	1N 13E 3 BC 3700	515 1/2 LIBERTY ST	0	0.5	0	0	0	0.5	1
305	1N 13E 3 BC 5200	515 LIBERTY ST	0	0.5	0	0	0	0.5	1
306	1N 13E 3 BC 5300	512 LIBERTY ST	0	0.5	0	0	0	0.5	1
307	1N 13E 3 BC 5400	514 LIBERTY ST	0	0.5	0	0	0	0.5	1
308	1N 13E 3 BC 5700		0	0.5	0	0	0	0.5	1
309	1N 13E 3 BC 6100	601 UNION ST	0	0.5	0	0	0	0.5	1
310	1N 13E 3 BC 6400	511 UNION ST	0	0.5	0	0	0	0.5	1
311	1N 13E 3 BC 6500	512 UNION ST	0	0.5	0	0	0	0.5	1
312	1N 13E 3 BC 6600	109 E 5TH ST	0	0.5	0	0	0	0.5	1
313	1N 13E 3 BD 10000	300 - 304 E 4TH ST, 502 WASHINGTON ST	0	0.5	0	0	0	0.5	1
314	1N 13E 3 BD 10100	308 E 4TH ST	0	0.5	0	0	0	0.5	1
315	1N 13E 3 BD 10200	312 E 4TH ST	0	0.5	0	0	0	0.5	1
316	1N 13E 3 BD 10300	318 E 4TH ST	0	0.5	0	0	0	0.5	1
317	1N 13E 3 BD 10400	320 E 4TH ST	0	0.5	0	0	0	0.5	1
318	1N 13E 3 BD 10500	400 E 4TH ST, 504 FEDERAL ST	0	0.5	0	0	0	0.5	1
319	1N 13E 3 BD 10600	404 E 4TH ST	0	0.5	0	0	0	0.5	1
320	1N 13E 3 BD 10700	408 E 4TH ST	0	0.5	0	0	0	0.5	1
321	1N 13E 3 BD 10800	410 E 4TH ST	0	0.5	0	0	0	0.5	1
322	1N 13E 3 BD 10900	412 E 4TH ST	0	0.5	0	0	0	0.5	1
323	1N 13E 3 BD 11100	420 E 4TH ST	0	0.5	0	0	0	0.5	1

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
324	1N 13E 3 BD 11200	422 E 4TH ST	0	0.5	0	0	0	0.5	1
325	1N 13E 3 BD 11300	507 LAUGHLIN ST	0	0.5	0	0	0	0.5	1
326	1N 13E 3 BD 11700	510 FEDERAL ST	0	0.5	0	0	0	0.5	1
327	1N 13E 3 BD 11900	321 - 323 E 5TH ST	0	0.5	0	0	0	0.5	1
328	1N 13E 3 BD 12100	319 E 5TH ST	0	0.5	0	0	0	0.5	1
329	1N 13E 3 BD 12200	313 - 315 E 5TH ST	0	0.5	0	0	0	0.5	1
330	1N 13E 3 BD 12300	311 E 5TH ST	0	0.5	0	0	0	0.5	1
331	1N 13E 3 BD 12400	508 WASHINGTON ST	0	0.5	0	0	0	0.5	1
332	1N 13E 3 BD 12500	305 E 5TH ST, 512 WASHINGTON ST	0	0.5	0	0	0	0.5	1
333	1N 13E 3 BD 2400	319, 323 E 2ND ST	1	0.5	0	0	0	0.5	1
334	1N 13E 3 BD 2500	317 E 2ND ST	0	0.5	0	0	0	0.5	1
335	1N 13E 3 BD 2600	315 E 2ND ST	0	0.5	0	0	0	0.5	1
336	1N 13E 3 BD 3200	208, 210 WASHINGTON ST	0	0.5	0	0	0	0.5	1
337	1N 13E 3 BD 3300	221, 223 E 2ND ST	0	0.5	0	0	0	0.5	1
338	1N 13E 3 BD 3900	201 E 2ND ST	0	0.5	0	0	0	0.5	1
339	1N 13E 3 BD 4100	122 E 2ND ST	0	0.5	0	0	0	0.5	1
340	1N 13E 3 BD 4400	202 - 206 E 2ND ST	0	0.5	0	0	0	0.5	1
341	1N 13E 3 BD 4500	208 - 212 E 2ND ST	0	0.5	0	0	0	0.5	1
342	1N 13E 3 BD 4600		0	0.5	0	0	0	0.5	1
343	1N 13E 3 BD 4800	300 E 2ND ST	0	0.5	0	0	0	0.5	1
344	1N 13E 3 BD 5100	310 E 2ND ST	0	0.5	0	0	0	0.5	1
345	1N 13E 3 BD 5400	408 E 2ND ST	0	0.5	0	0	0	0.5	1
346	1N 13E 3 BD 5600	412 E 2ND ST	0	0.5	0	0	0	0.5	1
347	1N 13E 3 BD 5700	414 E 2ND ST	0	0.5	0	0	0	0.5	1
348	1N 13E 3 BD 5800	416 E 2ND ST	1	0.5	0	0	0	0.5	1
349	1N 13E 3 BD 6100	500 E 2ND ST	0	0.5	0	0	0	0.5	1
350	1N 13E 3 BD 7400	235 E 3RD ST	0	0.5	0	0	0	0.5	1
351	1N 13E 3 BD 7600	213 - 217 E 3RD ST	0	0.5	0	0	0	0.5	1
352	1N 13E 3 BD 8300		0	0.5	0	0	0	0.5	1
353	1N 13E 3 BD 8700		0	0.5	0	0	0	0.5	1
354	1N 13E 3 BD 9100		0	0.5	0	0	0	0.5	1
355	1N 13E 3 BD 9101	421 E 4TH ST, 409 LAUGHLIN ST	0	0.5	0	0	0	0.5	1
356	1N 13E 3 BD 9200	417 E 4TH ST	0	0.5	0	0	0	0.5	1
357	1N 13E 3 BD 9500	414 FEDERAL ST	0	0.5	0	0	0	0.5	1
358	1N 13E 3 BD 9700	414 WASHINGTON ST	0	0.5	0	0	0	0.5	1
359	1N 13E 3 BD 9900	415 - 417 WASHINGTON ST	0	0.5	0	0	0	0.5	1

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
360	1N 13E 3 CA 100	615 E 4TH STREET GRADE RD	0	0.5	0	0	0	0.5	1
361	1N 13E 3 CA 200	605 E 4TH STREET GRADE RD	0	0.5	0	0	0	0.5	1
362	1N 13E 3 CA 300	414 JEFFERSON ST	0	0.5	0	0	0	0.5	1
363	1N 13E 3 CA 301	410 JEFFERSON ST	0	0.5	0	0	0	0.5	1
364	1N 13E 3 CA 500	506 E 4TH ST	0	0.5	0	0	0	0.5	1
365	1N 13E 3 CA 800	520 E 4TH ST	0	0.5	0	0	0	0.5	1
366	1N 13E 3 DB 1500		0	0.5	0	0	0	0.5	1
367	1N 13E 3 DB 1700	612 E 3RD ST	0	0.5	0	0	0	0.5	1
368	1N 13E 3 DB 1800	616 E 3RD ST	0	0.5	0	0	0	0.5	1
369	1N 13E 3 DB 2000	409 MADISON ST	0	0.5	0	0	0	0.5	1
370	1N 13E 3 DB 2100	619 E 4TH STREET GRADE RD	0	0.5	0	0	0	0.5	1
371	1N 13E 3 DB 2200	411 MADISON ST	0	0.5	0	0	0	0.5	1
372	1N 13E 3 DB 800	811 E 3RD ST	0	0.5	0	0	0	0.5	1
373	1N 13E 4 AA 200	747 COLUMBIA RIVER HIGHWAY	1	0.5	0	0.5	0	0	1
374	1N 13E 4 AA 3000	404 W 3RD ST	0	0.5	0	0	0	0.5	1
375	1N 13E 4 AB 2201	700 W 6TH ST	0	0	1	0	0	0	1
376	1N 13E 4 AB 2202	702 W 6TH ST	0	0	1	0	0	0	1
377	2N 13E 33 C 1000	0 W 2ND ST	1	0.5	0	0.5	0	0	1
378	2N 13E 33 C 1600	2050 W 2ND ST	0	0	1	0	0	0	1
379	2N 13E 33 C 400		1	0	1	0	0	0	1
380	2N 13E 33 C 500	1925 W 2ND ST	1	0.5	0	0.5	0	0	1
381	2N 13E 33 DC 500	1121 W 2ND ST	1	0.5	0	0.5	0	0	1
382	2N 13E 33 DC 700	235 TERMINAL AVE	0	0.5	0	0.5	0	0	1
383	1N 13E 3 BB 1400	406 W 2ND PL	0	0	0	0	0	0.5	0.5
384	1N 13E 3 BB 1500	409 W 3RD ST	0	0	0	0	0	0.5	0.5
385	1N 13E 3 BB 1700	403 W 3RD ST	0	0	0	0	0	0.5	0.5
386	1N 13E 3 BC 4600	223 W 5TH PL	0	0	0	0	0	0.5	0.5
387	1N 13E 3 CA 1000	600 E 4TH STREET GRADE RD	0	0.5	0	0	0	0	0.5
388	1N 13E 3 CA 1100	606 E 4TH STREET GRADE RD	0	0.5	0	0	0	0	0.5
389	1N 13E 3 CA 1200	608 E 4TH STREET GRADE RD	0	0.5	0	0	0	0	0.5
390	1N 13E 4 AA 1100	529 W 3RD PL	0	0	0	0.5	0	0	0.5
391	1N 13E 4 AA 1300	523 W 3RD PL	0	0	0	0.5	0	0	0.5
392	1N 13E 4 AA 2000	507 W 3RD PL	0	0	0	0.5	0	0	0.5
393	1N 13E 4 AA 2100	505 W 3RD PL	0	0	0	0.5	0	0	0.5
394	1N 13E 4 AA 2200	503 W 3RD PL	0	0	0	0.5	0	0	0.5
395	1N 13E 4 AA 2500	420 W 2ND PL	0	0	0	0	0	0.5	0.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
396	1N 13E 4 AA 2600	418 W 2ND PL	0	0	0	0	0	0.5	0.5
397	1N 13E 4 AA 2700	415 W 3RD ST	0	0	0	0	0	0.5	0.5
398	1N 13E 4 AA 2800	419 W 3RD ST	0	0	0	0	0	0.5	0.5
399	1N 13E 4 AA 2900	423 W 3RD ST	0	0	0	0	0	0.5	0.5
400	1N 13E 4 AA 900	531 W 3RD PL	0	0	0	0.5	0	0	0.5
401	1N 13E 4 AB 2301	714 W 6TH ST	0	0.5	0	0	0	0	0.5
402	1N 13E 4 AB 2400	718 W 6TH ST	0	0.5	0	0	0	0	0.5
403	2N 13E 33 DC 1400		1	0.5	0	0	0	0	0.5
404	2N 13E 33 DC 600	1123 W 2ND ST	0	0.5	0	0	0	0	0.5
405	1N 13E 4 AA 1200	527 W 3RD PL	0	0	0	0	0	0	0
406	1N 13E 4 AA 1600	519 W 3RD PL	0	0	0	0	0	0	0
407	1N 13E 4 AA 1900	509 W 3RD PL	0	0	0	0	0	0	0
408	1N 13E 4 AA 2300	424 W 2ND PL	0	0	0	0	0	0	0
409	1N 13E 4 AA 2400	422 W 2ND PL	0	0	0	0	0	0	0
410	1N 13E 4 AB 2203	701 CREEK VIEW LN	0	0	0	0	0	0	0
411	1N 13E 4 AB 2204	703 CREEK VIEW LN	0	0	0	0	0	0	0
412	1N 13E 4 AB 2205	705 CREEK VIEW LN	0	0	0	0	0	0	0
413	1N 13E 4 AB 2206	707 CREEK VIEW LN	0	0	0	0	0	0	0
414	1N 13E 4 AB 2207	709 CREEK VIEW LN	0	0	0	0	0	0	0
415	1N 13E 4 AB 2208	711 CREEK VIEW LN	0	0	0	0	0	0	0
	1N 13E 3 100	100 W 1ST ST	0	1	1	1	0.5	0	3.5
	1N 13E 3 AC 1800	208 MADISON ST, 701 – 705 E-2ND ST	1.5	0.5	0	0	0	0.5	2.5
	1N 13E 3 BA 1800	107 – 111 E 2ND ST	1.5	0.5	0	0.5	0	0.5	3
	1N 13E 3 BA 500	110 UNION ST	2	1	1	1	0.5	0	5.5
	1N 13E 3 BB 2400	219 W 3RD ST	1.5	0.5	0	0	0	0.5	2.5
	1N 13E 3 BB 3100	100 W 2ND ST	1.5	0.5	0	0.5	0	0.5	3
	1N 13E 3 BB 3400	222 W 3RD ST	1.5	0.5	1	0	0.5	0.5	4
	1N 13E 3 BB 600	101 W 2ND ST	1.5	1	1	0	0.5	0.5	4.5
	1N 13E 3 BC 600	401 COURT ST	1.5	0.5	1	0	0.5	0.5	4
	1N 13E 3 BD 200	105 LAUGHLIN ST	1.5	1	1	0	0.5	0	4
	1N 13E 3 BD 2700	313 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
	1N 13E 3 BD 2900	309, 311 E 2ND ST	1.5	0.5	0	0	0	0.5	2.5
	1N 13E 3 BD 5500	410 E 2ND ST	1	0.5	0	0	0	0.5	2
	1N 13E 3 BD 7700	308 – 312 COURT ST, 205 – 211 E-3RD ST	1	0	1	0.5	0	0.5	3.5
	1N 13E 3 BD 8100	302 E 3RD ST	1	0.5	1	0	0	0.5	3
	1N 13E 3 DA 3800	924 E 2ND ST	0	1	1	0.5	0.5	0.5	3.5

Map No.	Tax Lot	Address	Environmental and Historical Use Score	Zoning and Vacancy Score	ILVR Score	Size Score	Public Ownership Score	VHDZ Score	Total Score
	1N 13E 3 DB 1200	801 E 3RD ST	4	0.5	0	0	0	0.5	2
	1N 13E 3 DB 1300	723 E 3RD ST	1.5	0.5	0.5	0.5	0	0.5	3.5
	1N 13E 4 AA 300	801 W 2ND ST	1.5	0.5	1	0.5	0	0	3.5
	2N 13E 33 C 1100	1433 W 2ND ST	1.5	0.5	0	0.5	0	0	2.5
	2N 13E 33 C 1200	1424 W 2ND ST	1.5	0.5	0	1	0	0	3

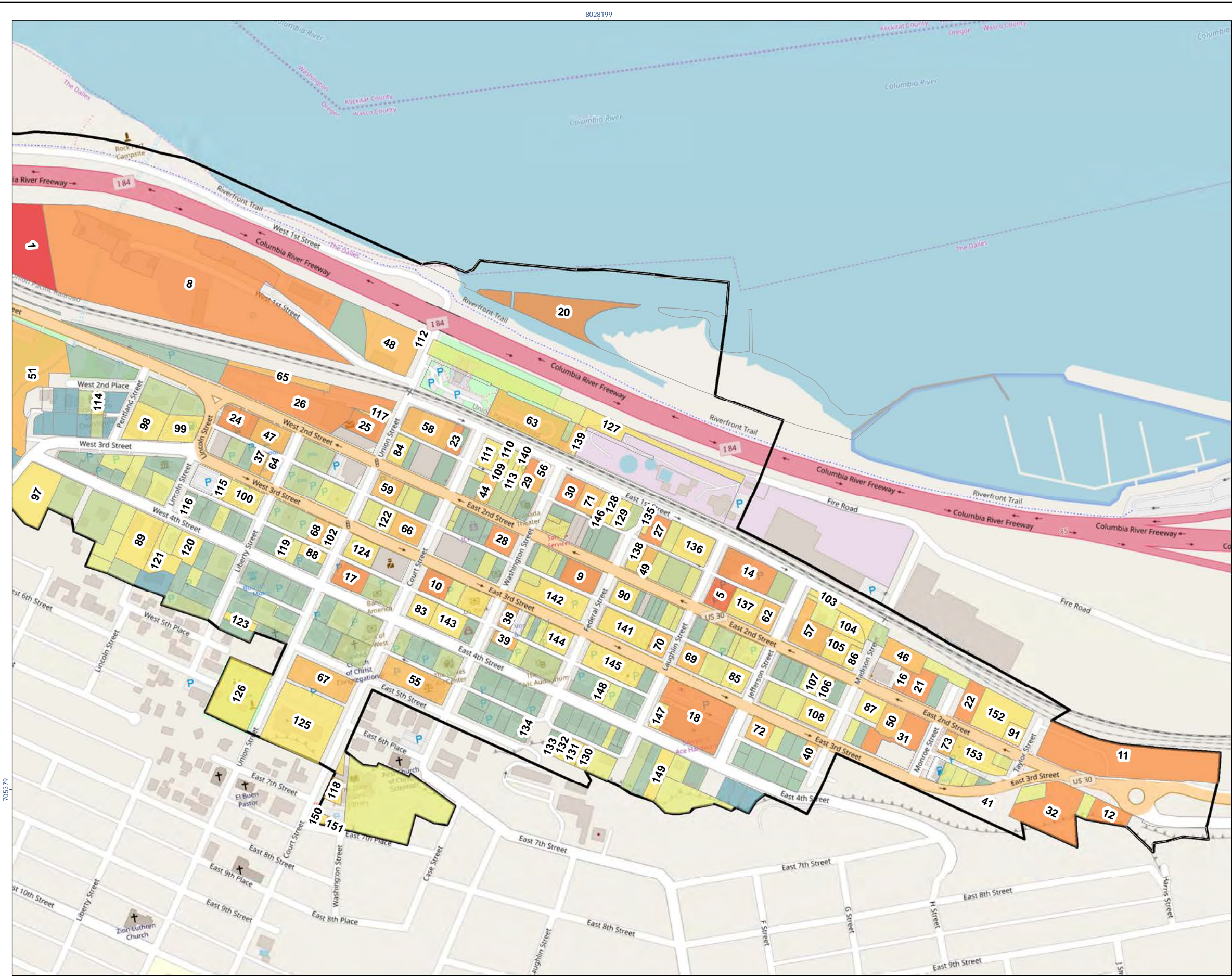


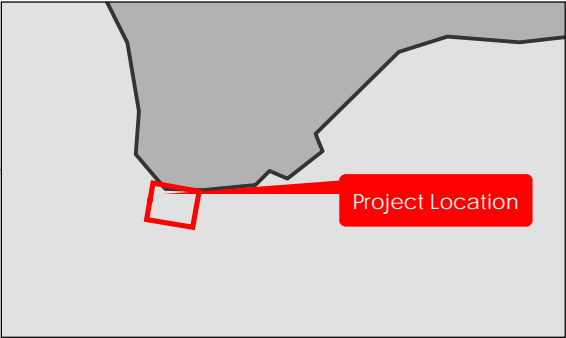
Figure No.
2
Title
Brownfield Inventory - Downtown Area

Client/Project
City of The Dalles
Brownfield Inventory

Project Location
Urban Renewal Area
The Dalles, OR
Prepared by JB on 2019-04-25
Technical Review by LF on 2019-04-25
Independent Review by CR on 2019-04-25

0 0.06 0.12
Miles
1:5,000 (At original document size of 11x17)

- 0 Point Parcel
- 0.5 Point Parcel
- 1 Point Parcel
- 1.5 Point Parcel
- 2 Point Parcel
- 2.5 Point Parcel
- 3 Point Parcel
- 3.5 Point Parcel
- 4 Point Parcel
- 4.5 Point Parcel
- Urban Renewal Focus Area



Notes
1. Coordinate System: NAD 1983 StatePlane Oregon North FIPS 3601 Feet
2. Base features produced under license with the Ontario Ministry of Natural Resources © Queen's Printer for Ontario, 2013.
3. Orthoimagery © First Base Solutions, 2018.

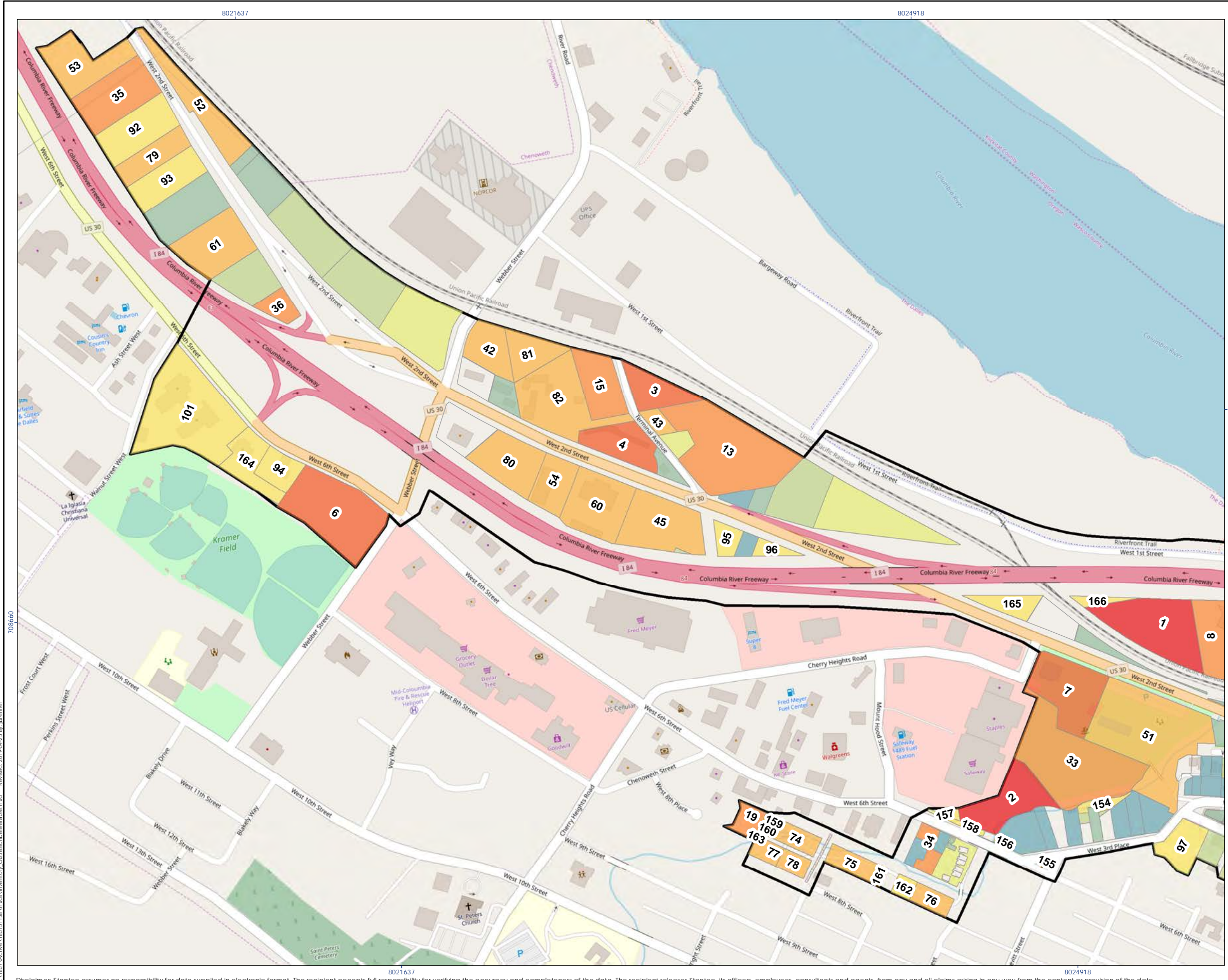


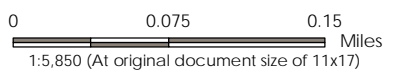
Figure No.
1

Title
Brownfield Inventory - West 2nd Street Area

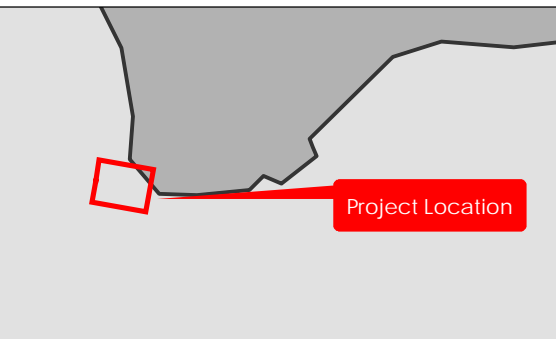
Client/Project
**City of The Dalles
Brownfield Inventory**

Project Location
Urban Renewal Area
The Dalles, OR

Prepared by JB on 2019-04-25
Technical Review by LF on 2019-04-25
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- 0 Point Parcel
- 0.5 Point Parcel
- 1 Point Parcel
- 1.5 Point Parcel
- 2 Point Parcel
- 2.5 Point Parcel
- 3 Point Parcel
- 3.5 Point Parcel
- 4 Point Parcel
- 4.5 Point Parcel
- Urban Renewal Focus Area



Notes

1. Coordinate System: NAD 1983 StatePlane Oregon North FIPS 3601 Feet
2. Base features produced under license with the Ontario Ministry of Natural Resources © Queen's Printer for Ontario, 2013.
3. Orthoimagery © First Base Solutions, 2018.



Figure X-X.X

\\V1857\Active\18571518\Xmdd\Inventory_Outreach\Deliverable.mxd Revised: 2019-04-25 By: Brenner

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AGENDA ITEM

2020 Census

[CENSUS BUREAU PRESENTATION](#)

The Road to 2020 and Wasco County

Marc Czornij
Partnership Specialist
U.S. Census Bureau
August 21, 2019

Oregon Partnership Specialists

Increase participation in the 2020 Census of those who are less likely to respond or are often missed.

- Educate people about the 2020 Census and foster cooperation with enumerators.
- Encourage community partners to motivate people to self-respond.
- Engage grassroots organizations to reach out to hard to count groups and those who aren't motivated to respond to the national campaign.

2020 Census



Count everyone once, only once, and in the right place.

Why We Do a Census

- Article 1, Section 2 of the U.S. Constitution:
The actual Enumeration shall be made within three Years after the first Meeting of the Congress of the United States, and within every subsequent Term of ten Years, in such Manner as they shall by Law direct.
- Key purpose is apportioning the US House of Representatives

Why the Census Matters



- Congressional representation
- Apportionment & redistricting



- \$675 billion distributed in fiscal year '15
- Based on population



- \$13.5 billion to Oregon in fiscal year '16
- Approx. \$3,200 per Oregonian counted*

Our Challenge

- By September 2020, throughout the U.S., we will count approximately 330 million people living in 140 million housing units in order to obtain a complete and accurate count.
- In Oregon, using July 2018 estimates, we expect there are 4.2 million people living in 1.8 million housing units that will need to be counted.

Self-Response Begins

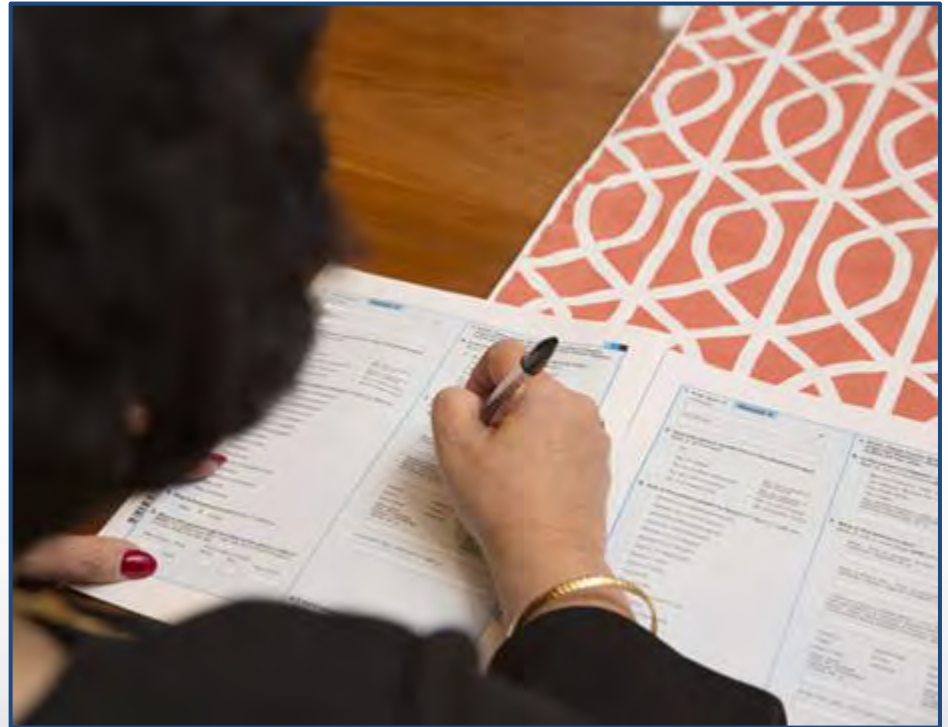
March 12, 2020

- Internet
- Phone
- Paper
- In-person



What We Ask

1. Address
2. Phone number
3. Count of each person at the address
4. Name
5. Gender
6. Age and date of birth
7. Race
8. Hispanic, Latino or Spanish origin
9. Whether someone Lives somewhere else
10. Relationship



Languages

Internet Self-Response	Paper Form	Paper Form Help	Enumerators & Mailed Items	Language Card and Guides
English Spanish Chinese (Simp.) Vietnamese Korean Russian Arabic Tagalog Polish French Haitian Creole Portuguese Japanese	English Spanish	13 languages Plus TDD	English Spanish	59 languages Plus ASL Plus Braille Plus Large Print

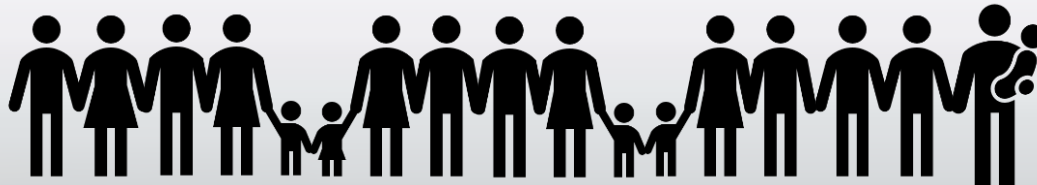
Privacy & Confidentiality

- Only aggregate data reported
- Prohibited by law from releasing personal information to any person or organization (U. S. Code Title 13)
- Life-time oath by all Census Bureau employees
- Penalties for wrongful disclosure: up to 5 years imprisonment and/or a fine of \$250,000



Hard-to-Count Populations

- Foreign-born/Immigrants
- Children younger than 5
- Seniors
- People Experiencing Homelessness
- Migrant Workers
- Renters
- Internet Concerns



Population Data

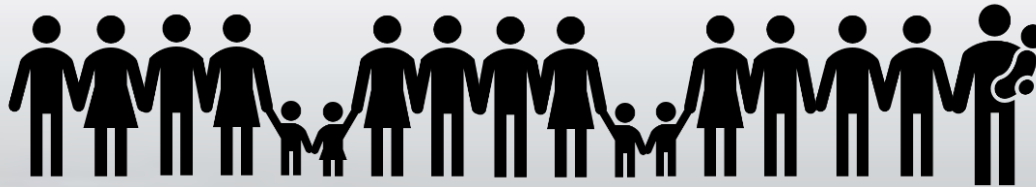
2018 Census Estimates

Oregon
4,190,713

Wasco Co.
26,505

2017 American Community Survey

Wasco Co.
11,600 Housing Units

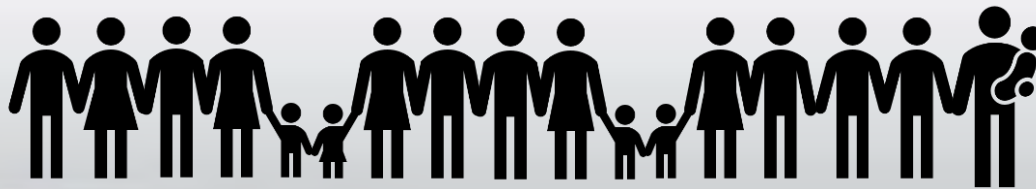


Seniors (62+)

Wasco Co.
6,089 (23.7%)

Issues:

- Physical isolation
- Mental health
- Access or ability to use the internet
- Feeling they won't matter to the 2020 count

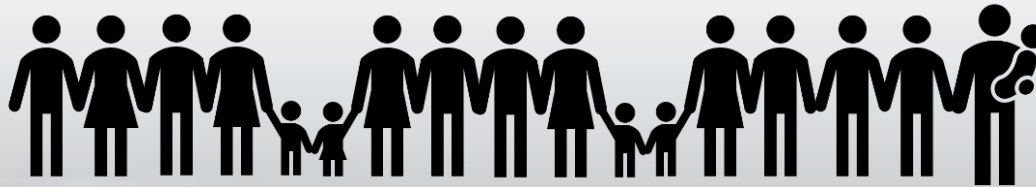


Children Under 5 Years

Wasco Co.
1,645 (6.4%)

Issues:

- Split custody
- Living with unrelated household members
- Missed when parents don't respond



Renters

Wasco Co.

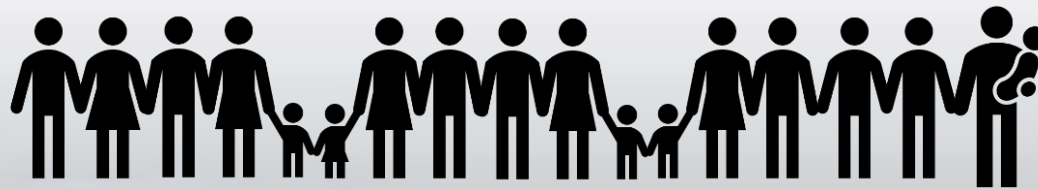
10,135 Occupied Housing Units

6,497 Owner-occupied (64.1%)

3,638 Renter-occupied (35.9%)

Issues:

- More transient/frequent movers
- Less community involvement?
- Concerned about people not on lease



Foreign Born Residents

Wasco Co.

565 Naturalized citizens

1,400 Non-U.S. citizens

1,965 Total foreign born

Issues:

- Language barriers
- Fear of government
- Unaware of Constitutional requirement



English Speakers of Other Languages

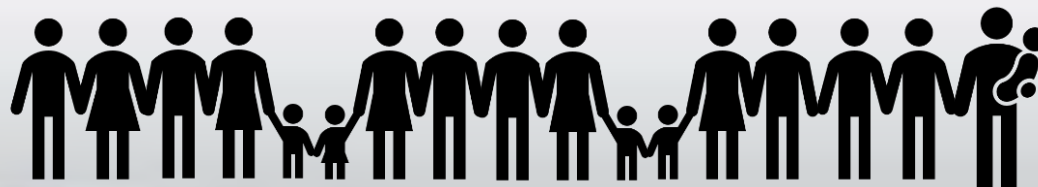
Wasco Co.

3,606 Speak a language other than English (15%)

1,520 Speak English less than “very well” (42.2%)

Issues:

- Language barriers
- Fear of government
- Unaware of Constitutional requirement

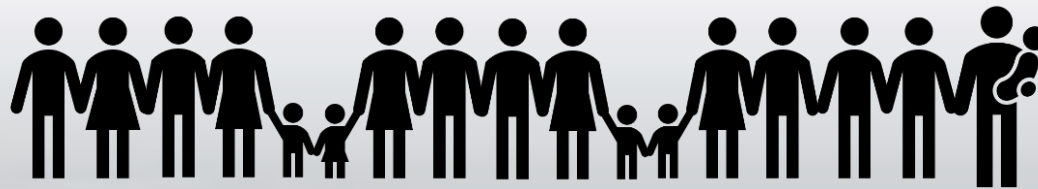


People Experiencing Homelessness

2017
195 (PIT)

2010
0

- 2017 Point-in-Time data of people living in sheltered and unsheltered environments.
- 2010 Wasco County Census data shows 6 people counted at emergency and transitional shelters (with sleeping facilities) for people experiencing homelessness.
- In 2010, 49 people were counted at one or more of the following: soup kitchens, regularly scheduled mobile food vans, targeted non-sheltered outdoor locations, living quarters for victims of natural disasters, religious groups quarters, and domestic violence shelters.



Internet Concerns

2020 marks the first time an internet option is available for self-reporting.

Issues:

- Familiarity
- System security
- Accessibility
- Trust with information

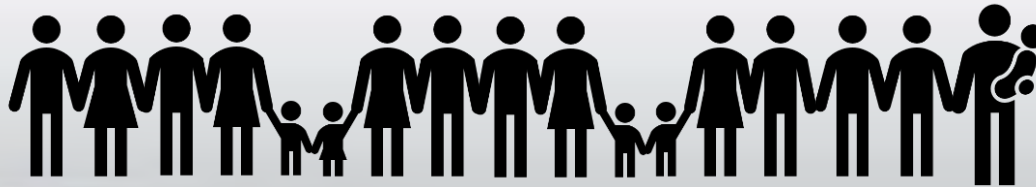


Post Office Boxes

The Census Bureau only delivers questionnaires to physical addresses.

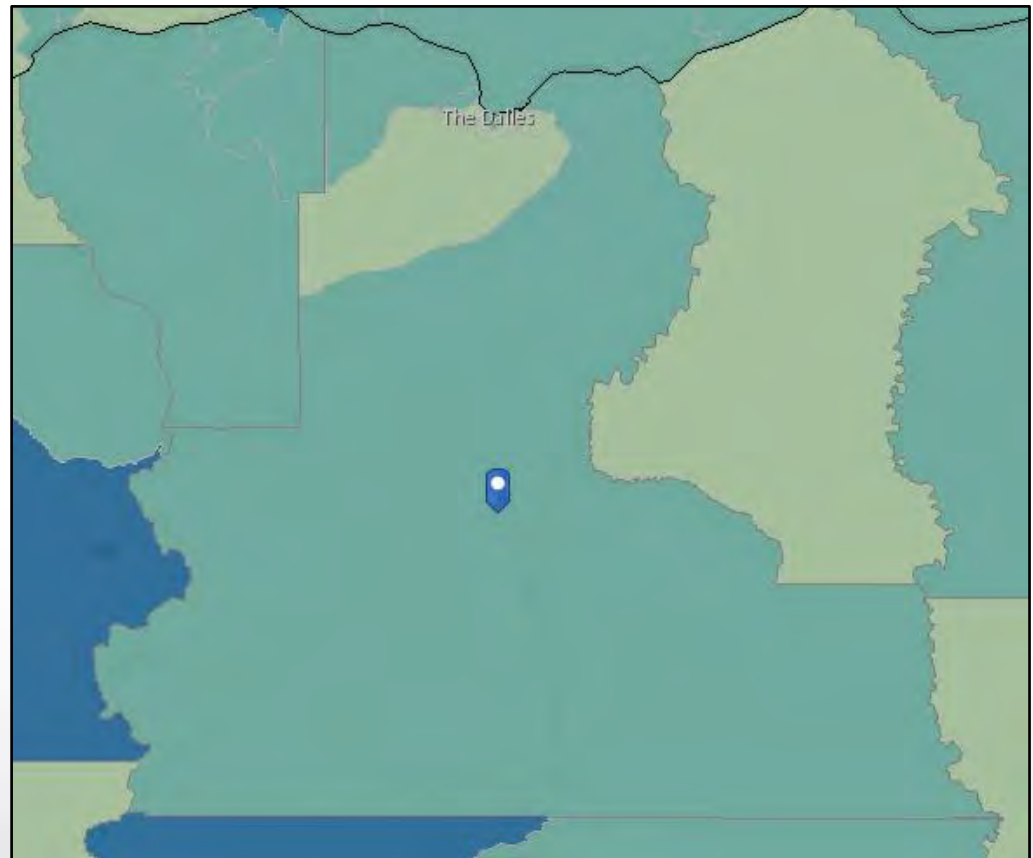
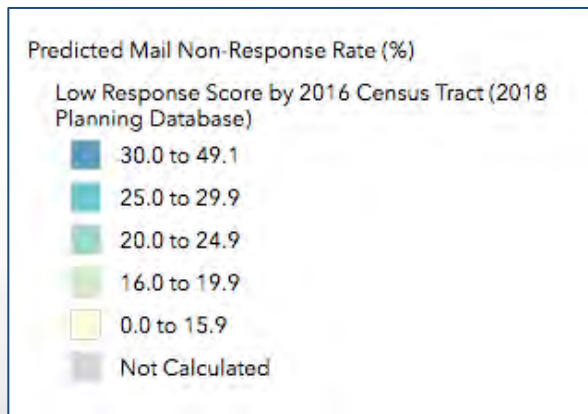
Issues:

- Awareness of self-response methods
- Knowledge of how to seek assistance
- Increase likelihood of at-home visit



Low Response Score (LRS)

Based on the latest census estimates, approx. 30% of Wasco County's current population (or 7,797 people) lives in hard-to-count neighborhoods



Low Response Score (LRS) is a percentage of households predicted to NOT self-respond to the Decennial Census. The higher the LRS is in a census tract, the harder that area may be to survey.

Detailed info: census.gov/roam

How You Can Help

Recruitment

- Great pay (\$14.50-\$16.00/hr)
- Flexible hours
- Weekly pay
- Paid training
- Accepting applications now
- 2020census.gov/jobs



How You Can Help

Form a Complete Count Committee (CCC)

- Identify, educate, and motivate Hard-to-Count populations in your area.
- Tribal, state and local governments work together with partners in their communities to form CCCs. Community-based organizations also establish CCCs that reach out to their network.
- Committee members are experts from government, media, workforce development, business, education, community organizations, faith-based communities, and other areas.



Contact Information

Marc Czornij
Partnership Specialist
U.S. Census Bureau
971-409-9291
marc.r.czornij@2020census.gov

References

Slide 5: https://gwipp.gwu.edu/sites/g/files/zaxdzs2181/f/downloads/IPP-1819-3%20CountingforDollars_OR.pdf

Slides 6, 12-17: factfinder.census.gov

Slide 18: https://public.tableau.com/profile/oregon.housing.and.community.services#!/vizhome/InformationDashboardPITCount_1/Point-in-TimeCount

Slide 21: census.gov/roam, [censushardtocountmaps2020.us](https://census.gov/roam)

"Mt. Adams from South, Wasco County, Oregon" by Werewombat. Used under the Creative Commons Attribution 3.0 Unported license.

https://upload.wikimedia.org/wikipedia/commons/d/d3/Mt_Adams_from_south_-_Wasco_County_Oregon.jpg



AGENDA ITEM

Truck Donation

[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)



FACILITIES

511 Washington St., Ste. 101 • The Dalles, OR 97058
p: [541] 506-2550 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

To: BOCC

Re: Water damage at Annex B

In that six offices of NCPH are displaced by storm water damage and cleanup of an area on the first floor of the west end of Annex A, I request that the standard bidding process be set aside and that this repair and abatement be designated by the Board of County Commissioner as an emergency project. This will allow faster recovery and restoration of full administrative services for NCPH. I will continue to track and negotiate the work decision and expenses to provide the best outcome for the County and its partner.

Fred Davis

2020 Census Timeline

2018

- Tribal leader, governor, or highest elected local official or community leader determines Complete Count Committees (CCCs) structure.
- CCCs receive 2020 Census training.

2019

- Continue establishing CCCs.
- Open Area Census Offices.
- CCCs develop strategy and work plan.

2020

- CCCs begin community organization mobilization.
- 2020 Census advertising campaign begins in early 2020.
- CCCs support the 2020 Census.
- CCCs encourage self-response.

April 1, 2020 - CENSUS DAY

- CCCs urge households who do not respond to cooperate with census takers.

Contact Information

For additional information about the Complete Count Committees program, please contact your regional census office.

Please contact:

ATLANTA
Atlanta.rcc
.partnership
@2020census.gov

CHICAGO
Chicago.rcc
.partnership
@2020census.gov

DALLAS
Dallas.rcc
.partnership
@2020census.gov

LOS ANGELES
Los.Angeles.rcc
.partnership
@2020census.gov

NEW YORK
New.York.rcc
.partnership
@2020census.gov

PHILADELPHIA
Philadelphia.rcc
.partnership
@2020census.gov

If you reside in:

Alabama, Florida,
Georgia, Louisiana,
Mississippi,
North Carolina,
and South Carolina

Arkansas, Illinois,
Indiana, Iowa,
Michigan, Minnesota,
Missouri, and
Wisconsin

Arizona, Colorado,
Kansas, Montana,
Nebraska, New
Mexico, North
Dakota, South
Dakota, Oklahoma, Texas,
Utah, and Wyoming

Alaska, California,
Hawaii, Idaho,
Nevada, Oregon,
and Washington

Connecticut, Maine,
Massachusetts, New
Hampshire, New Jersey,
New York, Rhode Island,
Vermont, and Puerto Rico

Delaware, District of
Columbia, Kentucky,
Maryland, Ohio,
Pennsylvania, Tennessee,
Virginia, and West Virginia

Complete Count Committees



July 2018
D-1256 CCC

United States
Census
Bureau

United States
Census
2020

The 2020 Census is almost here!

The 2020 Census provides an opportunity for everyone to be counted. Tribal, state, and local governments; community-based organizations; faith-based groups; schools; businesses; the media; and others play a key role in developing partners to educate and motivate residents to participate in the 2020 Census.

When community members are informed, they are more likely to respond to the census. Through collaborative partnerships, the U.S. Census Bureau and community leaders can reach the shared goal of counting EVERYONE in 2020.

The Complete Count Committees (CCC) program is key to creating awareness in communities all across the country.

- CCCs utilize local knowledge, influence, and resources to educate communities and promote the census through locally based, targeted outreach efforts.
- CCCs provide a vehicle for coordinating and nurturing cooperative efforts between tribal, state, and local governments; communities; and the Census Bureau.
- CCCs help the Census Bureau get a complete count in 2020 through partnerships with local governments and community organizations.

Get Started

WHO?

Tribal, state, and local governments work together with partners to form CCCs to promote and encourage response to the 2020 Census in their communities. Community-based organizations also establish CCCs that reach out to their constituents.

WHAT?

A CCC is comprised of a broad spectrum of government and community leaders from education, business, healthcare, and other community organizations. These trusted voices develop and implement a 2020 Census awareness campaign based upon their knowledge of the local community to encourage a response.

WHEN?

The formation of CCCs is happening NOW! Leaders are identifying budget resources and establishing local work plans. In 2020, they will implement the plans and lead their communities to a successful census count.

WHY?

The primary goal of the 2020 Census is to count everyone once, only once, and in the right place.

Community influencers create localized messaging that resonates with the population in their area. They are trusted voices and are best suited to mobilize community resources in an efficient manner.

HOW?

It's up to all of us! CCCs know the best way to reach the community and raise awareness. Some activities could include:

- Holding CCC kickoff meetings with media briefings.
- Participating in Census rallies or parades.
- Coordinating Census unity youth forums.
- Hosting Interfaith breakfasts and weekend events.
- Encouraging the use of Statistics in Schools classroom resources.
- Incorporating census information in newsletters, social media posts, podcasts, mailings, and websites.
- Helping recruit census workers when jobs become available.



HOW DO I APPLY FOR A 2020 CENSUS JOB?

Applying is easy.

Click on Apply Now at
2020census.gov/jobs

As part of the application process, you will be asked to respond to questions that relate to your educational, work, and other experience.

If you need help, just call 1-855-562-2020 or use the Federal Relay Service at 1-800-877-8339 for TTY/ASCII.



JOIN THE
2020 CENSUS TEAM AND
BE A CENSUS TAKER



WHAT WILL THE WORK BE LIKE?

What can I expect my work schedule to be like?

If hired, your work schedule will depend on your position. Generally, hours for field positions are flexible. Some field positions require you to work during the day. Other positions require evening and weekend work interviewing the public.

Supervisory positions require employees to be available for certain day, evening, and/or weekend shifts.

Where will I work?

The Census Bureau is committed to hiring census takers to work in their own communities.



HOW WILL I GET PAID?

How often will I be paid?

Employees are paid weekly and can expect to receive their first paycheck approximately ten to fourteen days after their first day of work.

Will I be reimbursed for work-related expenses?

Field employees will be reimbursed for authorized work expenses, like mileage, incurred while conducting Census work.

Will I be paid during training?

You will be paid during training at a slightly lower rate than your regular hourly rate.





APPLY IF:

- You are at least 18 years old.
- You have a valid Social Security number.
- You are a U.S. citizen.
- You have a valid email address.
- You are registered with the Selective Service System, or have a qualifying exemption, if you are male and were born after Dec. 31, 1959.



IF OFFERED A JOB:

- You must pass a criminal background check and review of criminal records (including fingerprinting).
- You must be available to work flexible hours, including days, evenings, and weekends.



MOST JOBS REQUIRE EMPLOYEES TO:

- Have access to a vehicle and a valid driver's license, unless public transportation is readily available.
- Have access to a computer with Internet (to complete training).



BECOME A CENSUS TAKER AND GET PAID TO HELP YOUR COMMUNITY

Learn how you can help collect important data that will determine your state's representation in Congress, as well as how funds are spent in your community on things like roads, schools, and hospitals.

For more information or to apply online, visit 2020census.gov/jobs or call **1-855-JOB-2020**.

Federal Relay Service:
1-800-877-8339 TTY/ASCI
www.gsa.gov/fedrelay

The U.S. Census Bureau is an Equal Opportunity Employer.

BE A CENSUS TAKER



APPLY ONLINE! 2020census.gov/jobs

2020 Census jobs provide:

- ✓ Great pay
- ✓ Flexible hours
- ✓ Weekly pay
- ✓ Paid training

United States
**Census
2020**

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020:

OREGON

Allocation of Funds from 55 Large Federal Spending Programs Guided by Data Derived from the 2010 Census (Fiscal Year 2016)

Total Program Obligations: **\$13,452,034,877**

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$13,201,492,721			
Medical Assistance Program (Medicaid)	HHS	\$6,686,260,000	Community Facilities Loans/Grants	USDA	\$2,262,022
Federal Direct Student Loans	ED	\$1,297,898,394	Supporting Effective Instruction State Grants	ED	\$21,691,343
Supplemental Nutrition Assistance Program	USDA	\$1,072,982,185	Crime Victim Assistance	DOJ	\$27,651,313
Medicare Suppl. Medical Insurance (Part B)	HHS	\$489,832,396	CDBG Entitlement Grants	HUD	\$19,614,587
Highway Planning and Construction	DOT	\$506,975,879	Public Housing Capital Fund	HUD	\$8,874,000
Federal Pell Grant Program	ED	\$318,600,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$20,578,346
Section 8 Housing Choice Vouchers	HUD	\$245,500,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$16,551,707
Temporary Assistance for Needy Families	HHS	\$184,305,610	Social Services Block Grant	HHS	\$19,617,883
Very Low to Moderate Income Housing Loans	USDA	\$376,461,086	Rural Rental Assistance Payments	USDA	\$28,022,225
Title I Grants to LEAs	ED	\$145,951,242	Business and Industry Loans	USDA	\$86,287,000
State Children's Health Insurance Program	HHS	\$211,331,000	Career and Technical Education - Basic Grants to States	ED	\$13,546,508
National School Lunch Program	USDA	\$117,760,000	Homeland Security Grant Program	DHS	\$6,799,000
Special Education Grants	ED	\$131,743,911	WIOA Dislocated Worker Grants	DOL	\$13,807,125
Section 8 Housing Assistance Payments Program	HUD	\$60,702,906	HOME	HUD	\$13,984,612
Federal Transit Formula Grants	DOT	\$113,268,000	State CDBG	HUD	\$12,055,779
Head Start	HHS	\$136,355,820	WIOA Youth Activities	DOL	\$11,441,241
WIC	USDA	\$77,785,000	WIOA Adult Activities	DOL	\$10,554,128
Title IV-E Foster Care	HHS	\$119,121,770	Employment Service/Wagner-Peyser	DOL	\$8,717,268
Health Care Centers	HHS	\$87,805,982	Community Services Block Grant	HHS	\$5,700,794
School Breakfast Program	USDA	\$39,415,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$8,760,086
Rural Electrification Loans and Loan Guarantees	USDA	\$0	Cooperative Extension Service	USDA	\$4,795,544
Public and Indian Housing	HUD	\$18,714,000	Native Amer. Employment & Training	DOL	\$428,043
Low Income Home Energy Assistance	HHS	\$35,704,456			
Child and Adult Care Food Program	USDA	\$35,408,000	Federal Tax Expenditures		\$181,555,615
Vocational Rehabilitation Grants to the States	ED	\$51,293,087	Low Income Housing Tax Credit	Treas	\$107,970,134
Child Care Mandatory and Matching Funds	HHS	\$38,761,000	New Markets Tax Credit	Treas	\$73,585,481
Unemployment Insurance Administration	DOL	\$55,779,000			
Federal Transit - Capital Investment Grants	DOT	\$102,064,145	Federal Procurement Programs		\$68,986,542
Child Care and Development Block Grant	HHS	\$30,673,000	HUBZones Program	SBA	\$68,986,542
Adoption Assistance	HHS	\$51,299,298			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at <https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

GW Institute
of Public Policy

THE GEORGE WASHINGTON UNIVERSITY

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Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

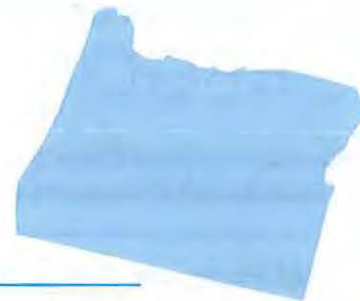
REPORT

OREGON

In FY2016, Oregon received

\$13,452,034,877

through 55 federal spending programs
guided by data derived from the 2010 Census.



The **Counting for Dollars 2020 Project** aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

The two categories of census-derived datasets are:

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
 - **Annual updates** of population and housing variables collected in the Decennial Census.
 - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.



Reports of the Counting for Dollars 2020 Project:

- **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)*
- **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)*
- **Report #3:** Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)*
- **Report #4:** Census-derived Datasets Used to Distribute Federal Funds (December 2018)
- **Report #5:** Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)*
- **Report #6:** An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)

* **Data available by state**

† **Source for this state sheet**

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The 2020 Census and Confidentiality

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics—they cannot be used against you in any way. By law, all responses to U.S. Census Bureau household and business surveys are kept completely confidential.

Respond to the 2020 Census to shape the future.

Responding to the census helps communities get the funding they need and helps businesses make data-driven decisions that grow the economy. Census data impact our daily lives, informing important decisions about funding for services and infrastructure in your community, including health care, senior centers, jobs, political representation, roads, schools, and businesses. More than \$675 billion in federal funding flows back to states and local communities each year based on census data.



Your census responses are safe and secure.

The Census Bureau is required by law to protect any personal information we collect and keep it strictly confidential. The Census Bureau can only use your answers to produce statistics. In fact, every Census Bureau employee takes an oath to protect your personal information for life. Your answers cannot be used for law enforcement purposes or to determine your personal eligibility for government benefits.

By law, your responses cannot be used against you.

By law, your census responses cannot be used against you by any government agency or court in any way—not by the Federal Bureau of Investigation (FBI), not by the Central Intelligence Agency (CIA), not by the Department of Homeland Security (DHS), and not by U.S. Immigration and Customs Enforcement (ICE). The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics.



The law is clear—no personal information can be shared.

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about individuals, households, or businesses, even to law enforcement agencies.

The law states that the information collected may only be used for statistical purposes and no other purpose.

To support historical research, Title 44 of the U.S. Code allows the National Archives and Records Administration to release census records only after 72 years.

All Census Bureau staff take a lifetime oath to protect your personal information, and any violation comes with a penalty of up to \$250,000 and/or up to 5 years in prison.

There are no exceptions.

The law requires the Census Bureau to keep everyone's information confidential. By law, your responses cannot be used against you by any government agency or court in any way. The Census Bureau will not share an individual's responses with immigration enforcement agencies, law enforcement agencies, or allow that information to be used to determine eligibility for government benefits. Title 13 makes it very clear that the data we collect can only be used for statistical purposes—we cannot allow it to be used for anything else, including law enforcement.

It's your choice: you can respond securely online, by mail, or by phone.

You will have the option of responding online, by mail, or by phone. Households that don't respond in one of these ways will be visited by a census taker to collect the information in person. Regardless of how you respond, your personal information is protected by law.

Your online responses are safe from hacking and other cyberthreats.

The Census Bureau takes strong precautions to keep online responses secure. All data submitted online are encrypted to protect personal privacy, and our cybersecurity program meets the highest and most recent standards for protecting personal information. Once the data are received, they are no longer online. From the moment the Census Bureau collects responses, our focus and legal obligation is to keep them safe.

We are committed to confidentiality.

At the U.S. Census Bureau, we are absolutely committed to keeping your responses confidential. This commitment means it is safe to provide your answers and know that they will only be used to paint a statistical portrait of our nation and communities.

Learn more about the Census Bureau's data protection and privacy program at www.census.gov/privacy.



Laws protecting personal census information have withstood challenges.

In 1982, the U.S. Supreme Court confirmed that even addresses are confidential and cannot be disclosed through legal discovery or the Freedom of Information Act (FOIA). In 2010, the U.S. Justice Department determined that the Patriot Act does not override the law that protects the confidentiality of individual census responses. No court of law can subpoena census responses.



C E R T I F I C A T E O F A P P R E C I A T I O N

This certificate is awarded to

CALVARY BAPTIST CHURCH & FIX IT FOR HIM

*With sincere gratitude for your generous gift to the Wasco County Community Wood Program.
The donated truck was much needed and will be put to good use in a program that warms the hearts and
homes of Wasco County citizens and supports the youth and adults reinvesting in their community.*

DATED THIS 21ST DAY OF AUGUST 2019
WASCO COUNTY, OREGON


Steven D. Kramer, Commission Chair


Kathleen B. Schwartz, County Commissioner




Scott C. Hege, Commission Vice-Chair


Tyler Stone, County Administrative Officer





MEMORANDUM

SUBJECT: Administrative Services Director Proposal

TO: BOARD OF COUNTY COMMISSIONERS

FROM: NICHOLE BIECHLER

DATE: 8/21/2019

BACKGROUND INFORMATION:

The Facilities Manager is planned to retire on 12/31/19. This vacancy creates an opportunity to be creative about our succession planning and take a hard look at the needs of Wasco County and the managerial responsibility needed for multiple departments/teams.

It is recommended that the position be moved from a Facilities Manager to an Administrative Services Director who will oversee day-to-day operations of Facilities, Wasco County Fair/Hunt Park, Fort Dalles Museum, QLife contract management and Building Codes. With the exception of Building Codes, these departments have had very little supervisory oversight which has resulted in a lack of duties that have gone unfulfilled. In order to preserve and maintain the integrity of the culture of Wasco County, the inception of this position would offer a platform of managerial support and influence. The intangible benefits are vast; employee engagement, recognition and influence, increased morale, clear expectations, accountability, open lines of communication, and much more.

Finance Director, Mike Middleton, has prepared an analysis of funding for this proposed position, document attached to this memo. The proposed job description is attached to this memo as well.

It is the hope that this position will be posted and ready for publication in the next two weeks. It is anticipated that we will have at least a 3 month cross-over in training with the current Facilities Manager and the Administrative Services Director.

Attachments:

Analysis of funding for proposed position

Administrative Services Director job description

Analysis of funding for Proposed Facilities Director position

1. Position Cost – the position will be classified as either an M3 or M4. For the cost, the assumption is Step 1. Based on insurance coverage, the cost results in a range from low (Employee only) to high (Family). This comparison is based on 9 months providing up to a 3 month overlap with the Facilities Manager
 - a. M3 Low: \$88,481; High \$91,429 for 9 months
 - b. M4 Low: \$88,073; High \$96,021 for 9 months
2. Current appropriation available – The Facilities Manager is planned to retire on 12/31/19 – this will leave \$55,676 in available appropriation
3. Funding Gap to cover – this is the difference between the estimated appropriation that will be available and the projected cost of the position;
 - a. M3 Low - \$27,805; High - \$35,753 for 9 months
 - b. M4 Low - \$32,397; High - \$40,345 for 9 months
4. Available Funding in Fair, Park, Museum, Building Codes & Qlife; as these are the additional areas of proposed responsibility, these should be looked to for funding the position
 - a. The decrease in the PERS cost by the application of the rate credit and being at OPSERP GS instead of Tier1/2 assists in making the gap smaller
 - b. Fair
 - i. Based on the current budgeted revenues and expenses, the fund balance should grow by \$22,959
 - ii. Contingency is \$33,000
 - c. Park
 - i. Based on the current budgeted revenues and expenses, the fund balance would decrease \$50,985; however, this is unlikely, an increase of \$20K is more likely
 - ii. Contingency is \$60,000
 - iii. Fund Balance has been steadily growing and is currently \$277K
 - d. Museum
 - i. Based on the current budgeted revenues and expenses, the fund balance should grow by \$5,357; this is conservative and should be exceeded
 - ii. Contingency is \$177,904 but \$145K of this is tied to a restricted donation so is not available for this leaving \$33,076 in available Contingency
 - e. Building Codes – General & Electrical
 - i. A preliminary indirect cost allocation was created and these two funds will be contributing \$28,602 to the General Fund for indirect support
 - ii. This is support the General Fund was not receiving before
 - iii. \$9,153 of this support is specific to Administrative and EAS support
 - f. Qlife
 - i. Qlife already pays the County \$58,671 for Administration in FY20
 - ii. Increase would need to be discussed with the Qlife Board
 - iii. The funds are available;

1. Fund Balance will grow in the operations fund by \$4,698 but this is due to 49% of all projected Utility Service Charges being transferred to the Capital Fund
5. Future Fiscal years
 - a. FY20 will be more difficult as in this year, there is the potential overlap; Future periods are not as steep
 - b. FY21 at M3-Step 1 would require no increase at low and \$10,685 at high (based on insurance choices)
 - i. This could easily be distributed to the funds involved even at an even split (20% each fund) this impacts the funds at \$2,137 annually.
 - ii. A 4 way even split is \$2,671 if Qlife is not altered
 - c. FY21 at M4-Step 1 would require \$6,155 on the low end to a high of \$16,884 (based on insurance choices)
 - i. Low split 5 way is \$1,231 per fund to a high split of \$3,377 per fund
 - ii. Low split 4 way is \$1,539 per fund to a high split of \$4,221 per fund (no increase from Qlife)
 - d. Based on current trends, the funds would be able to absorb these costs going forward and the increased direct management would be worth the added expense going forward
6. Going to step 2
 - a. This increases the max needed for 9 months by about \$2K
 - b. M4 max increase in FY21 become \$19,468 which is an overall increase of \$2,584, still an amount that can be absorbed

Funding Differential for Director of Facilities with Fair, Park, Museum and Building Codes
Step 1

		Monthly Base	Phone Stipend	PERS - w/ rate credit & OPSERP GS	FICA	Fringes - Life, Disability, WBF & WC (2.8%)	Insurance - Employee only (Low)	Insurance - Family (High)	Total Low	Total High
Proposed Pay Grade:	M3	6,363.13	600.00	820.84	486.78	178.17	826.79	1,709.86	9,275.71	10,158.78
	M4	6,776.75	600.00	874.20	518.42	189.75	826.79	1,709.86	9,785.91	10,668.98
				10,490.40						
Current Position	P-5	5,736.10								
Annualized Budget		70,272.00	600.00	17,845.64	4,819.44	1,907.14	15,907.86	15,907.86	111,352.08	111,352.08
M3 Annualized Charge										
# Months		12							111,308.47	121,905.31
		9							83,481.35	91,428.98
		6							55,654.23	60,952.65
M4 Annualized Charge										
# Months		12							117,430.95	128,027.79
		9							88,073.21	96,020.84
		6							58,715.48	64,013.90
Currently Budgeted									111,352.08	111,352.08
Expected Unexpended by 12/31									55,676.04	55,676.04
Additional Budget Required for FY20 at M3-Step 1										
# Months		12							55,632.43	66,229.27
		9							27,805.31	35,752.94
		6							(21.81)	5,276.61
Additional Budget Required for FY20 at M4-Step 1										
# Months		12							61,754.91	72,351.75
		9							32,397.17	40,344.80
		6							3,039.44	8,337.86
FY21 Budget Increase needed: (assumes step increase at mid-year)										
	M3								(44.00)	10,685.00
	M4								6,155.00	16,884.00
Funding Sources:										
	New Revenue	Expense Budget	Planned Fund Balance change	Contingency Available						
Fair Fund	218,210.00	195,251.00	22,959.00	33,000.00						
Parks Fund	93,719.00	144,704.00	(50,985.00)	60,000.00						
Museum Fund	112,665.00	107,308.00	5,357.00	177,904.00						
Indirect Administrative Cost Paid										
	New Admin Fee	Admin support								
Building Codes - General	19,329.00	6,185.28								
Building Codes - Electrical	9,273.00	2,967.36								
	28,602.00	9,152.64								



Administrative Services Director

Our Vision: Pioneering Pathways to Prosperity

Mission Statement: Partner with our citizens to proactively meet their needs and create opportunities

Job Title:	Administrative Services Director	Department:	Administrative Services
Reports To:	Administrative Services Officer	Salary Grade:	TBD
Union:	No	Rate:	TBD
FLSA Classification:	Exempt	Revision Date:	06/26/2019

Summary:

The person in this position manages daily administrative operations for the Administrative Services Department. The individual in this position will be part of the Management Team, reporting directly to the Administrative Services Officer. This position provides direct supervision for Facilities Services, Fort Dalles Museum, Qlife contract management, Building Codes operations and the Wasco County Fair and Hunt Park. This person will be responsible for special projects management that may include significant capital projects, detailed and in-depth return on investment analysis for projects, programs, or initiatives. Additionally, this position may work on an organizational basis in grant writing, or other intermittent duties such as public information officer. This position performs a variety of complex, technical and strategic functions including input for business and strategic planning, setting goals for individuals and department managers as well as collaborating with colleagues to implement policies and develop improvements.

MINIMUM QUALIFICATIONS

Essential Functions (greater than or equal to 90% of time):

- Oversees the supervision of personnel, which includes work allocation, training and problem resolution; evaluates performance and makes recommendations for personnel actions; motivates employees to achieve peak productivity and performance.
- Manage and direct the short and long range, and preventative maintenance projects for all County facilities.
- Project management for all capital projects including the provision of design and construction services, and project management.
- Oversee and ensure compliance with the Local Contract review board rules in all contracting activities.
- Responsible for strategic planning, developing department/division goals, objectives and processes.
- Oversees resource allocation and budgeting.
- Assume responsibility for timely reporting to Administrative Services Officer and/or regulatory agencies.
- Special projects that require business analytics, analysis, and development.
- Work with partner agencies to develop relationships, joint projects, and establish lines of communication.

Secondary Functions (less than 10% of time)

- Public Information Officer (PIO)
- Grant Writing

Scope and Accountability:

- Exercises supervision over employees engaged in the custodial and maintenance operational activities of the courthouse and related grounds and buildings.
- Must have regular and predictable attendance.
- Enters into contracts for the repair and maintenance of County facilities.
- Develops and affects a departmental budget and oversees delivery and preparation of budget documents to the Finance Director.
- Strong political acumen and respect for the partnership between administrative staff and Commission and the ability to take direction from the Administrative Officer.
- Acts on behalf of the Administrative Officer when necessary.
- May give direction on behalf of the Administrative Officer or Board of County Commissioners when asked to other senior level Directors or Elected Officials.

Knowledge, Skills, and Abilities:

- Extensive knowledge of the principles, practices and techniques of public administration as related to County operations and affairs including the basic principles of organization and budget preparation.
- Strong organizational, leadership and conflict-resolution skills.
- Demonstrated knowledge of corporate budgeting principles and the ability to apply financial and budgetary skills.
- Ability to effectively communicate with strong writing, presentation and listening skills that promote understanding and clarity in a respectful manner.
- Strong analytical and critical systems thinking skills, the ability to analyze a variety of administrative problems, to make recommendations as to their solution and to prepare working procedures.
- Strong leadership skills, demonstrated ability to build effective teams and to delegate authority to subordinates.
- Ability to develop and maintain effective working relationships with County officials, public sector unions, employees, other levels of government, community groups and the general public.
- Strong knowledge of labor relations principles and related legal requirements.
- Ability to function effectively in a diverse and fast paced work environment with challenging and often competing priorities.
- Thorough knowledge and understanding of operations management.
- Solid understanding of business functions (HR, Finance, etc.)

Education and/or Experience:

- A post-secondary degree in Public Administration, Business, Facilities Management, Project Management or a related field from a recognized college or university. An Engineering or Master's degree is a definite asset.
- A minimum of seven (7) years of experience working in municipal government in a key senior leadership role.
- Extensive experience in the administration of major programs or projects.
- A strong commitment to ongoing professional development.
- A minimum of five (5) years of supervisory experience.
- Demonstrated computer proficiency and advanced knowledge in the use of MS Office.
- An equivalent combination of education and experience may be considered.

Work Environment:

The work environment characteristics described here are representative of those a Director encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts and outside weather conditions. The noise level in the work environment is usually moderate.

Physical Demands:

The physical demands described here are representative of those that must be met by a Director to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee frequently is required to walk and sit. The employee is occasionally required to stand and reach

with hands and arms. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus. The Director may assist or help the facilities crew when required to complete an assignment.

Specific Qualifications/Special Projects: This position may, from time to time, act as the Public Information Officer (PIO) on behalf of Wasco County. There may also be time spent on grant writing.

APPROVED:

Department Manager

Date

Human Resources

Date

ESSENTIAL FUNCTIONS, PHYSICAL DEMANDS AND WORK ENVIRONMENT CHECKLIST

POSITION:

DEPARTMENT:

BODY MOVEMENTS	Never 0%	Rare 1-5%	Occas. 6-33%	Freq. 34-66%	Cont. 67-100%
Bend/Stoop			X		
Crouch/Squat		X			
Kneel		X			
Twist			X		
Crawl		X			
Balancing					X
Walk-Level Surfaces				X	
Walk-Uneven Surfaces				X	
Working at Heights		X			
Climb-Ladder		X			
Climb-Stairs/Inclines			X		
<i>Additional Comments:</i>					
MATERIALS HANDLING	Never 0%	Rare 1-5%	Occas. 6-33%	Freq. 34-66%	Cont. 67-100%
Lift					
Up to 10 lbs.			X		
11-25 lbs.			X		
26-50 lbs.		X			
51-75 lbs.	X				
Over 75 lbs.	X				
<i>Additional Comments:</i>					
Carry					
Up to 10 lbs.			X		
11-25 lbs.			X		
26-50 lbs.		X			
51-75 lbs.	X				
Over 75 lbs.	X				
<i>Additional Comments:</i>					
Push					
Up to 10 lbs.			X		
11-25 lbs.			X		
26-50 lbs.		X			
51-75 lbs.		X			
Over 75 lbs.		X			
<i>Additional Comments:</i>					
Pull					
Up to 10 lbs.		X			
11-25 lbs.		X			
26-50 lbs.		X			
51-75 lbs.		X			
Over 75 lbs.	X				
<i>Additional Comments:</i>					
Upper Extremities					
Use of Hands					X
Grasp/Grip					X
Pinch/Squeeze				X	
Reach – Overhead			X		
Reach – Shoulder Level				X	
Use of Office Tools					X
Computer Usage					X
<i>Additional Comments:</i>					

PHYSICAL ENDURANCE	Hours /Day	Comments
Sit	4-6	Able to change pos. freq.
Stand	2-4	
Walk	2-4	On uneven surfaces
Stand / Walk	2-6	On uneven surfaces
Overall Job Strength:		

COMMUNICATION	(Mark "X" if critical for job).	
Hearing	X	In person and phone
Vision	X	
Talking	X	In person and phone
Writing	X	Reading. Write legibly.
<i>Additional Comments:</i>		

ENVIRONMENT AND EXPOSURES	(Mark "X" if critical for job).	
General Office	X	
Noise Level	X	Ambient
Weather Conditions	X	Heat / Cold
Airborne Exposures	X	
Bloodborne Pathogens	X	Rare
1st Aid/CPR Certificate	X	

OTHER JOB DEMANDS	Yes/No	Comments
Independent Judgment	Yes	Reactive and Proactive
Analytical Ability	Yes	
Active Listening	Yes	Attentive
Problem Solving	Yes	
Self Accountability	Yes	
Conflict Resolution	Yes	
Positive Regard for Others	Yes	Team player, Congenial & respectful
Flexibility/Adaptability	Yes	
Public Relations	Yes	
Attention to Detail	Yes	Accuracy required
Time Management	Yes	Organizational skills
Objectivity	Yes	
Leadership Skills	Yes	
Frequent Interruptions	Yes	
Study/Apply New Skills	Yes	
Computer Usage	Yes	Proficiency & competency
Driving	Yes	Travel - multiple worksites
CDL Licensure	No	

<i>Additional Comments:</i>	
Analyzed By:	Nichole Biechler, Human Resources Mngr.
	Supervisor's Name, Title
Date Reviewed:	09/19/2017

As part of the recruitment/selection or reclassification process, I have been provided with the above list of essential functions and class specification. I certify that I have read and understand the essential functions of this position, and that I am capable of performing each one with or without accommodation. If I need an accommodation to assist in performing any function(s), I have made that known to Human Resources. I understand that if I were to need an accommodation to the essential functions in the future, I will contact Human Resources. I understand that falsification of this certification may constitute grounds for immediate discharge.

Employee's Name (Please print)

Employee's Signature

Date

This entire document with original signatures is to be placed in the employee's personnel file.